

DCAM-14-CS-0117

Attachment A  
Offer Letter

DCAM-14-CS-0117  
Department of Corrections Housing Unit Renovations  
Attachment A Offer Letter

Bidder's Letterhead

Date

District of Columbia Department of General Services  
2000 14<sup>th</sup> Street, NW, 8<sup>th</sup> Floor  
Washington, DC 20009

Attention: Mr. Brian J. Hanlon  
Director

Reference: Invitation for Bid DCAM-14-CS-0117  
Department of Corrections Housing Unit Renovations

Dear Mr. Hanlon:

On behalf of **Insert Offeror's Legal Name** (the "Bidder"), I am pleased to submit this bid in response to the Department of General Services' (the "Department" or "DGS") Invitation or Bid (IFB) to provide the general construction services required to modify forty (40) cells at the District's Department of Corrections (DOC) Central Detention Facility (CDF) located at 1901 D St., Washington DC 20003. The Bidder has reviewed the IFB and the attachments thereto, any addenda thereto, and the proposed Form of Contract (collectively, the "Bid Documents") and has conducted such due diligence and analysis as the Bidder, in its sole judgment, has deemed necessary in order to submit its bid in response to the IFB. The Bidder's submission and the Lump Sum Price are based on the Bid Documents as issued and assume no material alteration of the terms of the Bid Documents.

**Insert Bidder's Legal Name** lump sum price to perform the scope of services for forty (40) cells as described in Section B is as follows:

\$ \_\_\_\_\_

**Insert Bidder's Legal Name** unit price to perform the scope of services for additional cells as described in Section B is as follows:

\$ \_\_\_\_\_

The Bidder acknowledges and understands that the Lump Sum Price is firm, fixed prices and intended to be the Bidder's sole compensation for the services required.

The Bidder's submission is based on and subject to the following conditions:

1. The Bidder agrees to hold its bid open for a period of at least one hundred twenty (120) days after the date of the bid.

2. Assuming the Bidder is selected by the Department and the Bidder agrees to enter into a contract with the Department on the terms and conditions described in the Bid Documents within one (1) day of the notice of the award.
3. Both the Bidder and the undersigned represent and warrant that the undersigned has the full legal authority to submit this bid form and bind the Bidder to the terms of the bid. The Bidder further represents and warrants that no further action or approval must be obtained by the Bidder in order to authorize the terms of the bid.
4. The Bidder hereby represents and warrants that they have not: (i) colluded with any other group or person that is submitting a bid in response to the IFB in order to fix or set prices; (ii) acted in such a manner so as to discourage any other group or person from submitting a bid in response to the IFB; or (iii) otherwise engaged in conduct that would violate applicable anti-trust law.
5. There are no requested changes to the Form of Contract:
6. The Bidder hereby certifies that neither it nor any of its subcontractors have entered into any agreement (written or oral) that would prohibit any contractor, subcontractor or subconsultant that is certified by the District of Columbia Office of Department of Small and Local Business Enterprises as a Local, Small, Resident Owned or Disadvantaged Business Enterprise (collectively, "LSDBE Certified Companies") from participating in the work if another company is awarded the contract.
7. This Bidder's submission including the Bidder's Lump Sumt Price is being submitted on behalf of (Insert Bidder)

Sincerely,

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_