

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION OF A COMPETITIVELY AWARDED CONTRACT
BEYOND FIVE YEARS**

Agency: Department of General Services

Contract No.: DCAM-15-NC-0063

Caption: Consolidated Maintenance Services at Frank W. Ballou Senior High School

Contractor: Sustainable Facilities Management Services (“SFMS”)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b)

2. MINIMUM NEED:

The Department of General Services (“DGS” or the “Department”), on behalf of Facilities Management Division (“FMD”), has an immediate need for the current Contractor, Sustainable Facilities Management Services (“SFMS” or “Contractor”) to continue providing Consolidated Maintenance Services at Frank W. Ballou Senior High School (“Ballou”) for an additional period of up-to nine (9)-months and nine (9)-days, through 31-December-2020 and until the Department awards of a new contract. This additional nine (9)-month and nine (9)-day extension will assure the avoidance of any disruption to critical facility operation services during the impending period while a new solicitation for these services is procured following significant scope changes.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for the nine (9)-month and nine (9)-day sole source contract extension is Seven Hundred Twenty-Five Thousand Three Hundred Ninety-Four Dollars and ninety-eight cents (\$725,394.98) for Basic Services, and Two Hundred Fifty Thousand Dollars and zero cents (\$250,000.00) for cost reimbursement, for a Total Not-to-Exceed Contract Ceiling of Nine Hundred Seventy-Five Thousand Three Hundred Ninety-Four Dollars and ninety-eight cents (\$975,394.98).

4. FACTS WHICH JUSTIFY A SOLE SOURCE EXTENSION OF CONTRACT:

It is the mission of DGS to provide first rate maintenance at District government facilities and to ensure a safe environment for the citizens, students, faculty, employees and visitors of the District of Columbia. The purpose of this sole source contract extension is to prevent an imminent threat to health, welfare, safety and serious disruption in agency operations at Ballou.

1. On March 23, 2015, the Contractor, Sustainable Facilities Management (“SFMS”), was awarded the contract to provide consolidated maintenance services at Ballou for a twelve (12)-monthly base year period and four additional, one (1) year option periods.
2. The Department has determined that it is in the best interest of the District to extend the current contract with SFMS from March 23, 2020 through December 31, 2020, a total of nine (9)-months and nine (9)-days where SFMS will continue providing consolidated maintenance services at Frank W. Ballou Senior High School as defined under the original contractual agreement.
3. The Department is in the process of conducting significant changes and updates to the current scope of work and intends to issue a new solicitation within the next 120-day.
4. The incumbent is currently providing consolidated maintenance services at Ballou Senior High School and the continuity of these services is vital to the District.
5. The continuation of services being provide under the current contract with the incumbent is the most advantageous method to assure continuity of services delivery. This plan includes the continuation of service against the current contract DCAM-15-NC-0063 with no changes in monthly costs for basic services and hourly rates for supplemental reimbursable services.
6. Sustainable Facilities Management Services, the current Contractor, is providing satisfactory services and is uniquely positioned to ensure continuity of services.
7. A sole source contract extension is the most advantageous method to minimize disruption to overall facility operations; it ensures a continuation of service while the District prepares and finalizes a solicitation for competition and awards a contract.

5. CERTIFICATION BY DEPUTY DIRECTOR OF FACILITIES MANAGEMENT DIVISION:

I hereby certify to the best of my knowledge and belief, all of my statements are true, correct and complete and that the information given herein is true and accurate to the best of my knowledge and belief.

Donny Gonzalez
Deputy Director Facilities Management Division

Date

6. CERTIFICATION BY CONTRACT SPECIALIST:

I have reviewed the above findings and certify to the best of my knowledge and belief, all statements are true, correct and complete and that the information given herein is true and accurate to the best of my knowledge and belief.

Domonique L. Banks
Contracts Specialist
Goods & Services

Date

DETERMINATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award Sole Source Contracts was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. Therefore, as the Chief Procurement Officer and Chief of Contracts & Procurement for the Department of General Services, I approved the use of the sole source procurement method for this requirement.

George G. Lewis, CPPO
Chief of Contracts & Procurement
Chief Procurement Officer

Date