

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

Agency: Department of General Services
Caption: Renovation of Engine Company No. 16
Contractor: Lemay Erickson Willcox Architects
11250 Roger Bacon Drive
Suite #16
Reston, VA 20190

1. AUTHORIZATION:

D.C. Code Section 2-354.04 and DCMR 47, Section 4718.

2. MINIMUM NEED:

The Department of General Services (DGS) and the Fire and Emergency Medical Services Department (FEMS) have an immediate need for the Architect of Record to perform Title I and Title II services for the Renovation of Engine Company No. 16.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price is up to \$320,000.00

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

In March 2009, Lemay Erickson Willcox Architects ("LEWA") was awarded an IDIQ contract to perform Title I & Title II A/E services. Task Order No. 1, under the IDIQ contract, was issued to LEWA on October 21, 2009 to design and provide construction documents for the Renovation of Engine Company No. 16. By June 2010, the design was 95% complete. However, the project did not proceed to construction for a number of reasons, including the reprioritizing of FEMS projects and the lack of adequate swing space to use during construction.

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



FEMS has recently determined that construction will be done in phases for the project in lieu of a swing space, and the Agency is eager to proceed with obtaining permits and starting the construction for the project. Prior to starting the work, the Architect of Record must complete the design services started in 2009. These services include updating the drawings to reflect available equipment and fixtures, completing previously added work associated with LEED construction, adding additional details to clearly define the proposed phasing, and making revisions based on the current design requirements of FEMS.

The IDIQ contract for this work expired on March 11, 2014. In order to meet the minimum need, LEWA is required to complete the Title I work and administer Title II services.

Based on the above and for continuity of services, it is in the best interest of the District to allow LEWA, the original design-engineering firm and the Architect of Record for the project, to perform the required additional design work.

5. CERTIFICATION BY THE DEPUTY DIRECTOR OF CAPITAL CONSTRUCTION SERVICES:

I hereby certify that the above findings are correct and complete.

Date

June Locker
Deputy Director for Construction Services

6. CERTIFICATION BY THE MANAGER OF CONSTRUCTION SERVICES:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source procurement action was published in accordance with 27 DCMR 4718 and that no response was received. I recommend that the Department of General Services, Contracts and Procurement Director/ Contracting Officer approve the use of the sole source procurement method for this proposed procurement action.

Date

James Marshall

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Brian J. Hanlon
Director/Chief Contracting Officer