

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES**

**ARCHITECTURAL/ENGINEERING SERVICES
ORR ELEMENTARY SCHOOL**

Solicitation #: DCAM-16-AE-0033

Amendment No. 1

Issued: November 10, 2015

This Amendment Number 01 is issued by e-mail on November 10, 2015. Except as modified hereby, the Request for Proposals (“RFP”) remains unmodified.

Item #1:

Sign-in Sheet: The sign-in sheet from the preproposal conference is attached.

Item #2:

Preproposal Conference Meeting Minutes: Meeting minutes of the preproposal conference are attached.

Item #3:

Site Visit: There will be no site visit scheduled. If an Offeror would like to visit the site on their own they are free to do so, without disrupting school activities.

Item #4:

The bid date remains unchanged. Proposals are due by **December 1, 2015 at 2:00 pm EST.** Proposals that are hand-delivered should be delivered to the attention of: Courtney Washington, Contract Specialist, at **Frank D. Reeves Center, 2000 14th Street, NW, 8th floor, Washington, DC 20009.**

- End of Amendment No. 1 -

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Solicitation #: DCAM-16-AE-0033
Preproposal Conference
November 9, 2015

Sign-in Sheet

1. Name: Abdullah Ayazi Phone: 202-495-7746
Company: Global Engineering Solutions
Email Address: abdullah@ges.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: MEP+FP
Interested in bidding as a prime or a subcontractor? SUB

2. Name: PETER NOURSI Phone: 301-949-2011
Company: Oyster, Imus, Petzold & Assoc., LLC (OIP+A)
Email Address: peter.noursi@oipengineering.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Civil / survey
Interested in bidding as a prime or a subcontractor? SUB

3. Name: WILLIAM PRICE Phone: 202 538-4717
Company: BRYDNT MITCHELL ARCHITECTS - COM
Email Address: WILLIAM@BRYDNT MITCHELL ARCHITECTS.COM
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ARCHITECTURAL
Interested in bidding as a prime or a subcontractor? YES

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Sign-in Sheet

1. Name: ROBIN O'HARA Phone: 703 624 9768
Company: FANNING HOWEY
Email Address: ROHARA@FHAI.COM
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: A/E
Interested in bidding as a prime or a subcontractor? _____
2. Name: Suren Gosine Phone: 202.495.7746
Company: Global Engineering Solutions
Email Address: sureng@theses.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: MEP+FI
Interested in bidding as a prime or a subcontractor? Sub
3. Name: KWAME A. BAILEY Phone: (202) 726-3383
Company: LANCE BAILEY & ASSOCIATES, INC.
Email Address: kswame@lancebailey.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ARCHITECTURAL / ENGINEERING
Interested in bidding as a prime or a subcontractor? PRIME

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1. Name: SEAN O'DONNELL Phone: 202/460-7066
Company: PERKINS EASTMAN DC
Email Address: S.O'DONNELL@PERKINSEASTMAN-DC.COM
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ARCHITECTURE
Interested in bidding as a prime or a subcontractor? PRIME

2. Name: Amy McGhee Phone: _____
Company: R McGhee + Assoc
Email Address: _____
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Arch
Interested in bidding as a prime or a subcontractor? Prime

3. Name: Bill Richardson Phone: 410-573-9148
Company: Educational Systems Planning
Email Address: brichardson@educationalsystemsplanning.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: IT Design
Interested in bidding as a prime or a subcontractor? Sub

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1. Name: PILK SCHNEIDER Phone: 2/445.8325
Company: ISTUDIO CBE
Email Address: PSCHNEIDER@ISTUDIOARCHITECTS.COM
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ARCHITECTURE + PLANNING
Interested in bidding as a prime or a subcontractor? PRIME
2. Name: KATRINA ELLIS Phone: _____
Company: R MCGHEE & ASSOCIATES
Email Address: _____
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ARCH
Interested in bidding as a prime or a subcontractor? _____
3. Name: SARAH ANIERSON Phone: 202 679 9341
Company: NORTHEAST COLLABORATIVE ARCHITECTS
Email Address: sanieierson@ncarchitects.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ARCH + PLANNING
Interested in bidding as a prime or a subcontractor? _____

