

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES**

**ROOF RECOVERING SERVICES
THE HENRY J. DALY BUILDING (METROPOLITAN
POLICE DEPARTMENT HEADQUARTERS)**

Solicitation #: DCAM-15-CS-0089

Addendum No. 3

Issued: January 28, 2015

This Addendum Number 03 is issued by e-mail on January 28, 2015. Except as modified hereby, the Request for Proposals ("RFP") remains unmodified.

Item #1

Clarifications:

1. The approximate square footage of roof Section B is 16,087 sqft, and the total approximate square footage of roof Sections D, E, F, & G is 15,636 sqft.
2. Please note that the fleece backed TPO is only required for Sections D, E, F, & G.
3. Please note that with respect to all coping stones, all joints will need to be cut out and recaulked.
4. The Department does not anticipate that dumpsters onsite will be permissible, however, dump trucks will be allowed access to haul debris as needed.
5. Please assume standard working hours (i.e., no overtime or weekend hours) for purposes of this bid.
6. All personnel working onsite will be required to pass a standard MPD background check.
7. The Department and MPD will work with the selected contractor in arranging access to the worksite and delivery of materials to the roof. Currently, the Department anticipates that the contractor will be able to carry in materials to the first floor interior courtyard and/or hoist materials down from an upper level roof to the roof sections being recovered.
8. Please see revised bid form with additional unit rates for various labor/equipment categories. Such rates will be charged for the work that is to be charged to the allowance being carried for the demolition/hauling/cutting & capping/patching work required with respect to the miscellaneous equipment that will need to be removed by the selected contractor. All other project costs, unless specifically stated in the RFP or form of contract, shall be included in your lump sum bid.
9. If the actual amount of wet insulation varies as compared to the amounts assumed for bidding purposes (i.e., 15% in Section B and 25% in Sections D, E, F & G), then the contractors lump sum price would be adjusted up or down based on the bid unit rates.

Item #2

Site Walkthrough Waiver: Please see attached waiver with respect to the previously scheduled site visit. **All individuals attending the site walkthrough must complete the attached waiver**

and submit to the DGS Project Manager before he or she will be allowed to participate in the site walkthrough. Please bring a signed copy to the site visit.

Item #3

Requests for Information: Below is a list of questions received and the Department's responses:

1. At the pre-bid meeting, a specific methodology was described for the movement of roofing materials and of debris. May materials for use in the courtyard be brought through the building? If we are permitted to transport through the building, can we use the elevators? **Response: Access through the building into the courtyard will be permitted for material delivery. Use of the freight elevator will be limited to personnel and tools only.**
2. Can DGS provide a plan that shows where cranes will be allowed to be positioned? **Response: DGS will not provide a construction staging plan but will assist with any coordination necessary to accommodate crane and vacuum trucks.**
3. Are dumpsters not permitted for demolition? **Response: Please see Item #1, Clarification #4 above. Dumpsters will not be permitted on Daly Building grounds during any stage of the project. All trash and demolished materials should be removed and disposed of daily by way of lift and courtyard access.**
4. Is all work expected to be regular daytime working hours? **Response: Please see Item #1, Clarification #5 above.**
5. What is the expected duration of the project, from Notice to Proceed to "substantial completion"? **Response: Per the RFP, the Project must be substantially complete within eight (8) weeks from Notice to Proceed.**

Item #3

The bid date remains unchanged. Proposals are due by **February 5, 2015 at 2:00 pm EST.** Proposals that are hand-delivered should be delivered to the attention of: Alicia Norris, Contract Specialist, at **Frank D. Reeves Center, 2000 14th Street, NW, 8th floor, Washington, DC 20009.**

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES**



Waiver of Liability

The undersigned desires to access and tour the roof of the Henry J. Daly Building (Metropolitan Police Department Headquarters) which is the subject of a solicitation issued by the Department of General Services (Solicitation Number: DCAM-15-CS-0089). Such visit is not a requirement of the solicitation. Rather, the undersigned has requested such access. The Department has arranged for the undersigned to access and tour the roof along with other prospective bidders; however, there are certain risks inherent in accessing and touring the roof of the building.

