

**CLASS DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION OF A COMPETITIVELY AWARDED CONTRACT
BEYOND FIVE YEARS**

Agency: Department of General Services

Contract No.: DCAM-18-NC-0028 (A-P)

Caption: On-Call Janitorial Services

Contractor(s):

All Pro All Services	Clean Team
Capital Area Building Solutions Group	GNT Group
Carson Coles Cleaning Company	G-SIDA General Services
Clean Decisions	JJPS
One Kare Enterprise	Rock Solid
Star Enterprise	

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b)

2. MINIMUM NEED:

The Department of General Services (“DGS” or the “Department”), on behalf of the Facilities Management Division (“FMD”), has an immediate need for the current Contractors to continue providing on-call, as needed janitorial services, and housekeeping related services for an additional period of up-to three (3)-months, through 31-December-2022 or until the Department awards a new contract. This additional three (3)-month extension will ensure the avoidance of any disruption to critical facility operations and service needs during the impending period.

3. ESTIMATED FAIR AND REASONABLE PRICE:

All janitorial services furnished under this sole-source extension of the contracts beyond five (5)-years will be ordered through issuance of delivery orders or task orders by the CO. The fair and reasonable price for each Task Order will be calculated by multiplying the Contractor’s firm-fixed rates for CLIN 5001 – Janitorial Supervisor and CLIN 5002 –

Janitorial Laborer, against the project based direct labor hours. The three (3)-month sole source extension of the subject Indefinite Delivery, Indefinite Quality (“ID/IQ”) Contract includes a guaranteed minimum of \$250, and up-to a non-guaranteed maximum not-to-exceed ordering limit of \$950,000; there is no limit on the number of orders that may be issued during the sole-source extension period.

4. FACTS WHICH JUSTIFY A SOLE SOURCE EXTENSION OF CONTRACT:

It is the mission of DGS to provide first rate maintenance at District government facilities and to ensure a safe environment for the citizens, students, faculty, employees, and visitors of the District of Columbia. The purpose of this sole source contract extension is to prevent an imminent threat to health, welfare, safety, and serious disruption in agency operations at various District of Columbia owned and operated facilities including but not limited to municipal, DC Public Schools, recreation centers and shelters.

1. On April 30, 2018 each Contractor, was awarded contracts to provide on-call, as needed janitorial and housekeeping related services at various District of Columbia owned and operated facilities for a seven (7)-month base year period and four (4) additional, one (1) year option periods.
2. The Department has determined that it is in the best interest of the District to extend the current contracts with each Contractor from October 1, 2022 through December 31, 2022, a total of three (3)-months, allowing each Contractor to continue providing on-call, as needed janitorial services at various District of Columbia owned and operated facilities including but not limited to municipal, DC Public Schools, recreation centers and shelters as defined under the original contractual agreement.
3. The incumbents are currently providing the on-call, as needed janitorial and housekeeping related services at various District of Columbia owned and operated facilities and continuity of these services is vital to the Districts operations of the facility.
4. Continuing services under the current contracts with the incumbents is the most advantageous method to assure continuity of service delivery. This plan includes the continuation of service against the current contract DCAM-18-NC-0028 A-P for basic services and supplemental reimbursable services.
5. The incumbents are providing satisfactory services as the current Contractors and therefore is uniquely positioned to ensure continuity of services.
6. A sole source contract extension is the most advantageous method to minimize disruption to overall facility operations; it ensures a continuation of service allowing the District the necessary additional time to adequately prepare to pursue the solicitation process under new social destinating guidelines handed down by both the



Center for Disease Control (“CDC”) and the District Department of Health Agency guidelines.



5. CERTIFICATION BY CONTRACT SPECIALIST:

I have reviewed the above findings and certify to the best of my knowledge and belief, all statements are true, correct, and complete, and that the information giving herein is true and accurate to the best of my knowledge.

Ashley Willis
Contract Specialist

Date

6. CERTIFICATION BY CONTRACTING OFFICER OF THE NON-CONSTRUCTION DIVISION:

I have reviewed the above findings and certify to the best of my knowledge and belief, all statements are true, correct, and complete and that the information given herein is true and accurate to the best of my knowledge and belief.

Domonique L. Banks
Contracting Officer, Supervisory Contract Specialist
Division of Contracts & Procurement

Date

DETERMINATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award Sole Source Contracts was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. Therefore, as the Chief Procurement Officer and Chief of Contracts & Procurement for the Department of General Services, I approved the use of the sole source procurement method for this requirement.

George G. Lewis, CPPO
Chief of Contracts & Procurement
Chief Procurement Officer

Date