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1. Name: Todd Ray Phone: 202.939.0027
Company: STUDIO 27 ARCHITECTURE
Email Address: TRAY@STUDIO27ARCH.COM
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ARCHITECTURE
Interested in bidding as a prime or a subcontractor? Prime
2. Name: Dori Landry Phone: 2023396893
Company: Stantec
Email Address: dori.landry@stantec.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Full A/E
Interested in bidding as a prime or a subcontractor? prime
3. Name: Xiaodong Zhang Phone: 443 583 9218
Company: ZEST LLC
Email Address: ZEST.HD@gmail.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Civil
Interested in bidding as a prime or a subcontractor? Sub

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1. Name: STEVEN ORLANSKY Phone: 202 838 9451
Company: NEWMAN ARCHITECTS
Email Address: SORLANSKY@NEWMANARCHITECTS.COM
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ARCHITECTURE / INTERIORS / EDUCATIONAL PLANNING
Interested in bidding as a prime or a subcontractor? PRIME
2. Name: RICARDO SEIJO Phone: 240.965.0773
Company: GRIMM + PARKER ARCHITECTS
Email Address: RSEIJO@GPARCH rseijo@gparch.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ARCHITECTURE, PLANNING, INT. DESIGN
Interested in bidding as a prime or a subcontractor? YES
3. Name: Frank Lin Phone: 410-446-4408
Company: Sabka Wang & Associates
Email Address: linfrank@gmail.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Civil Engineering
Interested in bidding as a prime or a subcontractor? sub/prime

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1. Name: Lanshing Huang Phone: (202) 595-1999
Company: Symbiosis, Inc
Email Address: lanshing@ symbiosis-la.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Landscape Architecture, playscape design
Interested in bidding as a prime or a subcontractor? sub

2. Name: MICHAEL MARSHALL Phone: 202 537 1107
Company: MARSHALL MOYA
Email Address: MICHAEL@ MARSHALLMOYA.COM
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ARCHITECT
Interested in bidding as a prime or a subcontractor? _____

3. Name: Ausar Burney Phone: 202-726-3383
Company: Lance Bailey's Associates, Inc.
Email Address: ausar@lancebailey.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Architecture
Interested in bidding as a prime or a subcontractor? Yes

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1. Name: ILEANA SCHINDER Phone: 202 431 6760
Company: ILEANA SCHINDER PLLC
Email Address: ile@ileana-schinder.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: USED DOCUMENTATION, SUST. DESIGN
Interested in bidding as a prime or a subcontractor? SUB
2. Name: SACHA ROSEN Phone: (202) 600-7232
Company: R2L: ARCHITECTS
Email Address: srosen@r2l-architects.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ARCHITECTURE, PLANNING, DESIGN
Interested in bidding as a prime or a subcontractor? _____
3. Name: BRANDON HARWICK Phone: 202-505-3646
Company: GENIUM GROUP
Email Address: BHARWICK@GENIUMGROUP.COM
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: MEP
Interested in bidding as a prime or a subcontractor? SUB

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1. Name: Bruce Beddow Phone: 2024506068
Company: EMX corporation
Email Address: bbeddow@emx-co.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: MEP
Interested in bidding as a prime or a subcontractor? yes
2. Name: Brenna Nelson Phone: 2024506068
Company: EMX corporation
Email Address: bnelson@emx-co.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: MEP
Interested in bidding as a prime or a subcontractor? yes
3. Name: Andrew West Phone: 202.861.4200
Company: LEO A DALY
Email Address: ASWEST@LEODALY.COM
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ARCHITECTURE
Interested in bidding as a prime or a subcontractor? PRIME

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1. Name: GAVIN MYERS Phone: 703 437 6600, 105
Company: HUGHES GROUP ARCHITECTS
Email Address: gavin.myers@hgaarch.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ARCHITECTURE
Interested in bidding as a prime or a subcontractor? _____
2. Name: Linda Nunnally Phone: 202 244 4199
Company: Moody Nolan
Email Address: LNunnally@moodynolan.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Architecture
Interested in bidding as a prime or a subcontractor? both
3. Name: James Jordan Phone: 202-397-6799
Company: Millennium Design Architects PLLC
Email Address: j.jordan@millenniumdesignarchitects.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Architectural
Interested in bidding as a prime or a subcontractor? _____

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1. Name: Prudence Bonds Phone: 202 244 4199
Company: Moody Nolan
Email Address: pbonds@mn-dc.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Prime A/E
Interested in bidding as a prime or a subcontractor? _____

2. Name: Atara Margolis Phone: _____
Company: Quinn Evans Architects
Email Address: amargolis@quinnevans.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: prime a/e
Interested in bidding as a prime or a subcontractor? _____

