

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES



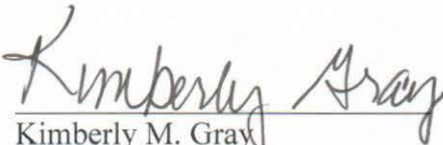
**Janitorial and Related Supplemental Services  
(Set-Aside for CSBE Participation Only)  
DCAM-15-NC-0115**

Addendum No. 3  
Issued: April 15, 2015

This Addendum No. 3 is issued and hereby published on the DGS website on April 15, 2015. Except as modified hereby, the Request for Proposal (RFP) remains unmodified.

**Item No. 1**

Questions and Answers – See Attachment A.

  
Kimberly M. Gray  
Supervisory Contract Specialist

  
Date

- End of Addendum No. 3 -

**ATTACHMENT A**

**Questions and Answers**

**Questions and Answers**  
**Janitorial and Related Supplemental Services at New Beginnings Youth Development Center**  
**DCAM-15-NC-0115**

#s	Questions	Answers
1	What is the total square footage (for the entire facility) of the cleaning area that is directly related to this contract?	Approximately 100,000 square feet of the cleanable space is related to this contract.
2	Is there a current incumbent providing services to the facility?	Yes, we have a temporary service provider.
3	What is the current staffing level?	The current staffing level is 10 with a mixture of full and part-time individuals. However, each Offeror should propose the staffing level and work schedule it believes necessary to meet the contract requirements for the facility.
4	When do we clean the cottages? Do we price them in the bid or invoice them when done?	The regular cleaning schedule for the cottages is between 8:30 am and 2:00 pm Monday thru Friday and on the weekends and holidays between 9:00 am and 2:00 pm. The cottages are a part of the regular daily janitorial services.
5	Is there a detailed site plan for NB, the website mentioned: <a href="http://dyrs.dc.gov/service/secure-facilities">http://dyrs.dc.gov/service/secure-facilities</a> , cannot be accessed via internet	Since the New Beginnings Youth Development Center is a secure facility, the detailed site plan is not available to the public. In light of this, the site plan cannot be accessed via the Internet.
6	What is the start date of the contract?	The anticipated contract start date is mid May 2015.
7	What is the contract period of performance and the contract configuration?	The contract period of performance will be a Base Year with Four (4) - One (1) Year Option Years.
8	What are the hours when the maintenance shop is available for "terminal" cleaning?	The maintenance shop is available from 7:00 am until 8:00 pm.
9	Can the exterior window cleaning be out-sourced or subcontracted? If so, is there a requirement for a subcontracting plan?	Only the high glass that cannot be reached with a 12 foot ladder or requires special equipment to reach can be contracted out. See Section C.2 - Subcontracting Plan in the solicitation and Attachment I - Subcontracting Plan Form.
10	Are there existing trash, wastebaskets, and recycling containers to support the requirement in B.3.1.6?	Yes.
11	Is there an existing scale for weighing recycling materials? Will the COTR provide a sample of an approved document for the weighing of recycling materials?	Weighing recycling materials is not required for this contract.
12	What are the geographical limits for the service cleaning of the parking lots? Is there a diagram indicating those limits?	There is a two-level parking lot, an upper and lower lot. We do not have a diagram for them.