

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION OF A COMPETITIVELY AWARDED CONTRACT
BEYOND FIVE YEARS**

Agency: Department of General Services

Contract No.: DCAM-15-NC-0115

Caption: Department of Youth Rehabilitation Services (“DYRS”) Janitorial and Related Supplemental Services for the New Beginnings Facility

Contractor: G-Sida General Services, LLC (“G-Sida”)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b)

2. MINIMUM NEED:

The Department of General Services (“DGS” or the “Department”), with its Facilities Management Division (“FMD”), on behalf of the Department of Youth Rehabilitation Services has an immediate need for the current Contractor, G-Sida General Services, LLC (“G-Sida” or “Contractor”) to continue providing Janitorial and Related Supplemental Services at the DYRS New Beginnings facility (“NB”) for an additional period of up-to four (4)-months, through 30-November-2020 or until the Department awards of a new contract. This additional four (4)-month extension will assure the avoidance of any disruption to critical facility operation services during the impending period while a new solicitation for these services can be procured.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for the four (4)-month sole source contract extension is One Hundred Seventy-Nine Thousand, Four Hundred Forty-Three Dollars and nineteen cents (\$179,443.19) for Basic Services, and Twenty-Five Thousand Dollars and zero cents (\$25,000.00) for cost reimbursement, for a Total Not-to-Exceed Contract Ceiling of One Two Hundred Four Thousand, Four Hundred Forty-Three Dollars and nineteen cents (\$204,443.19).

4. FACTS WHICH JUSTIFY A SOLE SOURCE EXTENSION OF CONTRACT:

It is the mission of DGS to provide first rate maintenance at District government facilities and to ensure a safe environment for the citizens, students, faculty, employees and visitors of the District of Columbia. The purpose of this sole source contract extension is to prevent an imminent threat to health, welfare, safety and serious disruption in agency operations at the New Beginnings Youth Rehabilitation Facility.

1. On July 7, 2015, the Contractor, G-Sida General Services, LLC (“G-Sida”), was awarded the contract to provide janitorial and supplemental services at the DYRS New Beginnings facility for a twelve (12)-monthly base year period and four additional, one (1) year option periods.
2. The Department has determined that it is in the best interest of the District to extend the current contract with G-Sida from July 8, 2020 through November 30, 2020, a total of four (4)-months where G-Sida will continue providing janitorial and supplemental services at the DYRS New Beginnings facility as defined under the original contractual agreement.
3. Prior to the onset of the global SARS-CoV-2 COVID-19 (Coronavirus 19) pandemic, the Department was in the process of completing changes and updates to the current scope of work with the intent of issuing a Request for Proposal (“RFP”) and awarding a new contract by June 1, 2020. However, the proceedings were suspended due to the nationwide public health emergency and the Mayor’s Order 2020-046 dated March 11, 2020, *Declaration of Public Health Emergency Coronavirus (COVID-19)* and Mayor Bowser’s adjustment to the Districts operating status as amended under Order 2020-048 in which mass gatherings of ten (10) or more were prohibited and non-essential civilian business and governmental agency operations were suspended in an effort to prevent the spread of COVID-19. The suspension of governmental operations and necessity to prohibit gatherings of more than ten (10) resulted in the New Beginnings facility suspend normal visitation hours and operations. The temporary suspension of visitation at New Beginnings impairs the Departments ability to solicit new contract services. The uniqueness of the facility and specific operational needs garners the necessity for potential Offerors to have the ability to see the facility firsthand in order to provide the District with competitive proposals. Until such time that these restrictions are lifted the Department cannot fairly conduct the solicitation process.

4. The incumbent is currently providing the janitorial and supplemental related services at New Beginnings and continuity of these services is vital to the Districts operations of the facility.
5. Continuing services under the current contract with the incumbent is the most advantageous method to assure continuity of service delivery. This plan includes the continuation of service against the current contract DCAM-15-NC-0115 with a 3% increase to the monthly costs for basic services and hourly rates for supplemental reimbursable services. The increase is due to the living wage and U.S. Department of Labor Wage Determination increases enacted under revisions to both in January 2020 and April 2020, respectively.
6. G-Sida General Services, LLC is providing satisfactory services as the current Contractor and therefor is uniquely positioned to ensure continuity of services.
7. A sole source contract extension is the most advantageous method to minimize disruption to overall facility operations; it ensures a continuation of service during the ongoing global pandemic and allows the District the necessary additional time to adequately prepare to pursue the solicitation process under new social destinating guidelines handed down by both the Center for Disease Control (“DCD”), the District Department of Health and the Department of Youth Rehabilitation Services Agency guidelines.

5. CERTIFICATION BY DEPUTY DIRECTOR OF FACILITIES MANAGEMENT DIVISION:

I hereby certify to the best of my knowledge and belief, all of my statements are true, correct and complete and that the information given herein is true and accurate to the best of my knowledge and belief.

Donny Gonzalez
Deputy Director Facilities Management Division

Date

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify to the best of my knowledge and belief, all statements are true, correct and complete and that the information given herein is true and accurate to the best of my knowledge and belief.

Franklin Austin, CPPB, CPM
Contracting Officer
Division of Contracts & Procurement

Date

DETERMINATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award Sole Source Contracts was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. Therefore, as the Chief Procurement Officer and Chief of Contracts & Procurement for the Department of General Services, I approved the use of the sole source procurement method for this requirement.

George G. Lewis, CPPO
Chief of Contracts & Procurement
Chief Procurement Officer

Date