

**CLASS DETERMINATION AND FINDINGS
FOR
EMERGENCY PROCUREMENT**

Agency: Department of General Services (the “Department” or “DGS”)

Caption: COVID Armed/Unarmed Emergency Security Guard Personnel Services (Emergency Contract)

Contract No.: DCAM-23-NC-COVID-0005A
DCAM-23-NC-COVID-0005B
DCAM-23-NC-COVID-0005C
DCAM-23-NC-COVID-0005D
DCAM-23-NC-COVID-0005E

Contractor: Security Assurance Management, Inc.

FINDINGS

1. AUTHORIZATION:

Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

2. MINIMUM NEED:

The Department of General Services (DGS) has an immediate need for the aforementioned Contractor to provide Armed/Unarmed Emergency Security Guard Personnel Services at the various COVID sites. Services shall be carried out for a period of no more than 120-days in accordance with Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for the Contracts is in accordance with the firm, fixed and fully loaded, direct hourly rates on an as-needed basis described below. The Total Not-To-Exceed Contract Value for each is \$995,000.00.

Security Assurance Management, Inc.

CLIN	LABOR CATEGORRY	HRLY RATE
0001	Security Officer (SO) Guard	\$37.38
0002	Commissioned Special Police Officer (SPO) Guard II, Unarmed	\$50.12
0003	Commissioned Special Police Officer (SPO) Guard II, Armed	\$51.68

4. FACTS WHICH JUSTIFY AN EMERGENCY PROCUREMENT:

In accordance with the D.C. Official Code §2-354.05 and 27 DCMR 4719, the purpose of this emergency contract is to prevent the spread of the COVID-19 virus that would cause a threat to public health, welfare, and to prevent a disruption of the daily operations at specific District owned and operated facilities. It is the mission and the responsibility of the Department of General Services to provide building services for facilities owned and occupied by the District government; these responsibilities include providing maintaining a healthy environment for residents and workers in the District Government owned and occupied facilities. (D.C. Code § 10-551.01(b) (4), “The Department of General Services Establishment Act of 2011”).


The Department’s goal is to prevent, to the greatest extent possible, any spread of the COVID-19 virus as the Contractor is tasked with providing security guard personnel services for the various COVID sites. The single Contractor listed above has the capacity and is cable of meeting requirements to provide security guard personnel services.

A competitive procurement process is not practicable under the current circumstances with the urgent need for security in support of unforeseen potential disruptions or altercations. The Department has multiple active contracts for security guard personnel with Security Assurance Management, Inc.

5. CERTIFICATION BY THE ASSOCIATE DIRECTOR, PROTECTIVE SERVICES DIVISION:

I hereby certify to the best of my knowledge and belief, all my statements are true, correct, and complete and that the information given herein is true and accurate. Moreover, I understand that making a false statement is punishable by criminal penalties pursuant to D.C. Official Code § 22-2405 et sq. (2001). I understand that any information I give may be investigated as allowed by law or regulation.

January 3, 2023
Date



Larry Priester
Associate Director, Protective Services Division

6. CERTIFICATION BY THE SUPERVISOR AND CONTRACTING OFFICER:



I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method to award the captioned contracts to the aforementioned Contractor. In addition, please be advised that the Department's notice of the captioned emergency contracts must be posted on the Department's website no more than seven (7) days after the contract is awarded. Given the foregoing, I recommend that the Department of General Services' Chief Procurement Officer approve the use of the class emergency procurement method for this proposed procurement action.

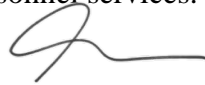
1/3/2023
_ **Date**

Domonique L. Banks
Domonique L. Banks
Contracting Office, Supervisory Contract Specialist

DETERMINATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method under the cited authority. I certify that the class emergency procurement notice of contract award will be published in accordance with Section 405(f) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.05). In conclusion, as the Department of General Services' ("DGS"), Chief Procurement Officer I hereby approve the use of the Emergency Procurement method as the only viable method of procurement to provide armed/unarmed emergency security guard personnel services.

1.4.2023
Date


George G. Lewis, CPPO
George G. Lewis, CPPO
Chief Procurement Officer
Chief of Contracts & Procurement

