

**DETERMINATION AND FINDINGS
FOR
EMERGENCY PROCUREMENT**

Agency: Department of General Services (the “Department” or “DGS”)

Contract(s): DCAM-21-NC-EM-0001

Caption: Fabrication and Supply of Acrylic Sneeze Guards for COVID Readiness in response to the SARS-CoV-2 (COVID-19) Coronavirus-19 Pandemic

Contractor(s): H.E.P Construction, Inc.

FINDINGS

1. AUTHORIZATION:

Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

2. MINIMUM NEED:

The Department of General Services (DGS) has an immediate need for the aforementioned Contractor to provide 1450 1/4” acrylic sneeze guards to the Department of General Services (“DGS”) for DC residents and staff to promote COVID Readiness at various District agencies related to **SARS-CoV-2 (COVID-19) Coronavirus-19 Pandemic**. Services shall be carried out for a period of no more than 120-days in accordance with Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for the aforementioned Contract (DCAM-21-NC-EM-0001) is an aggregate Not-To-Exceed Contract Value of \$500,000.00. Services will be provided on an emergency basis in accordance with the Contractor’s quote.

4. FACTS WHICH JUSTIFY AN EMERGENCY PROCUREMENT:

In accordance with the D.C. Official Code §2-354.05 and 27 DCMR 4719, the purpose of this emergency contract is to provide 1450 ¼” acrylic sneeze guards to the Department of General Services (“DGS”) for various locations to promote COVID Readiness at various District Agencies related to SARS-CoV-2 (COVID-19) Coronavirus-19 Pandemic. It is the mission and the responsibility of the Department of General Services to provide safe and healthy facilities to all District owned and or operated facilities throughout the District including D.C. Public School buildings as ordered under D.C. Code § 10-551.01(b) (4), The Department of General Services Establishment Act of 2011.

On March 11, 2020 Mayor Muriel Bowser declared a state of emergency pursuant to D.C. Code § 7-2304. Issuance of emergency executive order; contents; actions of Mayor in response to the World Health Organization’s (WHO) declaration of the imminent threat and spread of SARS-CoV-2 (COVID-19) Coronavirus-19 as a world-wide Pandemic. The Department of General Services is responsible for the operations, maintenance and repair, including comprehensive janitorial and sanitation services for more than 36,000,000 gross square feet in owned or operated facilities across the District of Columbia.

The Contractor will be tasked with *providing 1450 ¼” acrylic sneeze guards to the Department of General Services (“DGS”) for various District agencies to promote COVID Readiness related to SARS-CoV-2 (COVID-19) Coronavirus-19 Pandemic.*

A competitive procurement process is not practicable under the current circumstances of the local and national State of Emergency. Failure to immediately proceed with the emergency procurement of acrylic sneeze guards would present a potentially life-threatening risk to the health and safety of the District of Columbia population through the increase transmissibility and spread of SARS-CoV-2 (COVID-19) Coronavirus-19 disease.



5. CERTIFICATION BY THE DEPUTY DIRECTOR OF FACILITIES MANAGEMENT DIVISION:

I hereby certify that all of my statements herein are true, correct and complete and that the information given herein is accurate to the best of my knowledge and belief.

10/19/2020
Date

Donny Gonzalez
Donny Gonzalez
Deputy Director, Facilities Management Division

6. CERTIFICATION BY THE CONTRACTING OFFICER | CONTRACTS & PROCUREMENT DIVISION:

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method to award the captioned contract to the aforementioned Contractor. In addition, please be advised that the Department’s notice of the captioned emergency contracts must be posted on the Department’s website no more than seven (7) days after the contract is awarded. Given the foregoing, I recommend that the Department of General Services’ Chief Contracting Officer approve the use of the emergency procurement method for this proposed procurement action.

10/19/2020
Date

Franklin Austin
Franklin Austin, CPPB, CPM
Contracts and Procurement | Contracting Officer



BUILD ***
MAINTAIN
SUSTAIN


Emergency Procurement Determination and Findings (“D&F”) | DCAM-21-NC-EM-0001
Fabrication and Supply of Acrylic Sneeze Guards for Various District Agencies related to SARS-CoV-2 (COVID-19)
Coronavirus-19 Pandemic

Page 4 of 4

DETERMINATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method under the cited authority. I certify that the emergency procurement notice of contract awards will be published in accordance with Section 405(f) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.05). In conclusion, the Department of General Services (“DGS”), Chief Procurement Officer hereby approves the use of the Emergency Procurement method as the only viable method of procurement to provide 1450 ¼” acrylic sneeze guards to the Department of General Services (“DGS”) for DC residents and staff to promote COVID Readiness at various District agencies related to **SARS-CoV-2 (COVID-19) Coronavirus-19 Pandemic.**

10/19/2020 _____
Date



George G. Lewis, CPPO
George G. Lewis, CPPO
Chief of Contracts & Procurement
Chief Procurement Officer