

DCAM-21-NC-RRQuals-0002

REQUEST FOR QUALIFICATIONS

**DGS SERVICES SCHEDULE FOR GENERAL CONTRACTORS, SKILLED/UNSKILLED
TRADE SUBCONTRACTORS & RELATED FACILITY MAINTENANCE, REPAIR & OTHER
SPECIALIZED SERVICE CONTRACTORS**

ADDENDUM NO. 02 - EXHIBIT A

NO.	QUESTION	ANSWER
1	<p>The solicitation states in section A.2.1 that "This RFQuals will re-open for additional submissions October 2021 and on a bi-annual basis thereafter (annually during the months of May and October) the Department will open the RFQuals for additional submissions to identify eligible SBE vendors."</p> <p>Does this mean that contractors who do not qualify for this round will have to resubmit their proposal again to be considered for qualifying?</p>	<p>Yes, in accordance with Section D.5 of the RFQ, Offerors who do not score the minimum 75 points during a RFQuals round will be deemed nonqualified and will not receive an award. However, the unsuccessful Contractor will be permitted to resubmit during any of the follow-up RFQuals opening rounds.</p>
2	<p>Will Attachment B be posted? Will the submittal deadline be extended to give offerors the opportunity to review Attachment B and ask any question that may arise from that review?</p>	<p>Please refer to Addendum No. 02, Item No. 3.</p>
3	<p>Will applicable Wage Determinations be issued to the Contractor as part of the BOA? If yes, will the BOA be amended as Wage Determinations are updated by the Department of Labor?</p>	<p>Reference to the applicability and incorporation by reference of the requirement to comply with the Wage Determination (e.g. Service Contract Act, Davis Bacon and or D.C. Living Wage) regulations will be issued as part of the BOA. For the avoidance of doubt and to provide clarification, the wage rates shall be attached thereto and incorporated within each project specific RFTOP and resulting Task Order Agreement.</p>
4	<p>What is the required format for the subcontracting plan to be submitted as part of the proposal, given that the standard subcontracting plan requires identifying the amount of the total contract and the amount to each subcontractor?</p>	<p>Offerors are not requires to complete and include subcontracting plans with SOQs. Subcontracting plans will be applicable and required based on a project specific awarded Task Order in excess of the \$250,000 threshold.</p>

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5	Section B.2.2, page 7, describes emergency situations. How will Emergency situations be dealt with in the context of obtaining at least 3 bids in response to RFTOPs?	Section B.2.2 Emergency Response Times are applicable to services under a formal agreement, e.g. fully executed Task Order.
6	Please confirm that a prime contractor who is a CBE or SBE is not required to subcontract 50% of the contract value to CBE or SBE firms. If a firm has to comply with both 2.1, 2.2, and 2.7, it must do exactly 50% subcontracting and exactly 50% with its own resources. Is a prime contractor who is a CBE or SBE still required to submit a subcontracting plan?	A SBE or CBE that is awarded a prime contract (and receives preference points/is awarded in a set-aside) must perform at least 50% of the contract with its own forces. If it chooses to subcontract any portion of the work, then 50% of the remaining work must be subcontracted to SBEs (or CBEs if there are insufficient SBEs). If a CBE/SBE prime contractor self-performs the entire contract, there is no requirement to subcontract any portion of the work.
7	Section D.2.1, page 13 includes operating capacity and pricing in the factors by which firms will be ranked. Question: Will there be a subsequent round of REFQuals in which each BOA holder will be asked to provide information on operating capacity and pricing?	The reference to Pricing in Section D.2.1 applies to the RFTOP evaluation and award process.
8	Will the minimum of 75 points as a passing grade include the preference points?	Yes, in accordance with Section D.4 Each SOQ Submission will be scored on a scale of 1 to 100 points. In addition, Offerors will be eligible to receive up to 12 preference points.
9	Is the proposer required to submit a separate proposal package for each Trade Category? If yes, will the proposal portal accept multiple proposals from a single firm?	No. Potential Offerors must however, identify all categories of which it would like to be considered and submit SOQs accordingly.

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10	Section E.3.1.1 Tab 2 describes the content required, to what does "Part C – Questions" refer?	The Bidder Offeror Certification Form
11	Section E.4.2, page 18 describes the calculation of Total Quality Points. This appears to contradict the earlier (Section D.5, page 14) statement that each evaluation will be "pass/fail". Please clarify.	In accordance with Section D.5 Each Evaluation Criterion of the SOQ will be rated on a pass/fail basis – <i><u>i.e., Offerors will either receive all of the factor's available evaluation points (pass) or none of the factor's available evaluation points (fail)</u></i>
12	Section E.4.3, page 18 describes the ranking of proposals, will the BOA holders be notified of their ranking?	Yes
13	Attachment A, Section 1.a.v refers to information about current bonding capacity, is there a bonding capacity requirement for this RFQual?	Yes
14	How many contractors will be short listed for this RFQuals?	All Offerors who score 75 or more points will be Prequalified and awarded a BOA under the DGS Services Schedule for General Contractors, Skilled/Unskilled Trade Subcontractors & Related Facility Maintenance, Repair & Other Specialized Service Contractors.
15	How many Task Orders expected to be awarded during the year time?	The issuances of RFTOPs and subsequent Task Order awards will be driven by the Department's need. BOAs will <i><u>not</u></i> authorize any specific work or constitute a guarantee that any work will be assigned by the District to the contractor.

