

GOVERNMENT OF THE DISTRICT OF COLUMBIA

DEPARTMENT OF GENERAL SERVICES



Contracts & Procurement

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

Purchasing Agency: Department of General Services
Solicitation No.: Sole Source Contract
Contract No.: DCAM-20-NC-SS-0003
Caption: Sales Force and Extensible Assessment Manager
License and Software Support
Contractor: Millsapps, Ballinger & Associates

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04 and Title 27 DCMR Chapter 47 Section 4718 Sole Source Procurements.

2. MINIMUM NEED:

The Department of General Services (“DGS”), has a need for Millsapps, Ballinger & Associates (MB&A) to continue providing lenses, technical support, set-up, configuration and customization assistance for Salesforce and ExAM environment to meet the on-demand operations of the agency requirements for the Salesforce ExAM implementation.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated reasonable price is \$639,406.60 (Six Hundred Thirty-Nine Thousand, Four Hundred Six Dollars and Sixty Cent).

4. FACTS WHICH JUSTIFY AN SOLE SOURCE PROCUREMENT:

In accordance with the PPRA Sec. 413.8, the purchase of maintenance and support services of existing software and technology to the extent that the creator of the intellectual property is protected and is the only source of the maintenance and support of the existing software and technology; the Contract shall be exempt from competition requirements established by this act.

5. CERTIFICATION BY DEPUTY DIRECTOR OF FACILITIES MANAGEMENT DIVISION:

I hereby certify to the best of my knowledge and belief, all of my statements are true, correct and complete and that the information given herein is true and accurate to the best of my knowledge and belief. Moreover, I understand that making a false statement is punishable by criminal penalties pursuant to D.C. Official Code § 22-2405 *et seq.* (2001). I understand that any information I give may be investigated as allowed by law or regulation.

Donny Gonzalez
Deputy Director Facilities Management Division

Date

6. CERTIFICATION BY THE CONTRACTING SPECIALIST:

I have reviewed the above findings and certify to the best of my knowledge and belief, all statements are true, correct and complete and that the information given herein is true and accurate to the best of my knowledge and belief. I recommend that the Department of General Services, Contracts & Procurement, and Chief Procurement Officer approve the use of the sole source procurement method for this proposed procurement action.

Domonique L. Banks
Contract Specialist/Contracting Officer
Contract & Procurement

Date

DETERMINATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03) or the competitive solicitation process under the applicable Department of General Services Procurement Rules for Construction and Related Services (27 DCMR Chapter 47); accordingly I certify that the sole source notice of Intent to Award a Sole Source Contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. As the Chief Procurement Officer and Chief of Contracts and Procurement for the Department of General Services, I approved the use of the sole source procurement method for this requirement.

George G. Lewis, CPPO
Chief Procurement Officer
Chief of Contracts & Procurement

Date