

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts & Procurement

**DETERMINATION AND FINDINGS
FOR AN
EMERGENCY PROCUREMENT**

CAPTION: Consolidated Maintenance Services at Cardozo High School
AGENCY: Department of General Services (DGS)
CONTRACTOR: RWD Consulting LLC (“RWD”)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.05 and 27 DCMR 4719

2. MINIMUM NEED:

The District of Columbia, Department of General Services (“**Department**” or “**DGS**”), Facilities Management Division has an urgent need for RWD Consulting, LLC (“**Contractor**”) to continue providing Consolidated Maintenance Services to Cardozo High School for a temporary emergency period not to exceed 120-days, while the Department awaits the District of Columbia Contract Appeals Board’s (CAB) decision on two (2) pending protests.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for 120-day emergency contract Two Hundred Ninety-Three Thousand Seven Hundred Ninety-Nine Dollars and ninety-six cents (\$293,799.96) for basic services; plus a total not-to-exceed amount of One Hundred Thousand Dollars (\$100,000.00) for cost reimbursement.

4. FACTS WHICH JUSTIFY AN EMERGENCY PROCUREMENT:

The purpose of this emergency procurement is to prevent an imminent threat to health, welfare, property and safety; and to prevent serious disruption in agency operations. It is the mission of DGS to provide first rate maintenance at District government facilities (including schools).

On November 8, 2018, the Department issued Notices of Award to Offerors in response to a Request for Proposals (RFP) for Consolidated Maintenance Services at Cardozo High School. Debriefings were held on November 14, 2018 and November 16, 2018 with two (2) firms that requested a meeting. On November 20, 2018, a letter contract was issued to the awarded Contractor to begin transition phase services. On November 29, 2018, DGS was served with a written protest addressed to the Department and CAB; and on that same day DGS issued a Stop Work Order to the awarded Contractor. On December 4, 2018, DGS was served with a second written protest addressed to the Department and CAB. DGS issued Notices of Protest to Offerors

on both occasions. Services at Cardozo High School are needed while the Department awaits CAB's decision on the pending protests.

An emergency contract with RWD Consulting LLC is needed to prevent the serious and imminent threat to the health and safety of the staff and students at Cardozo High School. Due to the safety of children and personnel, these services require uninterrupted service. The Contractor referenced above is the only vendor who can meet the District's minimum need without disruption of services at this time. The estimated cost to the District for this temporary emergency period of 120-days is fair and reasonable based on DGS' historical data on similar services.

5. CERTIFICATION BY THE FACILITIES INTERIM DEPUTY DIRECTOR:

I hereby certify that the above findings are true, correct and complete.

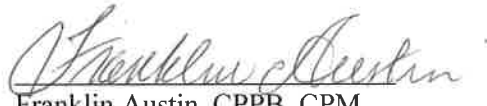
12-07-18
Date


Donny Gonzalez
Deputy Director | Facilities Management

6. CERTIFICATION BY THE SUPERVISOR | CONTRACTING OFFICER OF GOODS AND SERVICES:

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method to award the captioned contract award to **RWD Consulting, LLC**. In addition, please be advised that the Department's notice of the captioned emergency contract must be posted on the Department's website no more than seven (7) days after the contract is awarded. Given the foregoing, I recommend that the Department of General Services' Chief Contracting Officer approve the use of the emergency procurement method for this proposed procurement action.

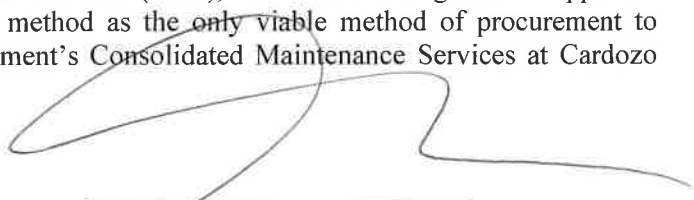
12/7/18
Date


Franklin Austin, CPPB, CPM
Contracting Officer

7. CERTIFICATION BY THE CONTRACTS AND PROCUREMENT ASSOCIATE DIRECTOR | CHIEF CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method under the cited authority. I certify that the emergency procurement notice of contract award will be published in accordance with Section 405(f) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.05). In conclusion, the Department of General Services (DGS), Chief Contracting Officer approves the use of the Emergency Procurement method as the only viable method of procurement to prevent serious disruption in the Department's Consolidated Maintenance Services at Cardozo High School.

12/7/18
Date


George G. Lewis, CPPO
Associate Director | Chief Contracting Officer