3. Name: Patrick Cruz Phone: 202-291-4545
Company: AMT Engineering
Email Address: pcruz@amtengineering.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Civil engineering
Interested in bidding as a prime or a subcontractor? _____

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1. Name: BRUCE BLANCHARD Phone: 540.341.4988
Company: POLYSONICS CORP.
Email Address: BRUCEB@POLYSONICS.COM
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ACOUSTICS + TECHNOLOGY
Interested in bidding as a prime or a subcontractor? SUB
2. Name: Steve Baker Phone: 202.236.3730
Company: Wiencek & Assoc
Email Address: sbaker@wiencek-associates.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Architecture
Interested in bidding as a prime or a subcontractor? Prime
3. Name: Chris Blessen Phone: 779-274-2060
Company: TAPPE ARCHITECTS
Email Address: cblessen@tappe.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ARCHITECTURE
Interested in bidding as a prime or a subcontractor? SUB

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1. Name: VINSON CAMACHO Phone: 904.259.0858
Company: PUSH studio LLC
Email Address: VINSON@PUSHSTUDIOFORM.COM
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: LANDSCAPE
Interested in bidding as a prime or a subcontractor? SUB
2. Name: Amy Cuddy Phone: 202-628-1033
Company: Ayers Saint Gross Architects
Email Address: acuddy@asg-architects.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Architecture, Interior Design
Interested in bidding as a prime or a subcontractor? Prime
3. Name: Sierra Nguyen Phone: 202-393-1523
Company: Setty (CBE - MEP/FP Engineers)
Email Address: Sierra.nguyen@setty.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: MEP/FP Engineering
Interested in bidding as a prime or a subcontractor? Sub

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1. Name: JC SANCHEZ Phone: 703.908.4526
Company: LITTLE
Email Address: jc.sanchez@littleonline.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ARCHITECTURAL
Interested in bidding as a prime or a subcontractor? PRIME
2. Name: Elizabeth Tuico Phone: 202 609 7480
Company: VJ Associates (cost estimating / SB)
Email Address: etuico@vjassociates.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Cost estimating, value engineering
Interested in bidding as a prime or a subcontractor? subcontractor
3. Name: Nathan Wimsley Phone: 202-244-8880, Ext 18
Company: MC Environmental
Email Address: NWimsley@mcce-dc.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: MC Environmental
Interested in bidding as a prime or a subcontractor? SUB

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1. Name: Sheryl Gates Phone: 301-676-0066
Company: Metro Recreation, Inc.
Email Address: sheryl@metrorecreation.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: provide/install playgrounds, site amenities
Interested in bidding as a prime or a subcontractor? sub
2. Name: KURT BEDENBAUGH Phone: 202-882-8139
Company: BEDD GROUP LLC
Email Address: KBEDENBAUGH@BEDDGROUP.COM
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: DESIGN AND CONSTRUCTION
Interested in bidding as a prime or a subcontractor? PRIME
3. Name: AYICH LEGESSE Phone: (202) 882-7811
Company: ATEL CONSULTING GROUP, LLC
Email Address: A.LEGESSE@ATELCONSULTINGGROUP.COM
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: COST ESTIMATING
Interested in bidding as a prime or a subcontractor? SUB

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1. Name: DENNIS ROBERTS Phone: 571-243-4259
Company: RESTL DESIGNERS, INC
Email Address: d.roberts@restl.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: STRUCTURAL ENGINEERING
Interested in bidding as a prime or a subcontractor? Sub.
2. Name: PETE BLUM Phone: 703.946.8265
Company: HRD COPLAN MGMT
Email Address: Pblum@Hcm2.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: PM ARCHITECTURAL SVCS.
Interested in bidding as a prime or a subcontractor? PRIME
3. Name: WILLIAM SPACK Phone: 202 965 7070
Company: COX GRANE + SPACK ARCHITECTS
Email Address: WSPACK@COXARCHITECTS
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: PCIMS / ARCH
Interested in bidding as a prime or a subcontractor? PRIME

