

## DETERMINATION & FINDINGS FOR SOLE SOURCE PROCUREMENT

**Agency:** Department of General Services  
**Contract No.:** TBD  
**Caption:** MPD Blue Plains Impound Lot Project AE Services  
**Contractor:** Bell Architects, PC (“Bell Architects”)

### FINDINGS

#### 1. AUTHORIZATION:

D.C. Code Section 2-354.04 and DCMR 47, Section 4718.

#### 2. MINIMUM NEED:

The Department of General Services (the “Department” or “DGS”), on behalf of the Metropolitan Police Department (“MPD”), has a need for the Contractor to provide project design changes – A&E services for the MPD Blue Plains Impound Lot.

#### 3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price to provide the required services is \$60,052.00.

#### 4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

A contract was awarded to Bell Architects, PC to provide all labor, material, equipment to perform AE services for the MPD Blue Plains Impound Lot. Due to long material lead times and several design changes requested by MPD and DGS, the contract terminated before the work at the project site could be completed. It would be prudent to retain the services of Bell Architects, PC to finish the AE services required at the MPD Blue Plains Impound Lot Project due to the following:

- Bell Architects, PC was involved from the inception of the project and is experienced with the project’s technical requirements and operational efficiency, making them uniquely positioned to provide the Department with the level of

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- knowledge and confidence required to successfully deliver the project on time and with accurate pricing.
- Re-engaging Bell Architects would provide the District with continuity in service delivery, which is paramount to the success of the project.
- The introduction of a new contractor at this juncture would jeopardize the timely completion of the project and may result in significant and unnecessary increases in project costs.

Based on the above facts, it is in the best interest of the District to authorize Bell Architects to perform the remaining AE services. This will ensure continuity of services and result in time and cost savings for the District.

**5. CERTIFICATION BY THE DEPUTY DIRECTOR OF CAPITAL CONSTRUCTION SERVICES:**

I hereby certify that the above findings are correct and complete.

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**Gbolahan Williams**  
Interim Deputy Director  
Capital Construction Services

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of

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Intent to award a sole source procurement action was published in accordance with 27 DCMR 4718 and that ( ) response(s) was received. I recommend that the Department of General Services Chief Contracting Officer approve the use of the sole source procurement method for this proposed procurement action.

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**Kianna Shepherd**  
Contracting Officer  
Contract & Procurement

\_\_\_\_\_  
Date

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

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**George G. Lewis, CPPO**  
Chief Procurement Officer  
Chief of Contracts & Procurement

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Date