

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts & Procurement

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CAPTION: FY19 System Upgrades and Support and Maintenance for Contractor Performance Management System (“CPMS”)

AGENCY: Department of General Services (“DGS”)

CONTRACTOR: DYCON Technology Solutions, LLC (“DYCON”)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04 and 27 DCMR 4718

2. MINIMUM NEED:

The District of Columbia, Department of General Services (“DGS”), Contracts and Procurement Division (“C&P”) has an immediate need for enhancement, development, maintenance and support on the existing CPMS, that was deployed in fiscal year 2017.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price is Twenty-Five Thousand Dollars (\$25,000.00).

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

Background

In fiscal year 2017, DGS contracted DYCON to design, develop and implement, a customized web-based application to improve transparency, vendor accountability, and compliance with governing District laws and policies. DYCON created a web application to include: Awarded Contracts portal, Acquisition Plans portal, E-Val portal and Prime Contracts Payment portal.

The fully integrated robust online system allows the Contract and Procurement Division to review, assess, and to report contract actions in real time. The use of this technology has furthered the Agency’s mission by improving transparency, vendor accountability, and compliance with the amendment to the Procurement Integrity, Transparency, and Amendment Act of 2016.

Justification

CPMS uses 4 custom designed web applications and multiple databases, developed and deployed by DYCON. This system is used to provide critical data needed to produce reports, respond to Key Performance Indicators. Its public facing web applications and databases require on-going maintenance and support, to be online and always available to the public.

C&P recently noticed that viable portions of the system are no longer working as designed and need to be updated immediately. DYCON designed and developed the CPMS system along with its related databases. Their expert knowledge and technical know-how are required to fix the issue. There is also an immediate need to enhance the initial development efforts and to ensure continuity of operations by providing much needed upgrades to the e-Val system.

The Contractor has detailed knowledge of the system and is able to perform the above stated duties without compromising operations. This contractor has subject matter expertise upon which the Contracts and Procurement Division used to build a contract award database. Furthermore, C&P sought the guidance of the DGS IT Director and it was determined that the best vendor to fix CPMS issues is the company that created it.

C&P needs an immediate fix and cannot compromise operations of the CPMS; therefore, it is in the best interest of the agency to enter into an agreement with DYCON.

5. CERTIFICATION BY PROGRAM MANAGER/COTR

I hereby certify that the above findings are true, correct and complete.

Date

Pamela Dickerson

6. CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are true, correct and complete.

Date

Karen J. Araujo, Contract Specialist

**7. CERTIFICATION BY THE CONTRACTS AND PROCUREMENT ASSOCIATE
DIRECTOR/ CHIEF CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Department of General Services, Chief Contracting Officer approve the use of the sole source procurement method for this requirement.

Date

George. G. Lewis, CPPO
Chief Procurement Officer