

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



SOLICITATION DCAM-23-CS-RFP-0007

**Department of Corrections
Architectural Program Consultant -
Correctional Treatment Facility Annex**

AMENDMENT NO. 2

Amendment Number 2 is hereby issued and posted on the Department's web site January 27, 2023. The Amendment and all RFP documents are available at <https://dgs.dc.gov/event/dcam-23-cs-rfp-0007-department-corrections-architectural-program-consultant-correctional> Except as otherwise noted, all other terms and conditions of the solicitation remain unchanged.

- 1. Section L.18 Pre-proposal Conference and Site Visit** – The presentation, sign-in sheets, and business cards collected from the January 26th Pre-proposal Conference are attached as Attachments 1, 2, and 3 respectively to Amendment 2.

James H. Marshall

James H. Marshall
Contracting Officer

January 27, 2023
Date

End of Amendment No. 2

Attachment 1



WELCOME

Pre-Proposal Conference and Site Visit

Department of Corrections Architectural Program
Consultant Central Treatment Facility Annex

Solicitation No. DCAM-23-CS-RFP-0007

January 26, 2023

DISCLAIMER



- The information contained in this presentation is for informational purposes only.
- In the event of a discrepancy between the information contained herein and the RFP documents, the RFP documents will take precedence.
- Remarks and explanations during this conference do not qualify or amend the terms of the solicitation.
- Nothing stated at the pre-proposal conference shall change the solicitation unless the change is made by the Contracting Officer by a written amendment.

AGENDA



- Introductions
- Purpose
- Procurement Schedule
- Project Description
- Request for Proposal Overview and Compliance Requirements
- Proposal Submission Requirements
- Evaluation Criteria
- Q&A



➤ **Contracts and Procurement Division**

- Shafi Anwary Contract Specialist
- James Marshall Contracting Officer/Contact Person

➤ **Capital Construction Services Division**

- Agyei Hargrove Executive Program Manager
Public Safety and Justice Portfolio

PURPOSE



- To inform potential offerors about the RFP
- To provide potential offerors clarity and direction as it relates to the RFP
- Offer potential offerors a platform to ask questions
- Provide networking opportunities

PROCUREMENT SCHEDULE



- **Issue Date:** January 12, 2023
- **Pre-Proposal Conference:** January 26, 2023, at 10:00 a.m.
- **Site Visit:** January 26, 2023
Immediately following Pre-proposal Conference
- **Last day for Questions:** February 2, 2023
- **Proposal Due Date:** February 16, 2023 at 2:00 p.m.

PROJECT DESCRIPTION



➤ Overview

- RFP to engage an architectural program consultant (the “Consultant” or “APC”) to develop and provide an architectural program to guide the design and construction of the Department of Corrections’ (“DOC”) Correctional Treatment Facility (“CTF”) Annex (“CTF Annex”).
- The APC shall provide a range of technical planning, design, engineering, operational, and construction management-related services through the Pre-Design, Design, Construction and Transition phases exclusively to the Owner/User to support the most cost-and-operationally effective outcome.
- Contract period planned for seven (7) years including
 - Base year (Pre-design)
 - Option Period 1 - two year option period (Design Phase)
 - Option Period 2 – three year option period (Construction Phase)
 - Option Period 3 – one year option period (Transition/Activation Phase)

Request for Proposal Overview



- Review RFP in its entirety noting
 - Section C Specifications, Work Statement
 - Section F Period of Performance and Deliverables
 - Section L Instructions to Offerors
 - Section M Evaluation Factors

Request for Proposal Compliance



- **Section H.1 and H.5 First Source Employment Agreement**
D.C. Official Code § 2-219.01 et seq. (First Source Act)
- **Section H.2 Service Contract Wage Determination**
Service Contract Act, 41 U.S.C. § 351 *et seq.*
- **Section H.8 Living Wage Act** D.C. Code §§ 2-220.01 – 2-220.11
- **Section H.9 SBE Sub-contracting Requirements** D.C. Code § 2–218.46
- **Section I.13 Insurance Requirements**
- **Section I.14 Equal Employment Opportunity** Mayor’s Order 85- 85
dated June 10, 1985

PROPOSAL SUBMISSION REQUIREMENTS



- **Technical Proposal See Section L.2.3**
 - Table of Contents
 - Pages must be numbered consecutively
 - Proposal typewritten in 12-point font size
 - Submitted in organized manner:
 - Past Performance and Relevant Experience of the Offeror and the Offeror's Team
 - Technical Capabilities and Expertise of Offeror and Key Personnel
 - Project Management Plan and Approach

