

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES

Construction Management Services for Engine Company 14 Modernization Project

Solicitation No.: DCAM-15-CS-0081

Amendment No. 2
Issued: March 20, 2015

This Amendment No. 2 is issued March 20, 2015 and hereby published on the DGS website on March 23, 2015. Except as modified hereby, the Request for Proposals ("RFP") remains unmodified.

Item #1 Section A.3, Form of Contract

Delete: In its entirety

Insert: The Form of Contract will be issued to the selected Contractor at time of award.

Item #2 Responses to questions about the Solicitation

The responses to questions about the Solicitation are provided as Exhibit 1 to this amendment.

By: _____


JW Lanum
Associate Director/Contracting Officer

Date: _____

3/20/15

End of Amendment No. 2

Responses to Questions About the Solicitation

No.	Section Reference	Question	Response
1	B.1.2	Is DGS hiring a 3 rd party LEED Firm or is that requirement on the GC or Architect?	The GC shall be responsible for the LEED consultant. The Contractor shall coordinate LEED management with the PM, GC, and A/E of record.
2	B.1.2	What CM duties will be required for Phase 1?	The Contractor shall review historical documentation submitted during Phase 1 of construction to ensure that all directives were followed and deliverables submitted in accordance with the GC's contract.
3	B.3.1.3	Shall lump sum fees be based on CM working five (5) days a week onsite from the hours of 6am to 7pm (11 hours a day) for (52) weeks?	For the Base Period of the contract, the Contractor shall propose a lump sum price (See Attachment A of the RFP, Form of Offer Letter, CLIN 0001) inclusive of the projected number of hours the Offeror believes are required for the Construction Manager and the Administrative Assistant to provide the services described in Section B. For the period beyond CLIN 0001, the Contractor shall propose hourly rates (See Attachment A of the RFP, Form of Offer Letter, CLIN 0002) to be paid to the Construction Manager and the Administrative Assistant.

Exhibit 1

4	B.3.1.3	Will DGS requested onsite weekend work hours be compensated on hourly rate provided by CM? If not, how many weekends shall CM calculate into its Lump Sum fee?	Please see response to Question Number 3 above.
5	B.3.1.4	Will GC be responsible for providing and paying for all cost of fully furnished and separate onsite work trailer for CM/DGS, including set-up/dismantle and utilities?	Yes, The GC will be providing work space/trailer on site for DGS and the CM
6	Miscellaneous	There is no indication in the RFP what will be used for an on site office. It is our interpretation that this is either a) not required, or b) will be provided to the CM at no additional cost. Please clarify.	Please see response to Question Number 5 above.
7	B.3.1.5	Please confirm Contractor/CM does not need to own licensed copies of Software (Prolog, P6, Timberline, AutoCAD, RSMeans, etc) and will be given web based access to DGS owned Software (Reference B.4.2)?	The CM does not need a License for Prolog, P6 or RSMeans. All other software the CM will require its own license
8	B.3.1.7	Please clarify the expected administrative support and estimated hours per week that will be required to support DGS PM beyond that required by CM for pricing purposes and if administrative support person will be required to work onsite?	Please see response to Question Number 3 above.
9	B.3.2.1	Please provide a copy of current GC Schedule.	The GC schedule will be issued upon award. Period of performance shall be based on executed contract provided as part of the EC-14 contract documents CD.
10	B.3.2.2.c	Please provide a sample of DGS approved GC Performance Report for reference and to estimate CM hours to complete monthly task.	See sample GC Performance Evaluation form provided as Exhibit 2 to this amendment.

Exhibit 1

11	B.3.3.4.b.3	Please provide a sample of DGS approved Impact Evaluation Report for reference and to estimate CM 11hours to complete monthly task.	The Contractor shall develop the format of the Impact Evaluation Report for the review and approval of the PM after award.
12	C.2	(Subcontracting Requirements), With the dollar value of the CM contract to be well under \$250k, will a CM that is a CBE/SBE firm still be required to complete Subcontracting Plan (Attachment I) whether or not they elect to subcontract out a portion of work (i.e. Administrative Services)?	Section C.2 states in part An Offeror responding to this solicitation which is required to subcontract shall be required to submit with its bid, any subcontracting plan required by law. Bids responding to this RFP shall be deemed nonresponsive and shall be rejected if the offeror fails to submit a subcontracting plan that is required by law. For contracts in excess of \$250,000, at least 50% of the dollar volume of the contract shall be subcontracted in accordance Attachment 1.
13	C.3.1	(Residency Hiring), please confirm this will not be a requirement per the pre-proposal conference.	No the First Source Employment Agreement does not apply. See Section C.3.2 which states in part ..."The Offeror and all subcontractors with contracts in the amount of \$300,000 or more shall be required to comply with the following: (i) enter into a First Source Employment Agreement..."
14	C.3.2	(1 st Source Agreement), please confirm this will not be a requirement per the pre-proposal conference.	Please see response to Question No. 13 above.
15	C.4	(Apprenticeship Act), please clarify the requirement of the Apprenticeship Act and if it applies to this CM contract.	The Apprenticeship Act does not apply to this contract.

