

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts & Procurement

**DETERMINATION AND FINDINGS
FOR AN
EMERGENCY PROCUREMENT**

CAPTION: Whittier Education Campus – Roof Repair

AGENCY: Department of General Services (DGS)

CONTRACTOR: HRGM Corporation (“HRGM”)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.05 and 27 DCMR 4719

2. MINIMUM NEED:

The District of Columbia, Department of General Services (the “Department” or “DGS”), has an immediate need to engage the services of HRGM Corporation. (“Contractor” or “HRGM”) to provide roof repair work at Whittier Education Campus (“Whittier EC”).

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price to provide roof repair work at Whittier EC is approximately **\$52,000.00**.

4. FACTS WHICH JUSTIFY AN EMERGENCY PROCUREMENT:

DGS as an agency of the District of Columbia government is responsible for constructing, sustaining, and maintaining all DC Public Schools (“DCPS”) facilities. This Contract is to repair a roof leak that has developed at the Whittier EC Multi-Purpose Room.

The water intrusion is impacting the day-to-day school operations and damaging the interior finishes of the multi-purpose room.

HRGM Corporation has similar work experience and is also a resident owned CBE and SBE.

The scope of work/services includes, but is not limited to:

1. Investigate the source of the roof water intrusion.

2. Develop the repair plan.
3. Implement the roof repair.

Accordingly, given the need for completion of this project as quickly as possible, DGS-CCS requests that the contract for this work be awarded via Emergency Procurement to HRGM. That recommendation is based on the following points:


- A full-blown solicitation will not allow adequate time to correct this immediate problem.
- HRGM can self-perform the work for the roof improvements. This will save money as they will not have to pay subcontractor markups, and save time, as they will not have to buy out and rely on the availability of other subcontractors.
- DGS-CCS has already engaged HRGM which has performed an assessment of the needed work.
- If the services are not provided it could pose an imminent threat to health, welfare, property and safety.
- This will prevent serious disruption in agency operations. It is the mission of DGS to provide first rate renovations at District government facilities.
- The estimated cost to the District for this renovation is fair and reasonable based on DGS' historical data on similar services.

5. CERTIFICATION BY THE DEPUTY DIRECTOR OF CAPITAL CONSTRUCTION SERVICES:

I hereby certify that the above findings are true, correct, and complete.

Date

Tiffany B.
Moore

 Digitally signed by Tiffany B. Moore
Date: 2022.03.11 11:59:58 -05'00'

Tiffany Moore
Deputy Director
Capital Construction Division

6. CERTIFICATION BY THE CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method to award the captioned contract award to HRGM Corporation. In addition, please be advised that the Department's notice of the captioned emergency contract must be posted on the Department's website no more than seven (7) days after the Contract is awarded. Given the foregoing, I recommend that the

Department of General Services' Chief Contracting Officer approve the use of the emergency procurement method for this proposed procurement action.


Eric Njonjo
Date

3/11/2022
Eric Njonjo
Contracting Officer

7. CERTIFICATION BY THE CHIEF OF CONTRACTS AND PROCUREMENT:

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method under the cited authority. I certify that the emergency procurement notice of contract award will be published in accordance with Section 405(f) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.05). In conclusion, the Department of General Services (DGS), Chief Contracting Officer approves the use of the Emergency Procurement method as the only viable method to repair the roof and prevent further deterioration of the structural elements supporting Whittier Education Campus.

3.11.2022
Date


George G. Lewis, CPPO
George. G. Lewis, CPPO
Chief of Contracts & Procurement