

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



SOLICITATION DCAM-23-CS-RFP-0007

**Department of Corrections
Architectural Program Consultant -
Correctional Treatment Facility Annex**

AMENDMENT NO.

Amendment Number 3 is hereby issued and posted on the Department's web site February 6, 2023. The Amendment and all RFP documents are available at <https://dgs.dc.gov/event/dcam-23-cs-rfp-0007-department-corrections-architectural-program-consultant-correctional> Except as otherwise noted, all other terms and conditions of the solicitation remain unchanged.

1. Section L.2.3.1 b

Delete: In its entirety

Insert:

- b) **Past Performance Evaluations.** Offeror shall ensure that a minimum of three (3) Past Performance Evaluation forms (Attachment J.9) are completed and submitted on behalf of the Offeror and a minimum of two (2) Past Performance Evaluation Forms (Attachment J.9) are submitted on behalf of the Offeror's team to the attention of James Marshall at james.marshall@dc.gov by the due date for proposals (L.4.2). Past performance evaluations must be completed by client entities.

2. Section L.5 Explanation to Prospective Offerors

The Department's responses to questions about the solicitation are attached to Amendment 3, Please note that the Department will provide responses to the remaining questions on or before February 8, 2023.

James H. Marshall

James H. Marshall
Contracting Officer

February 6, 2023
Date

End of Amendment No. 3

DCAM-23-CS-RFP-0007
DOC Architectural Program Consultant - Central Treatment Facility Annex
Questions About the Solicitation

No.	Question	Response
1	The Architectural Program Consultant (APC) scope of services conflict with the Architectural/Engineering and Construction services and there are no conflicts with the Construction/Project Manager (C/PM), which are often an extension to the APC services described in DCAM-23-CS-RFP-0007. Please clarify that the APC will be allowed to pursue the C/PM services.	No. Please see responses to Questions 4 and 5a below.
2	Item L.2.3.1.b states “that a minimum of three (3) Past Performance Evaluation forms (Attachment J.9) are completed and submitted on behalf of the Offeror and a minimum of two (2) Past Performance Evaluation Forms (Attachment J.9)”. Please clarify the minimum number of evaluation forms to be provided.	See Amendment 3, item no. 1.
3	Item L.2.3.1.b states these forms should be sent “to the attention of James Marshall through the DGS portal at https://octo.quickbase.com/db/bq7rujdk2?a=dbpage&pageID=2 by the due date for proposals (L.4.2)”; however, the instruction on Attachment J.9 direct clients to submit directly to James Marshall’s email. Please confirm these shall be sent by direct email.	See Amendment 3, item no. 1.

4	What is the difference in the role of the APC and the CM during the construction phase.	During construction the APC will continue to work closely with the client agency (DOC) on any policy related and regulatory actions. The APC will work alongside the CM to ensure that the vision/mission, and requirements for the new facility that are defined in the architectural program are maintained. As defined in the SOW the APC will be working with the client agency to develop training and other requirements and activities related to the transition and activation of the new facility.
5	The scope of work for the APC includes a wide range of services including construction management related services, please confirm if a separate construction manager will be contracted.	Yes, see Section H.11.1 of the RFP.
5a	If a separate CM is contracted at a later date, what is the division of work between the scope outlined in this solicitation and the CM scope?	<p>The Architectural Programming Consultant (APC) will work closely with the client agency (DOC) defining the planning, the vision/mission, determining the requirements for the new facility based on the agency vision, input from internal and external stakeholders, identifying policy impacts and translating that into programmatic requirements and an architectural programing and conceptual document to be utilized by an architectural design firm to progress the design effort.</p> <p>The CM/PM will help the agency in the execution phase to oversee the design and construction of the new facility and provide subject matter experts related to construction oversight and project controls including construction quality inspection services, cost estimates, budget management, schedule management and claim administration.</p>
6	Does DGS require a minimum number of responses to this solicitation to award the project? If so, how many?	While the Department seeks to maximize competition, there is no minimum number of required responses.