Exhibit 1

16	Attachment H	(Past Performance Evaluation Form), are only DGS employees able to fill out the form or can other Government and/or Private sector Client's complete the form? Will Letters of Recommendations suffice in lieu of PPEF?	Please see Section F.4.1.2 b) which states, "Offeror shall ensure that a minimum of three (3) Past Performance Evaluation forms (Attachment I) are completed and submitted on behalf of the Contractor directly to James Marshall at james.marshall@dc.gov by the e due date for proposals (Section F.3).
17	Addendum	When will Addendum 1 be issued with sign-in sheet?	Please see Amendment No. 1 dated March 19, 2015
18	Miscellaneous	May we request a copy of the 'general conditions' of the prime contractors scope so we are familiar with what is already provided/required on site as a part of their work?	Please see CD rom of Engine House 14 Contract Documents. The Engine House 14 Contract Documents can be obtained by contacting James Marshall, Supervisory Contract Specialist, at james.marshall@dc.gov or 202 528-3874.
19	Miscellaneous	Will you be emailing the attendee list from yesterday's pre-proposal meeting?	Please see Amendment No. 1 dated March 19, 2015
20	Miscellaneous	Are there liquidated damages associated with the prime contract. What role shall the GC take in enforcement of this penalty for incomplete work?	Liquidated damages are not applicable to this contract.

DCAM-15-CS-0081
Amendment No. 2 Exhibit 2

Exhibit 2

Sample GC Performance Evaluation Report

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES
CAPITAL CONSTRUCTION SERVICES**



Exhibit A
CONTRACTOR PERFORMANCE EVALUATION FORM

Part 1
Summary Report

DATE: 5/9/13
CONTRACTOR:
CONTACT NAME:
PROJECT NUMBER:
PROJECT NAME:
PROJECT ADDRESS:

EVALUATION SCHEDULE (based on physical work):						
Circle One:	15%	30%	50%	75%	Final	Other _____

EVALUATOR: Quintin Stewart

DATE: 5/9/13

INSTRUCTIONS:

The Department of General Services (DGS) should complete a performance evaluation form for each prime contract according to the evaluation schedule set forth above. It is important to use the point ranking system specified on this form.

	SUMMARY RATING	N/A
QUALITY OF WORK		
COST CONTROL		
SCHEDULE/TIME MANAGEMENT		
MANAGEMENT		
LABOR STANDARD		
COMPLIANCE WITH SAFETY STANDARDS		
CLOSEOUT (Final Only)		
OVERALL PERFORMANCE RATING*		

*Sum of Summary Ratings divided by number of categories evaluated.
Quintin Stewart / 5/9/13

PROJECT MANAGER/DATE

SR. PROJECT MANAGER/DATE

DEPUTY DIRECTOR/DATE

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES
CAPITAL CONSTRUCTION SERVICES**



Exhibit A

CONTRACTOR PERFORMANCE EVALUATION FORM

Part 2

Construction Inspection Supervisor Detailed Report

DATE: 5/9/13

CONTRACTOR:

CONTACT NAME:

PROJECT NUMBER:

PROJECT NAME:

PROJECT ADDRESS:

EVALUATION SCHEDULE (based on physical work):

Circle One: 15% 30% 50% 75% **Final** Other _____

EVALUATOR

Quintin Stewart

DATE 5/9/13

QUALITY OF WORK	N/A	Excellent	Good	Satisfactory	Marginal	Unsatisfactory	Failure
Quality of Workmanship							
Quality of Subcontractor's Work							
Compliance with Plans and Specifications							
Implementation of the QA/QC Plan							
Adequacy of the QA/QC Plan							
Adequacy of QA/QC Testing							
Quality of QA/QC Documentation							
Storage of Materials							
Adequacy of Materials							
Use of Specified Materials							
Quality of Submittals							
Identification and Timely Correction of Deficient Work							

