



Watkins SIT Meeting Minutes

November 12, 2014

1) New Introductions and SIT Team Members

- a) Patrick Davis, Renard Alexander – DCPS
- b) Adnan Mamoon, Sarah Hasselmann, Meagan Miller – DGS-DCPEP
- c) Deanna Newman – DGS Ed Spec Writer
- d) Stacie West – DPR
- e) Jackie Stanley – DGS Communications Team
- f) Dawn Clemens – Principal
- g) Anthony Lawson – Assistant Principal
- h) Currie Renwick, Claire Reintgen, Christine Kurtz – Teacher Representatives
- i) Kevin White, Lindsay Miller, Carl McFadgion, Joe McNamara, - Parent Representatives (Watkins & Peabody)
- j) Laura Marks – CM-Elect Charles Allen
- k) TBD – Neighbors

2) Ed Spec Review

- a) The parents presented a building analysis chart based on the current conditions and a programmatic review of the Ed Spec. (Documents attached for reference)
- b) Programmatic Prioritization as discussed
 - i) DPR's significant usage and impact on Watkins
 - ii) Current Multipurpose Room size
 - iii) Rightsizing the Building
 - iv) Reinforcing the Peabody to Watkins transition
 - v) Importance of protecting the Foodprints program and exterior gardens. Preservation was discussed as the community's strong preference.
 - vi) Third party user on first floor is the Capital Hill Co-op Preschool
- c) DGS reviewed that total capacity affects the media center and cafeteria size. PE space is not typically touched during the phase 1. The DPR relationship will be key in this area
- d) Master Planning and Population Study
 - i) **DGS/DCPS (Patrick & Sarah)** – To start study for Watkins community and report on progress at December SIT Meeting
- e) The teacher representatives and AP have taken photos and have started determining the needs and wants of the teacher community
 - i) Common Challenges with the current Watkins building include – hallway width, classrooms are too narrow/long, specials are located throughout the school so transfer and collaboration is difficult
 - ii) **Teachers to meet with Deanna (DGS)** to brainstorm and work through ideas and notes on Ed Spec. Meeting scheduled for December 2, 2014 at 3:30 PM. They will present their notes on the Ed Spec at the December SIT Meeting
 - iii) Prior to meeting with Deanna, parents have also toured other schools and taken photos/notes. We will coordinate submission of these photos and notes with teachers/admin so that we're sending one package to Deanna. This package will be completed and distributed prior to Deanna's meeting with teachers/admin
 - iv) DGS advises that the Ed Spec must be developed prior to the architect creating a concept design.

3) Window Replacement & Interim Procedures



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- a) DGS advises that a contractor will be selected soon to do the Window Replacement work. This is under a separate design than the Phase 1 work will be
 - b) Sarah (DGS) to advise the SIT on window type selection
 - c) Interim procedures are pending but will include a sealant to help prevent cold air from entering the classrooms
- 4) Next SIT Meeting – December 4, 2014 @ 6 PM
- 5) First Community Meeting – December 9, 2014 @ 6 PM
- a) Location TBD – DPR to determine if Multipurpose space can be used and advise the SIT
- 6) New Business
- a) SIT Meetings will take place the 2nd Wednesday of each month beginning in January
 - b) Sarah (DGS) to determine if there are survey templates that can be given to neighbors, community members, and Watkins students