

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts & Procurement

**DETERMINATION AND FINDINGS
FOR AN
EMERGENCY PROCUREMENT**

CAPTION: BOILER REPLACEMENT AND EXPANSION TANK REPLACEMENT
AGENCY: DC Fire & Emergency Medical Services Department (“DCFD”)
CONTRACTOR: Adrian L. Merton Incorporated (“Contractor” or “Adrian L. Merton”)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.05 and 27 DCMR 4719

2. MINIMUM NEED:

The District of Columbia, Department of General Services (“Department” or “DGS”), has an immediate need for a Boiler Replacement and Expansion Tank Replacement at DCFD-Engine 2 & Rescue at 500 F Street NW, Washington D.C., 20018.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for the emergency contract is **\$136,516.00** for Boiler Replacement and Expansion Tank Replacement at DCFD-Engine 2 & Rescue.

4. FACTS THAT JUSTIFY AN EMERGENCY PROCUREMENT:

This work is needed to immediately Replace Boiler Replacement and Expansion Tank Replacement at DCFD-Engine 2 & Rescue at 500 F Street NW, Washington D.C., 20018. DCFD has recommended Adrian L. Merton as they have provided similar services to the District in the past.


Accordingly, given the need to complete this project as quickly as possible, DCFD requests that the contract for this work be awarded via Emergency Procurement to Adrain L. Merton. That recommendation is based on the following points:

- A full-blown solicitation will not allow adequate time to correct this immediate problem.
- Adrian L. Merton has extensive experience in HVAC Systems Maintenance, Replacement & Installation.
- DCFD has already engaged Adrian L. Merton, who has assessed the needed work.
- If the services are not provided, it could pose an imminent threat to health, welfare, and safety
- The estimated cost to the District for the Boiler Replacement and Expansion Tank Replacement is fair and reasonable based on DGS' historical data on similar services.

5. CERTIFICATION BY THE FACILITIES DEPUTY DIRECTOR

I hereby certify that the above findings are true, correct, and complete.

12/20/2022
Date

Tiffany B. Moore
 Digitally signed by Tiffany B. Moore
Date: 2022.12.20 16:43:29 -05'00'

Tiffany Moore
Deputy Director | Capital Construction Division

6. CERTIFICATION BY THE CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method to award the captioned contract award to Adrian L. Merton. In addition, please be advised that the Department's notice of the captioned emergency contract must be posted on the Department's website no more than seven (7) days after the contract is awarded. Given the foregoing, I recommend that the Department of General Services' Chief Contracting Officer approve the use of the emergency procurement method for this proposed procurement action.

12/20/2022
Date



Eric Njonjo
Deputy Chief Procurement Officer

7. CERTIFICATION BY THE CHIEF OF CONTRACTS AND PROCUREMENT:

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method under the cited authority. I certify that the emergency procurement notice of contract award will be published in accordance with Section 405(f) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.05). In conclusion, the Department of General Services (DGS), Chief Contracting Officer approves the use of Emergency Procurement as the only viable procurement method for Boiler Replacement and Expansion Tank Replacement.

12.20.22

Date



George G. Lewis, CPPO
George. G. Lewis, CPPO
Chief of Contracts & Procurement