

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts & Procurement

**DETERMINATION AND FINDINGS
FOR AN
EMERGENCY PROCUREMENT**

CAPTION: Consolidated Maintenance Services at One Judiciary Square Building

AGENCY: Department of General Services

CONTRACTOR: Spectrum Management LLC

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.05 and 27 DCMR 4719

2. MINIMUM NEED:

The District of Columbia, Department of General Services (“Department” or “DGS”) on behalf of the Facilities Management Division has an urgent need for Spectrum Management LLC (“Spectrum” or “Contractor”) to continue providing Consolidated Maintenance Services to One Judiciary Square Building (“OJS Building”) for a temporary emergency period not to exceed 120-days.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for 120-day emergency contract is Eight Hundred Fifty-Nine Thousand Seven Hundred Thirty-Seven Dollars and eighty-seven cents (\$859,737.87) for basic services plus, a not-to-exceed amount of One Hundred Thousand Dollars and zero cents (\$100,000) for cost reimbursement, for a Total Not-to-Exceed Amount of Nine Hundred Fifty-Nine Thousand Seven Hundred Thirty-Seven Dollars and eighty-seven cents (\$959,737.87).

4. FACTS WHICH JUSTIFY AN EMERGENCY PROCUREMENT:

It is the mission of DGS to provide first rate maintenance at District government facilities and to ensure a safe environment for the citizens, employees, and visitors of the District of Columbia. The purpose of this emergency procurement is to prevent an imminent threat to health, welfare, property and safety and serious disruption in agency operations to the OJS Building.

1. The Department has determined that it is in the best interest of the District to continue services with the incumbent, Spectrum, under a temporary emergency contract, and is the only vendor who can meet the District's minimum need without disruption of services at this time.
2. The Department has finalized a solicitation with significant scope changes. The Department intends to release the new RFP on April 8, 2021 for the competitive procurement process.
3. Spectrum Management, based on relevant past performance, capacity and references has the relevant technical experience, is uniquely positioned to ensure continuity of services with no disruption to the daily operational needs of OJS.
4. The estimated cost to the District for this temporary emergency period is fair and reasonable based on DGS' historical data on similar services.
5. An emergency procurement is the most advantageous method to minimize disruption to overall facility operations; it ensures a continuation of service while the newly issued solicitation goes through the competitive solicitation process and award for a base period and up to four one-year option periods and upon Council approval.

5. CERTIFICATION BY THE FACILITIES DEPUTY DIRECTOR:

I hereby certify that the above findings are true, correct, and complete.

March 31, 2021

Date

Donny Gonzalez

Donny Gonzalez
Deputy Director | Facilities Management

6. CERTIFICATION BY THE SUPERVISOR AND CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method to award the captioned contract award to *Spectrum Management, LLC*. In addition, please be advised that the Department's notice of the captioned emergency contract must be posted on the Department's website no more than seven (7) days after the contract is awarded. Given the foregoing, I recommend that the Department of General Services' Chief Contracting Officer approve the use of the emergency procurement method for this proposed procurement action.

March 31, 2021

Date




Kimberly Gray
Contracting Officer | Goods and Services

7. CERTIFICATION BY THE CONTRACTS AND PROCUREMENT CHIEF:

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method under the cited authority. I certify that the emergency procurement notice of contract award will be published in accordance with Section 405(f) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.05). In conclusion, the Department of General Services (DGS), Chief Contracting Officer approves the use of the Emergency Procurement method as the only viable method of procurement to prevent serious disruption in the Department's *Consolidated Maintenance Services at One Judiciary Square Building*.

March 31, 2021

Date



George G. Lewis, CPPO
George. G. Lewis, CPPO
Chief of Contracts and Procurement