

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts and Procurement

Scope of Work

The District of Columbia Department of General Services (DGS), Contracts and Procurement Division, is seeking to engage one (1) Small Certified Business Enterprise (SCBE) Contractor to perform certified Occupational Safety and Health Administration (OSHA) Training on-site with OSHA qualified instructors as needed by DGS. Each CSBE Contractor shall be required to present a 5 minute presentation to the DGS Launch Pad Panel that will consist of DGS Executive staff to compete for a small purchase award; an award will be made on site.

The Launch Pad Event is scheduled for Wednesday, February 22, 2017 between the hours of 11:00 am and 12:30 pm at the Reeves Building, 2000 14th Street, NW Washington DC on the 2nd floor Community Room.

Participation is reserved for the first 10 CSBE Contractors to confirm attendance. Please submit your reservation and presentation to Kimberly Gray at kim.gray@dc.gov not later than 3:00pm, Tuesday, February 21, 2017.

Pre-Proposal Conference-

Tuesday, February 21, 2017 at 3:00pm

Reeves Building
2000 14th Street, NW, 2nd Floor
Community Room

DGS anticipates the following training courses:

1. OSHA 10 Hour Course
2. OSHA 30 Hour Course
3. Bloodborne Pathogen Course
4. Confined Space Course
5. CPR/First Aid Course
6. Electrical Safety Course
7. Fire Extinguisher Use Course
8. Lockout/Tagout Course
9. Respirators Use Course
10. Forklift Operator Course

Period of Performance. The period of performance is Date of Award through September 30, 2017.

The awarded Contractor shall provide all training material electronically and hard copies to all participants. Contractor will provide monthly report to DGS Contracting Officer Technical Representative (COTR) of training activity, including number of participants.

Contractors shall base price on an approximate class size of 30 to 40 participants and that class will be offered two (2) times a year.

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|------------------------------|-----------------|
| OSHA 10 Hour Course | \$ _____ |
| OSHA 30 Hour Course | \$ _____ |
| Bloodborne Pathogen Course | \$ _____ |
| Confined Space Course | \$ _____ |
| CPR/First Aid Course | \$ _____ |
| Electrical Safety Course | \$ _____ |
| Fire Extinguisher Use Course | \$ _____ |
| Lockout/Tagout Course | \$ _____ |
| Respirators Use Course | \$ _____ |
| Forklift Operator Course | \$ _____ |
| Total | \$ _____ |

Launch Pad Submittals

- Hard copy of presentation
- OSHA qualified training certification
- Complete price list
- CSBE Certification