

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE EXTENSION OF A COMPETITIVELY AWARDED CONTRACT  
BEYOND FIVE YEARS**

**Agency:** Department of General Services

**Contract No.:** DCAM-16-NC-0020

**Caption:** Consolidated Maintenance Services for Unified Communications Center & Public Safety Communications Center (“UCC & PSCC”)

**Contractor:** The Donahoe Companies, Inc (“Donahoe”)

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b)

**2. MINIMUM NEED:**

The Department of General Services (“DGS” or the “Department”), on behalf of Facilities Management Division (“FMD”), has an immediate need for the current Contractor, The Donahoe Companies, Inc (“Donahoe” or “Contractor”) to continue providing Consolidated Maintenance Services at Unified Communications Center & Public Safety Communications Center (“UCC & PSCC”) for an additional period of up-to three (3)-months and twenty eight (28)-days, through 30-April-2021 and until the Department awards of a new contract. This additional three (3)-month and twenty-eight (28)-day extension will assure the avoidance of any disruption to critical facility operation services during the impending period while a new solicitation for these services is procured following significant scope changes.

**3. ESTIMATED FAIR AND REASONABLE PRICE:**

The estimated fair and reasonable price for the three (3)-month and twenty-eight (28)-day sole source contract extension is Eight Hundred Fifty-Four Thousand, Nine Hundred and Four Dollars and eighty-one cents (\$854,904.81) for Basic Services, and One Hundred Thousand Dollars and zero cents (\$100,000.00) for cost reimbursement, for a Total Not-to-Exceed Contract Ceiling of Nine Hundred Fifty-Four Thousand, Nine Hundred and Four Dollars and eighty-one cents (\$954,904.81).

#### **4. FACTS WHICH JUSTIFY A SOLE SOURCE EXTENSION OF CONTRACT:**

It is the mission of DGS to provide first rate maintenance at District government facilities and to ensure a safe environment for the citizens, students, faculty, employees and visitors of the District of Columbia. The purpose of this sole source contract extension is to prevent an imminent threat to health, welfare, safety and serious disruption in agency operations at the Unified Communications Center & Public Safety Communications Center.

1. On January 4, 2016, the Contractor, The Donahoe Companies, Inc (“Donahoe”), was awarded the contract to provide consolidated maintenance services at Unified Communications Center & Public Safety Communications Center (“UCC & PSCC”) for a twelve (12)-monthly base year period and four additional, one (1) year option periods.
2. The Department has determined that it is in the best interest of the District to extend the current contract with Donahoe from January 4, 2021 through April 30, 2020, a total of three (3)-months and twenty-eight (28)-days where Donahoe will continue providing consolidated maintenance services at UCC & PSCC as defined under the original contractual agreement.
3. The Department is in the process of conducting significant changes and updates to the current scope of work and intends to issue a new solicitation within the next 45-days.
4. The incumbent is currently providing consolidated maintenance services at Unified Communications Center & Public Safety Communications Center and the continuity of these services is vital to the District.
5. The continuation of services being provide under the current contract with the incumbent is the most advantageous method to assure continuity of services delivery. This plan includes the continuation of service against the current contract DCAM-16-NC-0020 with no changes in monthly costs for basic services and hourly rates for supplemental reimbursable services.
6. The Donahoe Companies Inc, the current Contractor, is providing satisfactory services and is uniquely positioned to ensure continuity of services.

7. A sole source contract extension is the most advantageous method to minimize disruption to overall facility operations; it ensures a continuation of service while the District prepares and finalizes a solicitation for competition and awards a contract.

**5. CERTIFICATION BY DEPUTY DIRECTOR OF FACILITIES MANAGEMENT DIVISION:**

I hereby certify to the best of my knowledge and belief, all of my statements are true, correct and complete and that the information given herein is true and accurate to the best of my knowledge and belief.

\_\_\_\_\_  
**Donny Gonzalez**  
Deputy Director Facilities Management Division

\_\_\_\_\_  
Date

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify to the best of my knowledge and belief, all statements are true, correct and complete and that the information given herein is true and accurate to the best of my knowledge and belief.

\_\_\_\_\_  
**Franklin Austin, CPPB, CPM**  
Contracting Officer

\_\_\_\_\_  
Date

**DETERMINATION**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award Sole Source Contracts was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. Therefore, as the Chief Procurement Officer and Chief of Contracts & Procurement for the Department of General Services, I approved the use of the sole source procurement method for this requirement.

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**George G. Lewis, CPPO**  
Chief of Contracts & Procurement  
Chief Procurement Officer

\_\_\_\_\_  
Date