By signing below, I acknowledge the risks involved in attending the above-referenced site visit for roof recovery services at the Henry J. Daly Building. I further acknowledge that that I am participating voluntarily, and that in doing so assume responsibility inherent in or associated with such site visit. For the avoidance of doubt, by signing below I release the District of Columbia government and the Department of General Services from all liability relating to injuries that may occur while participating in the above referenced site visit, and by signing below, I agree to hold the Department entirely free from any liability, including financial responsibility for injuries incurred, regardless of whether injuries are caused by negligence or gross negligence.

In return, I will be allowed to participate in the above-referenced site visit. I will also make every effort to observe appropriate safety precautions as explained to me, and to ask for clarification when needed.

I, _____, fully understand and agree to the above terms.

(Participant Signature)

(Date)

Attachment B

[Offeror's Letterhead]

[Insert Date]

District of Columbia Department of General Services
2000 14th Street, NW
Washington, DC 20009

Att'n: Mr. Jonathan Kayne
Interim Director

Reference: Request for Proposals
Roof Recovering Services at the Henry J. Daly Building (Metropolitan Police
Department Headquarters)

On behalf of [INSERT NAME OF BIDDER] (the "Offeror"), I am pleased to submit this proposal in response to the Department of General Services' (the "Department" or "DGS") Request for Proposals (the "RFP") to provide Roof Recovering Services at the Henry J. Daly Building (Metropolitan Police Department Headquarters). The Offeror has reviewed the RFP and the attachments thereto, any addenda thereto, and the proposed Form of Contract (collectively, the "Bid Documents") and has conducted such due diligence and analysis as the Offeror, in its sole judgment, has deemed necessary in order to submit its Proposal in response to the RFP. The Offeror's proposal and the Lump Sum Contract Price (as defined in paragraph A), the unit rates (as defined in paragraph B), the add/alternate prices (as defined in paragraph C), and the Hourly & Daily Rates (as defined in paragraph D) are based on the Bid Documents as issued and assume no material alteration of the terms of the Bid Documents. (Collectively, the proposal, the Lump Sum Contract Price, the unit rates, the add/alternate prices, the Hourly Rates and the Daily Rates are referred to as the "Offeror's Bid".)

The Offeror's Bid is as follows:

- A. The Lump Sum Contract Price for
Roof Recovering at the Daly Building is: \$ _____

The Offeror acknowledges and understands that the Lump Sum Contract Price is a firm, fixed price to fully complete the work shown on the drawings and specifications and that such amount includes funding for work which is not shown on the drawings and specifications but which is reasonably inferable therefrom.

- B. Price per square foot to remove and replace
wet insulation in Section B \$ see attached spreadsheet

Price per square foot to remove and replace
wet insulation, including repatching as

necessary, in Sections D, E, F & G

\$ see attached spreadsheet

The Offeror acknowledges and understands that rates provided above are fully loaded rates for the work specified.

C. Lump Sum Add/Alternate for Section B: \$ see attached spreadsheet

- Remove and dispose of existing counter flashing, clean joints
- Extend and terminate new roofing membrane above brick on exterior parapet walls only
- Install new 24 gauge metal counter flashing

Lump Sum Add/Alternate for Sections D, E, F & G: \$ see attached spreadsheet

- Remove and dispose of existing counter flashing, clean joints
- Extend and terminate new roofing membrane above brick on exterior parapet walls only
- Install new 24 gauge metal counter flashing

The Offeror acknowledges and understands that the Lump Sum Add/Alternate Prices are firm, fixed prices to fully complete the work shown on the drawings and specifications and that such amount includes funding for work which is not shown on the drawings and specifications but which is reasonably inferable therefrom.

