

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION OF A COMPETITIVELY AWARDED CONTRACT
BEYOND FIVE YEARS**

Agency: Department of General Services

Contract No.: DCAM-15-NC-0060

Caption: Consolidated Maintenance Services the Office of Cable Television
("OCTV")

Contractor: Spectrum Management, LLC ("Spectrum")

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b)

2. MINIMUM NEED:

The Department of General Services ("DGS" or the "Department"), on behalf of Facilities Management Division ("FMD"), has an immediate need for the current Contractor, Spectrum Management, LLC ("Spectrum" or "Contractor") to continue providing Consolidated Maintenance Services at the Office of Cable Television ("OCTV") for an additional period of twelve (12)-months, for the period of May 11, 2020 thru May 10, 2021 and allowing the Department ample time to solicit, evaluate and issue a contract award. This additional twelve (12)-month extension will assure the avoidance of any disruption to critical facility operation services during the impending period while a new solicitation for these services is procured following significant scope changes.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for the twelve (12)-month sole source contract extension is Three Hundred Ninety-Nine Thousand Four Hundred Twenty-Two Dollars and sixty-four cents (\$399,422.64) for Basic Services, and One Hundred Fifty Thousand Dollars and zero cents (\$150,000.00) for cost reimbursement, for a Total Not-to-Exceed Contract Ceiling of Five Hundred Forty-Nine Thousand Four Hundred Twenty-Two Dollars and sixty-four cents (\$549,422.64).

4. FACTS WHICH JUSTIFY A SOLE SOURCE EXTENSION OF CONTRACT:

It is the mission of DGS to provide first rate maintenance at District government facilities and to ensure a safe environment for the citizens, students, faculty, employees and visitors of the District of Columbia. The purpose of this sole source contract extension is to prevent an imminent threat to health, welfare, safety and serious disruption in agency operations at OCTV.

1. On May 11, 2019, the Contractor, Spectrum Management, LLC (“Spectrum”), was awarded the contract to provide consolidated maintenance services at Office of Cable Television for a twelve (12)-monthly base year period and four additional, one (1) year option periods.
2. The Department has determined that it is in the best interest of the District to extend the current contract with Spectrum from May 11, 2020 through May 10, 2021 a total of twelve (12)-months where Spectrum will continue providing consolidated maintenance services at Office of Cable Television as defined under the original contractual agreement.
3. The Department is in the process of conducting significant changes and updates to the current scope of work and intends to issue a new solicitation within the next 120-day.
4. The incumbent is currently providing consolidated maintenance services at OCTV and the continuity of these services is vital to the District.
5. The continuation of services being provide under the current contract with the incumbent is the most advantageous method to assure continuity of services delivery. This plan includes the continuation of service against the current contract DCAM-15-NC-0060 with no changes in monthly costs for basic services and hourly rates for supplemental reimbursable services.
6. Spectrum Management, LLC, the current Contractor, is providing satisfactory services and is uniquely positioned to ensure continuity of services.
7. A sole source contract extension is the most advantageous method to minimize disruption to overall facility operations; it ensures a continuation of service while the District prepares and finalizes a solicitation for competition and awards a contract.

5. CERTIFICATION BY DEPUTY DIRECTOR OF FACILITIES MANAGEMENT DIVISION:

I hereby certify to the best of my knowledge and belief, all of my statements are true, correct and complete and that the information given herein is true and accurate to the best of my knowledge and belief.

Donny Gonzalez
Deputy Director Facilities Management Division

Date

6. CERTIFICATION BY THE CONTRACTING OFFICER | CONTRACTS & PROCUREMENT DIVISION:

I have reviewed the above findings and certify to the best of my knowledge and belief, all statements are true, correct and complete and that the information given herein is true and accurate to the best of my knowledge and belief.

Franklin Austin, CPPB, CPM
Contracting Officer

Date

DETERMINATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award Sole Source Contracts was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. Therefore, as the Chief Procurement Officer and Chief of Contracts & Procurement for the Department of General Services, I approved the use of the sole source procurement method for this requirement.

George G. Lewis, CPPO
Chief of Contracts & Procurement
Chief Procurement Officer

Date