GOVERNMENT OF THE DISTRICT OF COLUMBIA DEPARTMENT OF GENERAL SERVICES

FY13 DCPS SCHOOL CONSOLIDATION SMALL CONSTRUCTION PROJECTS

Solicitation #:DCAM-13-CS-0128

Addendum No. 1 Issued: March 12, 2013

This Addendum Number 01 is issued by e-mail on March 12, 2013. Except as modified hereby, the Request for Proposals ("RFP") remains unmodified.

Item #1

Sign-In Sheet: The sign-in sheet from the preproposal conference is attached.

Item #2

Clarifications:

The scope of work contemplated in this procurement is more cosmetic type tenant fit-out work, and in general, will not include mechanical or complete window replacements, rewiring, life safety or fire alarm work. The following sections of the RFP are revised as follows:

D.4.1 Experience & References (30 points)

The Office desires to engage a contractor with the experience necessary to realize the objectives set forth in Section A of this RFP. Offerors will be evaluated based on their demonstrated experience in (i) completing tenant-fit out type construction work; (ii) repairing and/or modernizing school facilities; (iii) working in an urban environment; (iv) knowledge of, and access to, the local subcontracting market; and (v) knowledge of the local regulatory agencies and Code Officials. If the Offeror is a team or joint venture of multiple companies, the Evaluation Panel will consider the experience of each member of the team or joint venture in light of their role in the proposed team or joint venture. This element of the evaluation will be worth up to twenty (30) points.

D.4.2 Key Personnel (30 points)

The Offeror should include within its proposal resumes of key personnel that will be assigned to this Project. At a minimum, this should include the Project Executive, the key Project Manager(s) who will supervise the work, and the field superintendents who will oversee the work in the field. The Offeror should also indicate what percentage of each such person's time will be devoted to this Project. Absent death, disability or separation from the Offeror's employment, the Offeror will not be allowed to reassign any of the key personnel. This element of the evaluation will be worth up to thirty (30) points.

D.4.3 Management Plan (25 Points)

Offerors are required to submit a Project Management Plan. The Project Management Plan should clearly explain how the contractor intends to manage and implement the Project. It should demonstrate a knowledge of the process and impediments that must be overcome and ensure that sufficient staffing will be provided. At a minimum, the plan should: (i) identify the key personnel and their specific roles in managing the Project; (ii) identify how the Offeror will perform the site walk-throughs and develop cost estimates; (iii) identify how the Offeror will implement the tenant-fit out type work; and (iv) describe the key challenges inherent in this Project and explain how they will be overcome or mitigated. This element of the evaluation is worth up to twenty five (25) points.

Item #3

Requests for Information: Below are a list of questions received and the Department's responses:

 Please advise if Clause C.2, SLDBE Participation, is correct in stating that the Procurement is set aside for sheltered Market, DC certified Small Business firms only? RESPONSE: The solicitation is issued on the open market. Section C.2 of the RFP is hereby replaced with the following:

The Department requires that significant participation by business enterprises certified by the Department of Small and Local Business Development as: (i) a local business enterprise; (ii) a small business enterprise; (iii) a disadvantaged business enterprise; (iv) having a owned resident business; (v) being a longtime business resident; or (vi) having a local business enterprise with its principal office located in an enterprise zone. Accordingly, and in addition to the preference points conferred by Section C.1, the Department requires that business enterprises so certified must participate in at least 50% of the development. Of this amount, 35% must be awarded to entities that are certified as either Small or Disadvantaged Business Enterprises by the District of Columbia Local Business Opportunity Commission and 20% to entities that are certified as Disadvantaged Business Enterprises. Offerors will be required to submit a Local Business Enterprise Utilization Plan with their proposals. The Utilization Plan must demonstrate how this requirement will be met and, to the extent possible at this stage in the project, should identify the specific firms that will be used and their respective roles.

- 2. It was stated in the Project Conference that a surety letter in lieu of bid bond for the initial RFP response is acceptable. Please advise. **RESPONSE: Confirmed a surety letter is acceptable.**
- 3. D.4.1 Experience & References, (i) notes Testing and Replacing Life safety systems as item 1 on the list, it was stated in the conference that this is not correct, that the contract is generally for repair and replacement and tenet fit outs. **RESPONSE:** Please see Item #2 above.

4. D.4.2 requires a resume of the person who will develop the design documents, please advise if this person needs to be a licensed Architect, or an Engineer. **RESPONSE: Please see Item #2 above.**

Item #4

<u>The bid date is hereby changed</u>. Proposals are due by <u>March 26, 2013 at 2:00 pm EDT</u>. Proposals that are hand-delivered should be delivered to the attention of: Danyel Riley, Contract Specialist, at Frank D. Reeves Center, 2000 14th Street, NW, 8th floor, Washington, DC 20009.

- End of Addendum No. 1 -

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> GOVERNMENT OF THE DISTRICT OF COLUMBIA DEPARTMENT OF GENERAL SERVICES



FY13 DCPS SCHOOL CONSOLIDATION SMALL CONSTRUCTION PROJECTS

Solicitation #: DCAM-13-CS-0128

Preproposal Conference March 11, 2013

Sign-in Sheet

Name: Phone: 40 Company: Email Address: COND Have you registered for the Constant Contact E-Mailing List? YES 🖾 NO 🗆 4 Name: Phone: 20722 Company: (Email Address: NINOIM NC 200 CON Have you registered for the Constant Contact E-Mailing List? YES \Box NO \square Name: MARCO AZRI Phone: (201 HAL 01 Company: AEGA 3 20 HEGAMHO Email Address: Gift 3 M Have you registered for the Constant Contact E-Mailing List? YES NO \square Name: Herman Suker 77-129 Phone: 202 Company: MACH 3 Construction Co Pany Email Address: mach 32006 Gall Com Have you registered for the Constant Contact E-Mailing List? NO 🖾 YES 🕅 Name: Alexander E. UKOh Phone: (202) 0 no Company: @ Enviro cleanop , Com. 79 Email Address: Have you registered for the Constant Contact E-Mailing List? YES 🕅 NO 🗆

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Have you registered for the Constant Contact E-Mailing List? YES	NO	Ì

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