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1. Name: DAN SPIELVOGEL Phone: 202-400-2188
Company: ECS CAPITOL SERVICES
Email Address: DSPIELVOGEL@ECSLIMITED.COM
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: CBE GEO, ENV, HAZMAT
Interested in bidding as a prime or a subcontractor? SUB
2. Name: Roxana A. Roman Phone: (202) 552-7386
Company: Soltész, DC
Email Address: rroman@solteszdc.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Civil design, environmental, survey
Interested in bidding as a prime or a subcontractor? Subcontractor
3. Name: BILL CONKEY Phone: 202-393-6445
Company: DCR GROUP SOURCE
Email Address: BCONKEY@DCRGROUP.COM
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: ARCHITECTURE
Interested in bidding as a prime or a subcontractor? _____

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1. Name: Edwin Roa Phone: 202-244-5101
Company: Shinbeng Leuinas Architects
Email Address: edwin@shinbengleuinas.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Arch
Interested in bidding as a prime or a subcontractor? Prime
2. Name: Brian Gruetzmacher Phone: 202-628-1033
Company: Ayers Saintross
Email Address: bgruetzmacher@ayrs-architects.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Architecture
Interested in bidding as a prime or a subcontractor? prime
3. Name: Nikki Song Phone: 202 393 6445
Company: DLR Group / Song
Email Address: nsong@dlrgrp.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: A/E
Interested in bidding as a prime or a subcontractor? _____

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ARCHITECTURAL/ENGINEERING SERVICES – ORR ELEMENTARY SCHOOL
Solicitation #: DCAM-16-AE-0033
Preproposal Conference
November 9, 2015

Sign-in Sheet

1. Name: Nicole White Phone: 202.370.6000
Company: Symmetra design
Email Address: nwhite@symmetradesign.com
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Traffic Engineering/Transportation
Interested in bidding as a prime or a subcontractor? Sub
2. Name: ELIZABETH ENLSON Phone: 917-545-8937
Company: ELL SURVO LLC
Email Address: ELIZABETH@ELLSURVO.COM
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: Architecture
Interested in bidding as a prime or a subcontractor? PRIME
3. Name: _____ Phone: _____
Company: _____
Email Address: _____
Have you registered for the Constant Contact E-Mailing List? YES NO
Is your company a certified business enterprise? YES NO
Type of services performed: _____
Interested in bidding as a prime or a subcontractor? _____

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GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



PREPROPOSAL CONFERENCE MEETING MINUTES
ARCHITECTURAL/ENGINEERING SERVICES
ORR ELEMENTARY SCHOOL

Solicitation #: DCAM-16-AE-0033
November 9, 2015 at 1:00 p.m.

1. A preproposal conference for the above-referenced solicitation was held on Monday, November 9, 2015 at 1:00 p.m.
2. The preproposal conference began with introductions of the following individuals:
 - a. Courtney Washington – DGS (Contract Specialist)
 - b. Ashley Johnson – DGS (Program Support Assistant)
 - c. Thomas Bridenbaugh & Alexander Marriott – Leftwich, LLC (Procurement and Real Estate Advisory Consultant)
 - d. Marcos Miranda & Darryl Somerville – DCPEP (Program Manager)
3. An overview of the project was provided, and the position of the new building and raze of the old building was discussed:
 - a. Orr Elementary is currently a vintage building constructed in 1974 in Southeast DC, by Minnesota Avenue.
 - b. The existing building has been considered beyond saving, so a new one will built northeast of the site. This will require a swing space for the students and faculty.
 - c. The existing building has a capacity of less than 400 students, and the new facility will have a capacity of 450 students. The project budget will be approximately \$36 million for the modernization of roughly 65,000 sqft of space. The budget will include hard costs and FF&E, as well as the demolition and construction of a playground and field when the current building comes down.
 - d. The site of the new building was formerly an old elementary school that preceded the current 1974 building and has been razed. It was noted that rubble from the former building is likely to be under the ground. It is common for rubble to be found under the ground of formerly razed schools in the District.
 - e. The designs should include parking and reflect the tight space of the site, as well as consider the flow of traffic around the site.
 - f. The designs should take into account the requirements to achieve LEED for Schools – Gold certification, and the recently adopted International Green Construction Code. The designs should also take into account that green roofs and solar panels will eventually be built on the new building.
4. The design fee and the schedule was discussed:
 - a. The Design Fee will be an amount over \$1 million and will be awarded through the formal procurement process. Similar to past projects, Bidders should conform

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Preproposal Conference Meeting Minutes

