

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION OF A COMPETITIVELY AWARDED CONTRACT
BEYOND FIVE YEARS**

Agency: Department of General Services
Contract No.: DCAM-15-NC-0085B
Caption: Grounds Maintenance Services – Group 3 and 5
Contractor: National Service Contractors, Inc. (“NSC”)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b)

2. MINIMUM NEED:

The Department of General Services (“DGS” or the “Department”), on behalf of Facilities Management Division (“FMD”), has an immediate need for the current Contractor, National Service Contractors, Inc. (“NSC” or “Contractor”) to continue providing Grounds Maintenance Services for Group 3 and 5, for an additional period no greater than forty-five (45)-days, beginning on April 19, 2020 end ending on or before June 3, 2020. The purpose of this forty-five (45)-day extension is to allow the Department ample time to finalize the evaluation and contract award process under the new solicitation for the services DCAM-20-NC-RFP-0001 Comprehensive, City-wide Landscaping Maintenance and Supplemental Landscaping Services. This additional forty-five (45)-day extension will assure the avoidance of any disruption to critical grounds services during the impending period while Contracts and Procurement works to finalize the new contract awards for these services.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for the forty-five (45)-day sole source contract extension is Three Hundred Sixty-Four Thousand Nine Dollars and eighty-two cents (\$364,009.82).

4. FACTS WHICH JUSTIFY A SOLE SOURCE EXTENSION OF CONTRACT:

It is the mission of DGS to provide first rate facility and property maintenance services at District government properties and facilities, both owned and operated, ensuring a safe environment for the citizens, students, faculty, employees and visitors of the District of Columbia. The purpose of this sole source contract extension is to prevent an imminent threat to health, welfare, safety and serious disruption in agency operations.

1. On April 19, 2015, the Contractor, National Service Contractors, Inc. (“NSC”), was awarded the contract to provide grounds maintenance services – group 3 and 5 for a twelve (12)-monthly base year period and four (4) additional, one (1) year option periods.
2. The Department has determined that it is in the best interest of the District to extend the current contract with NSC from April 19, 2020 through June 3, 2020 for a total of forty-five (45)-days where NSC will continue providing grounds maintenance services – group 3 and 5 as defined under the original contractual agreement.
3. The Department is in the process of finalizing its evaluation and award of new Contracts for these services under solicitation DCAM-20-NC-RFP-0001, with the intent to make awards on or before May 1, 2020.
4. The incumbent is currently providing grounds maintenance services – group 3 and 5 and the continuity of these services is vital to the District.
5. The continuation of services being provided under the current contract with the incumbent is the most advantageous method to assure continuity of services delivery. This plan includes the continuation of service against the current contract DCAM-15-NC-0085B with no changes in monthly costs of services.
6. National Service Contractors, Inc. the current Contractor, is providing satisfactory services and is uniquely positioned to ensure continuity of services.
7. A sole source contract extension is the most advantageous method to minimize disruption to overall District operations; it ensures a continuation of service while the District prepares and finalizes the new Contract awards.

5. CERTIFICATION BY DEPUTY DIRECTOR OF FACILITIES MANAGEMENT DIVISION:

I hereby certify to the best of my knowledge and belief, all of my statements are true, correct and complete and that the information given herein is true and accurate to the best of my knowledge and belief.

Donny Gonzalez
Deputy Director Facilities Management Division

Date

6. CERTIFICATION BY THE CONTRACTING OFFICER | CONTRACTS & PROCUREMENT DIVISION:

I have reviewed the above findings and certify to the best of my knowledge and belief, all statements are true, correct and complete and that the information given herein is true and accurate to the best of my knowledge and belief.

Frank Austin, CPPB, CPM
Contracting Officer

Date

DETERMINATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award Sole Source Contracts was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. Therefore, as the Chief Procurement Officer and Chief of Contracts & Procurement for the Department of General Services, I approved the use of the sole source procurement method for this requirement.

George G. Lewis, CPPO
Chief of Contracts & Procurement
Chief Procurement Officer

Date