Summary Rating

(Sum of values circled divided by number of sub-factors evaluated)

Comments for Individual or Summary Ratings less than 80:

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES
CAPITAL CONSTRUCTION SERVICES**



COST CONTROL	N/A	Excellent	Good	Satisfactory	Marginal	Unsatisfactory	Failure
Practices Change Order Avoidance and Minimization							
Change Order Documentation							
Change Order Pricing							
Timely Performs Change Order Work							
Subcontractor Change Order Review and Approval							
Summary Rating (Sum of values circled divided by number of sub-factors evaluated)							
Comments for Individual or Summary Ratings less than 80: _____ N/A _____							

Exhibit A
CONTRACTOR PERFORMANCE EVALUATION FORM

SCHEDULE/TIME MANAGEMENT	N/A	Excellent	Good	Satisfactory	Marginal	Unsatisfactory	Failure
Adequacy of Initial Project Schedule							
Adherence to Approved Schedule							
Schedule Update Timeliness and Accuracy							
Timely Submittal and Adherence to Recovery Schedule							
Timely Notification of Conditions Impacting Schedule, Tie-ins, Shut-downs, etc.							
Time Submission of Shop Drawings							
Timely Payments to Subcontractors and Vendors (Compliance with Prompt Payment Act)							
Timely in Obtaining Permits, Conducting Inspections, etc.							
Summary Rating (Sum of values circled divided by number of sub-factors evaluated)							
Comments for Individual or Summary Ratings less than 80: _____ N/A _____							

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES
CAPITAL CONSTRUCTION SERVICES**



MANAGEMENT	N/A	Excellent	Good	Satisfactory	Marginal	Unsatisfactory	Failure
Cooperation/Responsiveness with DGS Project Staff, Client and Representatives							
Coordination with Other Primes							
Coordination and Control of Subcontractors							
Professional Conduct							
Management of Personnel/Resources							
Provides Adequate Amount of Workforce, Materials and Equipment to Meet Schedule							
Job-Site Supervision							
Adequacy of Daily Work Log							
Review/Resolution of Subcontractor's Issues							
Practices Claim Avoidance and Minimization							
Compliance with Laws, Regulations, Permits, Inspections, Testing							
Housekeeping							
Invoices adhere to approved S.O.V. % complete							
Summary Rating (Sum of values circled divided by number of sub-factors evaluated)							

Comments for Individual or Summary Ratings less than 80: _____

Exhibit A
CONTRACTOR PERFORMANCE EVALUATION FORM

LABOR STANDARDS	N/A	Excellent	Good	Satisfactory	Marginal	Unsatisfactory	Failure
Correction of Noted Deficiencies							
Payrolls Properly Completed and Submitted							
Compliance with Labor Laws							
Compliance with Prevailing Wage Law							
Trained and Skilled Workforce							
Summary Rating (Sum of values circled divided by number of sub-factors evaluated)							

Comments for Individual or Summary Ratings less than 80: _____

SAFETY STANDARDS	N/A	Excellent	Good	Satisfactory	Marginal	Unsatisfactory	Failure
Adequacy of Safety Plan							
Implementation of Safety							

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES
CAPITAL CONSTRUCTION SERVICES**



Plan							
Minimizes Job-site Accidents							
On-site Safety Maintenance							
Compliance with Worker Exposure Requirements							
Compliance with Drug/Alcohol Abuse Requirements							
Adequacy of Regulatory Compliance Documentation							
Summary Rating (Sum of values circled divided by number of sub-factors evaluated)							

Comments for Individual or Summary Ratings less than 80: _____

CLOSE-OUT	N/A	Excellent	Good	Satisfactory	Marginal	Unsatisfactory	Failure
Promptness/Quality of Punch List							
Promptness/Quality of As-built Drawings, O&M Manuals, Warranties, etc...							
Adequacy of User Training							
Supports Building Commissioning							
Demobilization and Site Clean-up							
Summary Rating (Sum of values circled divided by number of sub-factors evaluated)							

Comments for Individual or Summary Ratings less than 80: _____

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES
CAPITAL CONSTRUCTION SERVICES**



**Exhibit A
CONTRACTOR PERFORMANCE EVALUATION FORM**

INSTRUCTIONS:

In the space provided below, if applicable, provide additional text to identify and to describe how specific individuals or firms exerted a positive or negative impact on the contractor's performance on this project. The text provided below is for informational purposes only and should already be factored into the evaluation ratings.

Contractor's Personnel

Subcontractor's Personnel