- their proposal to the RFP and focus on the Form of Contract, which will be issued by amendment.
- b. A Bidder may request changes to the Form of Contract, however, they are not encouraged and they will be held against them in the evaluation process. Changes to the Form of Contract make it difficult to assess the proposals in the same way. Any requested changes must be included with the proposal, and requested changes are requests; simply because a change is requested, it does not mean the change is, or will be, accepted by the Department.
 - c. The new school building needs to be ready for the 2018/2019 school year. The architect will have roughly nine (9) months to produce the all deliverables, through design development documents.
 - d. The GMP will be based on the design development documents, and the bulk of the work will be released in the spring of 2017, giving the builder 18 months to construct the new building.
 - e. The Department is asking Offerors to bid a total Design Fee that will include all design services through design development documents.
 - f. Bidders should also bid hourly rates for construction administration, as well as the maximum cost of construction administration. Bidders should use the job classifications from the RFP; generic titles need to be used to normalize the hourly rates between bidders.
5. Economic inclusion goals were discussed. The Department desires to maximize the participation of District residents and businesses in the Project.
- a. With respect to the participation of District businesses, the following requirements apply:
 - i. 50% of all dollars in the contract must go to CBEs.
 - ii. 35% of all dollars in the contract must go to SBEs.
 - iii. 20% of all dollars in the contract must go to DBEs.
 - iv. It was noted that the only certifications from DLSBD count towards these goals; no reciprocal certifications are accepted.
 - b. With respect to District resident participation, it was noted that the First Source Act would apply. 51% of new hires must be District residents.
6. The scoring of the proposals was discussed.
- a. Bidders are encouraged to look at Section D of the RFP which outlines the evaluation criteria for proposals, and the specific subfactors for evaluation.
 - b. It was noted that the criteria that makes the difference between the first and second place bidders is often the management plan and design approach.
 - i. It is important that bidders do not submit a generic management plan; a generic plan will be unlikely to win.
 - ii. The successful proposal will identify the unique aspects of the project and challenges that the bidder will likely face. It will also specifically state how those unique challenges will be addressed throughout the process.

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Preproposal Conference Meeting Minutes

7. A series of Amendments to the RFP will be issued which will include the following additional information:
 - a. Sign-In Sheet from the preproposal conference.
 - b. Preproposal conference meeting minutes
 - c. Form of Contract
 - d. There will be **no formal Site Visit**, but the bidders are welcome to visit the site on their own.

8. Questions:
 - a. Should the design schedule assign time for meetings with school staff? Yes, but more fundamentally will be a need for a turnkey price of the end of the CD phase. The Department will not be counting meetings in the schedule, but Bidders should factor in some time for sustainability meetings. DCPS will also be meeting with the selected architect, but the architect will be taking direction from DGS and the contract will be with DGS.
 - b. Have any plans for the playground begun? The plans for the playground have not been started, and the community and school will decide how it will look.
 - c. Will the site of the existing playground remain in the same location? The operating assumption is that the new building will be located on the current field and parking lot along the northern edge of site, and the new field, parking lot, and playground will be where the existing building is located. This is the operating assumption, but it could be subject to change. This plan would work and allow for swing in the southwestern portion.
 - d. Will DGS repurpose and relocate resources from the site? Once the demolition begins the chiller will be removed and used for later projects.
 - e. Is there a hazardous materials survey? The Department has a report on the building, but there will need to be a new survey.
 - f. Are their existing drawings for the current and old building? The Department will make available what it has to the selected architect, and they will be in PDF format.
 - g. Is there a deadline for additional questions? Yes, as stated in the RFP.
 - h. Are there summer programs that will use the site during the summer months? The Department does not have that information, but is more interested in the operation of the site during the school year; the programs during the summer months are not a concern at this point.
 - i. Will there be a survey of the stormwater management system? There is all new stormwater management regulations and the architect will be responsible for the design, structure, and mechanical systems. All requirements must be met for permit in DC.
 - j. Will the Department reveal renderings of the new school? The Department will not reveal renderings of the school to the community until it is certain that funds will be available for the construction of the design. There will be more feedback after the concept design and more dialog regarding cost estimating with DGS and DCPS.

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- k. Will the cost estimating need to be through design development? Yes, and the contract will have a design-to budget requirement; if the architect draws CDs that won't fit within budget they will absorb the additional cost.
- l. What will happen if the builder proposals are over budget? The design development documents are put out to bid and if the trade bids come back over the design-to budget, you need to redesign them until they get back to budget. Your design development services are not done until you have gone through value engineering and redesign, and you bring back the DDs within budget.