

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Invitation for Bids

Comprehensive Janitorial and Housekeeping Related Supplemental Services
For the Department of Human Services Facility
Located at 810 5th Street, NW Washington, DC 20001

DCAM-16-NC-0072

Addendum No. 1

Issued: February 11, 2016

This Addendum No. 1 is issued by DGS on February 11, 2016. Except as modified herein, the Invitation for Bid (IFB) remains unmodified and is hereby published on the DGS website.

Item No. 1 **Section B - Statement of Work:**

Delete Section B, Statement of Work in its entirety.

Replace With Revised Section B, Statement of Work dated February 11, 2016

Item No. 2 **Attachment C - Bid Form:**

Delete Attachment C, Bid Form in its entirety.

Replace With Revised Attachment C, Bid Form dated February 11, 2016.

Item No. 3 **Sign In Sheets:**

Item No. 4 **Questions & Answers:**

Question No. 1 How many occupants and what is the maximum occupancy of the building?

Answer: The Pat Hardy transitional living shelter is a 213-bed facility. The approximate maximum occupancy is 238.

Question No. 2 In section B.6.2 it mentions Holding cells, but during the walk through I didn't see holding cells. Where are they located and how many are there?

Answer: Section B.6.2 and all reference to holding cells have been removed from the Statement of Work.

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- Question No. 3 Section D states that the Living Wage Action and the Service Contract Act wage rates are applicable. They are 2 different rates. What is the applicable wage rate for this contract? Is the health & welfare rate of \$4.27 in the SCA applicable to this contract too?
- Answer: Contractors are required to pay whichever of the two rates is higher. Yes the Health & Welfare fringe rate included in the Service Contract Act is applicable.
- Question No. 4 Will the fifth floor require cleaning while it's occupied by the residents?
- Answer: Yes, all common areas including bathrooms, dining and sitting areas. The Contractor is not required to clean occupant door rooms.
- Question No. 5 Will you provide an office space and storage facility for the Contractor?
- Answer: There are various janitor closets and or storage spaces throughout the facility. At this time there is not any designated "office" space for the Contractor's staff; however, there are locations throughout the building that maybe considered and these options will be coordinated with the DGS COTR post-award.
- Question No. 6 What level of cleaning is required on the back parking lot of the building and the main entrance?
- Answer: The exterior premises shall be serviced to the standards as set forth in section B.11 of the IFB Statement of Work.
- Question No. 7 How often do you want the exterior windows cleaned?
- Answer: See Section B.11.3 of Revised Statement of Work.
- Question No. 8 Is the site visit a requirement in order to respond to the solicitation?
- Answer: No, the site visit was not a requirement.

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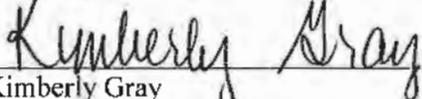
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- Question No. 9 Are the staffing requirements, i.e. number of staff listed on Page 5 a mandatory number? Or can the vendor bid on a number of staff based upon their recommendation?
- Answer: The staffing requirements are mandatory.
- Question No. 10 Will this solicitation be awarded to the lowest cost bid?
- Answer: The District will make an award to the responsive and responsible bidder with the total lowest fixed fully loaded standard services monthly rates plus fixed fully loaded unit pricing for supplemental services.
- Question No. 11 What is the process that DGS takes when a vendor provides a cost proposal that clearly cannot support the number of staff as well as supplies, etc.?
- Answer: The Department will determine Bidder capability and capacity during the Bid Evaluation process.
- Question No. 12 Is there room for staff to have lunch/break?
- Answer: Yes, there is space for staff to have lunch/breaks.
- Question No. 13 Is this contract gender specific?
- Answer: No, this contract is not gender specific.
- Question No. 14 Will the supplies be provided or will the Contractor have to provide their own?
- Answer: The Contractor shall provide all supplies and equipment as per section B.2.2 of the Statement of Work.
- Question No. 18 Is the Contractor responsible for providing the specified green products?
- Answer: Yes, the Contractor shall provide all supplies and equipment as per section B.2.2 of the Statement of Work.
- Question No. 19 Will there be another site visit?
- Answer: No, there will not be an additional site visit.

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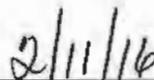


- Question No. 20 Is there a preferred vendor for consumable supplies?
Answer: No, there is not a preferred vendor.
- Question No. 21 Is there a Davis-Bacon requirement?
Answer: No, the Standard Service Contract Act, Wage Determination is applicable to this Contract requirement.
- Question No. 22 The Bid Form (Attachment C) ask for unit price for supplemental carpet cleaning services but there is no carpeted floor in the building, and how can we give price quote?
Answer: See revised Bid Form (Attachment C).
- Question No. 23 The Bid Form ask for a price quote for Janitor and Supervisor hourly rates, are these rates for the standard service or the supplemental service?
Answer: The Janitor and Supervisor hourly rates requested are for standard services on an as needed basis.
- Question No. 14 Within this request it outlines the need for criminal background checks. Does that mean if a Contractor has staff with criminal records the Contractor is unable to bid?
Answer: The background check requirement dose not exclude a Contractor from bidding, the Contractor's proposed staff for the Pat Hardy facility must be able to pass the criminal background check.

All other terms and conditions remain unchanged.



Kimberly Gray
Supervisory, Contract Specialist
Goods & Services



Date

- End of Addendum No. 1 -