

Contracts & Procurement

**CLASS DETERMINATION AND FINDINGS
FOR
EMERGENCY PROCUREMENT**

Agency: Department of General Services (the “Department” or “DGS”)

Contract(s): DCAM-21-NC-EM-0005

Caption: Emergency Glass Repair Services for Various District Locations including the 4th District Police Department in response to First Amendment Related Protests

Contractor(s): H.E.P Construction

FINDINGS

1. AUTHORIZATION:

Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

2. MINIMUM NEED:

The Department of General Services (DGS) has an immediate need for the aforementioned Contractor to provide glass repair services to the 4th District Police Department and as needed, to other District of Columbia Business affected by the ongoing first amendment related protests throughout the city. Services shall be carried out for a period of no more than 120-days in accordance with Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for each of the aforementioned Contract (DCAM-21-NC-EM-0005) is an aggregate Not-To-Exceed Contract Value of \$28,274.97. Services will be provided on an as-needed basis in accordance with the firm, fixed and fully-loaded, direct hourly labor rates.

4. FACTS WHICH JUSTIFY AN EMERGENCY PROCUREMENT:

In accordance with the D.C. Official Code §2-354.05 and 27 DCMR 4719, the purpose of this emergency contract is to prevent the unsafe and unclean workspace that would cause a threat to public health, welfare and property. In addition, the services are required immediately, on an emergency basis to prevent a disruption of the daily operations at the 4th District Police Department and other District owned and operated facilities. It is the mission and the responsibility of the Department of General Services to provide building services for facilities owned and occupied by the District government; these responsibilities include providing comprehensive janitorial, operations, maintenance and repair services at District Government owned and occupied facilities. (D.C. Code § 10-551.01(b) (4), “The Department of General Services Establishment Act of 2011”)

**CERTIFICATION BY THE DEPUTY DIRECTOR OF FACILITIES MANAGEMENT
DIVISION:**

I hereby certify all of my statements herein are true, correct and complete and that the information given herein is accurate to the best of my knowledge and belief.

10/28/2020
Date

Donny Gonzalez
Donny Gonzalez
Deputy Director, Facilities Management Division

**5. CERTIFICATION BY THE CONTRACT SPECIALIST | CONTRACTS &
PROCUREMENT DIVISION:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method to award the captioned contracts to the aforementioned Contractors. In addition, please be advised that the Department’s notice of the captioned emergency contracts must be posted on the Department’s website no more than seven (7) days after the contract is awarded. Given the foregoing, I recommend that the Department of General Services’ Chief Contracting Officer approve the use of the class emergency procurement method for this proposed procurement action.

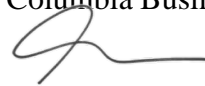
10/28/2020
Date

Franklin Austin
Franklin Austin, CPB CPPM
Contracting Officer

DETERMINATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method under the cited authority. I certify that the class emergency procurement notice of contract awards will be published in accordance with Section 405(f) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.05). In conclusion, the Department of General Services (“DGS”), Chief Procurement Officer hereby approves the use of the Emergency Procurement method as the only viable method of procurement to provide emergency glass repair services as needed to District of Columbia Business affected by the ongoing protest throughout the city.

10/28/2020
Date



George G. Lewis, CPPO

George G. Lewis, CPPO
Chief of Contracts & Procurement
Chief Procurement Officer