D. The Hourly & Daily Rates are:

\$ see attached spreadsheet

The Offeror acknowledges and understands that the Hourly & Daily Rates set forth above are fixed, loaded rates to fully complete the work described in the RFP. It is understood that other than the cost of parts and materials, such rates will be the Offeror's sole compensation for work performed and includes adequate amounts to cover the Offeror's labor, field equipment, overhead, insurance and profit.

The Offeror's Bid is based on and subject to the following conditions:

1. The Offeror agrees to hold its proposal open for a period of at least sixty (60) days after the date of the bid.
2. Assuming the Offeror is selected by the Department and subject only to the changes requested in paragraph 5, the Offeror agrees to enter into a contract with the Department on the terms and conditions described in the Bid Documents within ten (10) days of the notice of the award.
3. Both the Offeror and the undersigned represent and warrant that the undersigned has the full legal authority to submit this bid form and bind the Offeror to the terms of the Offeror's Bid. The Offeror further represents and warrants that no further action or approval must be obtained by the Offeror in order to authorize the terms of the Offeror's Bid.

Mr. Jonathan Kayne

[DATE]

Page 3 of 3

4. The Offeror and its principal team members hereby represent and warrant that they have not: (i) colluded with any other group or person that is submitting a proposal in response to the RFP in order to fix or set prices; (ii) acted in such a manner so as to discourage any other group or person from submitting a proposal in response to the RFP; or (iii) otherwise engaged in conduct that would violate applicable anti-trust law.

5. The Offeror's proposal is subject to the following requested changes to the Form of Contract: **[INSERT REQUESTED CHANGES. OFFERORS ARE ADVISED THAT THE CHANGES SO IDENTIFIED SHOULD BE SPECIFIC SO AS TO PERMIT THE DEPARTMENT TO EVALUATE THE IMPACT OF THE REQUESTED CHANGES IN ITS REVIEW PROCESS. GENERIC STATEMENTS, SUCH AS "A MUTUALLY ACCEPTABLE CONTRACT" ARE NOT ACCEPTABLE. OFFERORS ARE FURTHER ADVISED THAT THE DEPARTMENT WILL CONSIDER THE REQUESTED CHANGES AS PART OF THE EVALUATION PROCESS.]**

6. The Offeror hereby certifies that neither it nor any of its team members have entered into any agreement (written or oral) that would prohibit any contractor, subcontractor or subconsultant that is certified by the District of Columbia Office of Department of Small and Local Business Enterprises as a Local, Small, Resident Owned or Disadvantaged Business Enterprise (collectively, "LSDBE Certified Companies") from participating in the work if another company is awarded the contract.

7. This bid form and the Offeror's Bid are being submitted on behalf of [INSERT FULL LEGAL NAME, TYPE OF ORGANIZATION, AND STATE OF FORMATION FOR THE OFFEROR].

Sincerely,

By: _____

Name: _____

Its: _____

RFP for Roof Recovering Services at The Henry J. Daly Building
(Metropolitan Police Department Headquarters)
DCAM-15-CS-0089
Attachment to Offer Letter

Scope of Work	Unit Rate (\$ per sq. ft.)
Remove and replace wet insulation in Section B	
Remove and replace wet insulation, including repatching as necessary, in Sections D, E, F & G	

Lump Sum Add/Alternate for Section B	Price
Remove and dispose of existing counter flashing, clean joints; extend and terminate new roofing membrane above brick on exterior parapet walls only; and install new 24 gauge metal counter flashing	

Lump Sum Add/Alternate for Sections D, E, F & G	Price
Remove and dispose of existing counter flashing, clean joints; extend and terminate new roofing membrane above brick on exterior parapet walls only; and install new 24 gauge metal counter flashing	

Category	Hourly Rate
Plumber	
Electrician	
Iron Worker	
Sheet Metal Worker	
Carpenter	
Laborer	
Roofer	
Foreman	

Item	Daily Rate
Crane (with Crew)	
Truck (with Operator)	

PLEASE COMPLETE THE SHADED CELLS