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16	The time RFQuals posted on July 6 on the portal and document submission date July 14 is very short time span. Please extend the submission date at least for one week.	The 1st SOQs Submission Round will not be extended and Offerors are encouraged to participate in future Rounds.
17	Section A.3.2 states that “offerors should carefully review the Form of Contract when preparing their SOQ submission”. Will Attachment B- BOA be posted on the DGS website soon so that offerors have a chance to review it prior to preparing applications?	Please refer to Addendum No. 02, Item No. 3.
18	C.2.1-C.2.3— Given that this solicitation is an SBE set-aside, are offerors still required to subcontract 50% of contracts in excess \$250,000?	Applicability of subcontracting requirements will be address with the subsequent and project specific RFTOPs and awarded Task Order Agreements.
19	Section E.5— Questions are due to DGS four (4) days before the application due date. Will the due date for applications be extended to give offerors time to incorporate answers and information into our applications?	The 1st SOQs Submission Round will not be extended and Offerors are encouraged to participate in future Rounds.
20	Vendor Past Performance Evaluation Forms—Will the due date be extended to give offerors time to obtain past performance evaluation forms from clients?	The 1st SOQs Submission Round will not be extended and Offerors are encouraged to participate in future Rounds.
21	Tab 2 pg 17 – What information is needed to meet the requirements for Section 1? What are the requirements for Section I – Part(s) A, Part B, and Part C?	Please refer to the updated Attachment A - SOQ Application incorporated under Addendum No. 02, Item No. __
22	Tab 2 pg 17 – Section 2 refers to Parts I-VI. There is no part IV identified in Attachment A. What is Part IV?	Please refer to Addendum No. 02, Item No. 4

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23	Is the bid letter required with this submission to show the firm has bonding?	No; however, Offerors are required to provide information about current bonding capacity, in the form of notarized statements from a surety that is approved to operate in the District.
24	Does the company have to be licensed in each trade for submission?	Offerors are required to hold and provide evidence of all required District of Columbia licenses with respect to trades they wish to receive prequalification approvals.
25	Are all of the insurance requirements needed for this submission	Offerors will be required to hold appropriate business insurance coverage and provide information regarding its insurability as outlined in Attachment A - SOQ Application. Project specific insurance requirements will be obtained from the District's Office of Risk Management ("ORM") and incorporated in within each RFTOP and resulting Task Order Agreement.
26	Is the pre-qualification questionnaire the same as the Attachment A, Application for services?	Yes
27	Where are the questions referred to on Page 3 of Attachment A, 1.A.VI, and Page 17, Tab 2, Section: Part C?	Please refer to the updated Attachment A - SOQ Application incorporated under Addendum No. 02, Item No. ???__
28	Are we expected to use this exact format and the same sequence of pages as shown in the attachment A?	Yes
29	Is there a word doc for pages 10 & 11 on Attachment A?	No, this is a sample format and Offerors shall simply ensure all information requested is included with its SOQ submission.

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30	Can we use our own relevant experience pages for submission?	Yes, Attachent A is a sample format which Offerors should use as a guide to organize its SOQ submission and ensure all factors are addressed.
31	RFQuals Application, page 6, Part II - Relevant Projects requires, "SOQs submissions shall be for or more of the follow categories" – Is the requirement four (4) or more categories?	Please refer to Addendum No. 02, Item No. 4. For the avoidance of doubt and to provide clarification, SOQs submissions shall be for <i>one (1) or more</i> of the follow categories (individually packaged by category).
32	RFQuals Application, page 12, Part V – Attachment 1 requires a Notarized Statement from Worker’s Compensation Insurance Carrier. Is the offeror expected to have the Experience Rating notarized or is the insurance company expected to notarize the experience rating? This may be difficult to get from the Worker Compensation Carrier. Please advise.	Please refer to Addendum No. 02, Item No. 5 Potential Offerors are required to provide official evidence of their current Experience Modification Rating (EMR) from the Worker’s Compensation carrier that the organization proposes to use. In lieu of the previously requested notarized statement, Offerors may provide their rating worksheet which list the current Experience Modification Factor/Merit Rating calculated and provided by the NCCI Bureau responsible for District ratings.
33	The past performance form provided in this RFQ is different than the ones in DGS' RFPs, but contains similar information. Is it possible for our reviewers to send you the forms they just completed for us from another DGS bid? That way the PMs don't have to keep doing new forms for each bid?	It is the Department's preference that all Past Performance Evaluations are completed and submitted under the applicable form included as part of this RFQ; however, because time is of essence, the Department <i>will</i> accept recently completed Past Performance Evaluation Forms submitted for other Department solicitations (completed within the previous 6-months). For the avoidance of doubt, Offerors accept responsibility to ensure each evaluation form submitted is complete in its entirety (including narratives where applicable).