- **Price-Cost Proposal See Section L.2.4**
 - Offer Letter and Price Sheets (Attachment J.12)
 - Price Proposal Attachments

PROPOSAL SUBMISSION REQUIREMENTS



Price Proposal Attachments

- Equal Employment Opportunity Employer Information Report and Mayor's Order 85-85, Attachment J.4;
- DSLBD Subcontracting Plan (Attachment J.5);
- First Source Employment Agreement (Attachment J.6.1);
- First Source Employment Plan (Attachment J.6.2);
- Bidder-Offeror Certification Form. Attachment J.8.
- Tax Affidavit (Attachment J.10);
- Campaign Finance Reform Self-Certification (Attachment J.11);
- Clean Hands Certification available at [https://mytax.dc.gov/ /](https://mytax.dc.gov/)
- Page 1 of the RFP with Acknowledgement of Amendments section completed; and
- Legal Status of Offeror – The Offeror shall include the information listed in Section L.15 Legal Status of Offeror

PROPOSAL SUBMISSION REQUIREMENTS



- **Proposal Due Date February 16, 2023**
- **Submitted Electronically to DGS Portal**
<https://octo.quickbase.com/db/bq7rujdk2?a=dbpage&pageID=2>
- **Submit 2 Separate Documents labeled “Technical Proposal” and “Price Proposal”**
- **Submit in the Order described in L.2.3 and L.2.4**

PROPOSAL SUBMISSION REQUIREMENTS



- **DSLBD SBE Subcontracting Form**
 - Fully and accurately completed
 - Failure to do so may be sufficient to render proposal non-responsive

- **DOES First Source Employment Agreement & Plan**
 - Must be accepted by DOES prior to start of services
 - Contracts valued at \$300,000 or more

- **Insurance Requirements**
 - Certificate of Insurance (COI) must be submitted within 7-10 business days from Notice of Award
 - ORM must approve COI prior to execution of Contract

- **Campaign Finance Reform Amendment of 2018**
 - Contractor Self Certification Form

EVALUATION CRITERIA



➤ **Technical Evaluation Factors**

Past Performance and Relevant Experience
of the Offeror and the Offeror's Team 25 points

Technical Capabilities and Expertise of Offeror
and Key Personnel 25 points

Project Management Plan and Approach 25 points

➤ **Price** 25 points

➤ **CBE Preference Points** up to 12 points

➤ **Total Possible Points** **112 points**

EVALUATION CRITERIA



➤ Technical Rating Scale

Numeric Rating	Adjective	Description
0	Unacceptable	Fails to meet minimum requirements; e.g., no demonstrated capacity, major deficiencies which are not correctable; offeror did not address the factor.
1	Poor	Marginally meets minimum requirements; major deficiencies which may be correctable.
2	Minimally Acceptable	Marginally meets minimum requirements; minor deficiencies which may be correctable.
3	Acceptable	Meets requirements; no deficiencies.
4	Good	Meets requirements and exceeds some requirements; no deficiencies.
5	Excellent	Exceeds most, if not all requirements; no deficiencies.



QUESTIONS?



Site Visit

DGS Vans leaving from Reeves Center



Connect with DGS!



Contact: DGS@dc.gov



Facebook: www.facebook.com/dcdggs



Twitter: www.twitter.com/dcdggs



Instagram: www.instagram.com/dcdggs

Attachment 2

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



DEPARTMENT OF CORRECTIONS – ARCHITECTURAL PROGRAM
CONSULTANT CENTRAL DETENTION FACILITY ANNEX

REQUEST FOR PROPOSAL DCAM-23-CS-RFP-0007

PRE-PROPOSAL CONFERENCE

January 26, 2023

10:00AM

Sign-in Sheet

1. Name: TAMARA CLARKE Phone: 707.741.0281
Company: CGL COMPANIES
Email Address: tclarke@cglcompanies.com
Is your company a certified business enterprise? YES NO
Type of services performed: PROGRAMMING
Interested in bidding as a prime or a subcontractor? PRIME

2. Name: STEPHEN CARTER Phone: 809.600.2996
Company: CGL
Email Address: scarter@cglcompanies.com
Is your company a certified business enterprise? YES NO
Type of services performed: PROGRAMMING, PROGRAM MGMT.
Interested in bidding as a prime or a subcontractor? PRIME

3. Name: MICHAEL CARTER Phone: 727.639.0965
Company: McKISSACK & McKISSACK
Email Address: MICHAEL.CARTER@MCKINIC.COM
Is your company a certified business enterprise? YES NO
Type of services performed: ARCHITECTURE & DESIGN
Interested in bidding as a prime or a subcontractor? PRIME

4. Name: RICK DAVIDSON Phone: 205.914.4855
Company: CGL
Email Address: RDAVIDSON@CGLCOMPANIES.COM
Is your company a certified business enterprise? YES NO
Type of services performed: PLANNING, OWNER REPRESENTATION DESIGN ARCHITECTURE
Interested in bidding as a prime or a subcontractor? PRIME

The solicitation's requirements, terms and conditions remain unchanged unless revised
through a written amendment to the Invitation for Bids

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



DEPARTMENT OF CORRECTIONS – ARCHITECTURAL PROGRAM
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PRE-PROPOSAL CONFERENCE

January 26, 2023

10:00AM

Sign-in Sheet

1. Name: KRISTINE JOHNSON Phone: (703) 402-4674
Company: HOK
Email Address: Kristine.johnson@Hok.com
Is your company a certified business enterprise? YES NO
Type of services performed: Arch, Eng, Planning
Interested in bidding as a prime or a subcontractor? PRIME
2. Name: JARAH KEANE Phone: 703 346 5495
Company: HOK
Email Address: JARAH.KEANE@HOK.COM
Is your company a certified business enterprise? YES NO
Type of services performed: ARCH, ENG, PLANNING
Interested in bidding as a prime or a subcontractor? PRIME
3. Name: Robert Karamitsos Phone: (202) 644.0895
Company: HOK
Email Address: robert.karamitsos@hok.com
Is your company a certified business enterprise? YES NO
Type of services performed: Architecture Eng., Planning
Interested in bidding as a prime or a subcontractor? Prime
4. Name: _____ Phone: _____
Company: _____
Email Address: _____
Is your company a certified business enterprise? YES NO
Type of services performed: _____
Interested in bidding as a prime or a subcontractor? _____

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DEPARTMENT OF CORRECTIONS – ARCHITECTURAL PROGRAM
CONSULTANT CENTRAL DETENTION FACILITY ANNEX

REQUEST FOR PROPOSAL DCAM-23-CS-RFP-0007

PRE-PROPOSAL CONFERENCE

January 26, 2023

10:00AM

Sign-in Sheet

1. Name: MICHAEL CAFFREY Phone: 571.383.9713
Company: DLR GROUP
Email Address: MCAFFREY@DLRGROUP.COM
Is your company a certified business enterprise? YES NO
Type of services performed: ARCH. + ENGR. SERVICES
Interested in bidding as a prime or a subcontractor? EITHER

2. Name: _____ Phone: _____
Company: _____
Email Address: _____
Is your company a certified business enterprise? YES NO
Type of services performed: _____
Interested in bidding as a prime or a subcontractor? _____

3. Name: _____ Phone: _____
Company: _____
Email Address: _____
Is your company a certified business enterprise? YES NO
Type of services performed: _____
Interested in bidding as a prime or a subcontractor? _____

4. Name: _____ Phone: _____
Company: _____
Email Address: _____
Is your company a certified business enterprise? YES NO
Type of services performed: _____
Interested in bidding as a prime or a subcontractor? _____

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DEPARTMENT OF CORRECTIONS – ARCHITECTURAL PROGRAM
CONSULTANT CENTRAL DETENTION FACILITY ANNEX

REQUEST FOR PROPOSAL DCAM-23-CS-RFP-0007

PRE-PROPOSAL CONFERENCE

January 26, 2023
10:00AM

Sign-in Sheet

1. Name: SCOTT BENNETT Phone: 703 849 0594
Company: DEWBERRY
Email Address: SBENNETT@DEWBERRY.COM
Is your company a certified business enterprise? YES NO
Type of services performed: ARCHITECTURE + ENGINEERING
Interested in bidding as a prime or a subcontractor? PRIME

2. Name: _____ Phone: _____
Company: _____
Email Address: _____
Is your company a certified business enterprise? YES NO
Type of services performed: _____
Interested in bidding as a prime or a subcontractor? _____

3. Name: _____ Phone: _____
Company: _____
Email Address: _____
Is your company a certified business enterprise? YES NO
Type of services performed: _____
Interested in bidding as a prime or a subcontractor? _____

4. Name: _____ Phone: _____
Company: _____
Email Address: _____
Is your company a certified business enterprise? YES NO
Type of services performed: _____
Interested in bidding as a prime or a subcontractor? _____

The solicitation's requirements, terms and conditions remain unchanged unless revised
through a written amendment to the Invitation for Bids

Attachment 3



Scott R Bennett
Architectural Group

Dewberry Architects Inc.
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Fairfax, VA 22031-4666

703 849.0594
sbennett@dewberry.com



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