

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CAPTION: Compliance Monitoring Consulting Services

AGENCY: Department of General Services

CONTRACTOR: Crest Management Solutions

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304 and 27 DCMR 4718

2. MINIMUM NEED:

The District of Columbia, Department of General Services (“Department” or “DGS”) Capital Construction Division has an immediate need for Crest Management Solutions (CMS) compliance monitoring services for a total of five (5) projects designated by the District of Columbia (DC) Department of General Services (DGS). CMS has an exclusive partnership with *SkillSmart*, a construction compliance, reporting and tracking technology company whose *InSight* platform is the only comprehensive construction software solution for labor and business compliance tracking. CMS will leverage the InSight platform which provides a secure, centralized solution for collecting, tracking, and reporting business and workforce related data to articulate the economic impact of projects. The in-app dashboard features provide real-time insights into workforce participation rates and subcontractor participation and spend, which can be tracked by demographic criteria. In addition, the system configurability allows for a breadth of unique reporting options which includes First Source reporting (Ward level & City-wide level), CBE reporting (Ward level & City-wide level), subcontractor participation, as well as diversity and demographic data. Thus, CMS a District based contractor and certified by D.C. Department of Small and Local Business (“DSLBD”) as a Small Business Enterprise (LSDZR47420102023) is uniquely qualified to assist the Department with project specific data. CMS unique service offering will aggregate the data into both, project specific and portfolio views affording DGS the ability to collect and review project within our purview.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for six (6) months is one hundred eighty-seven thousand six hundred ninety-five dollars (\$187,695.00).

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

Background

DGS has a vast construction portfolio of over 300 projects at any given time requiring compliance monitoring. This agency understands the need to deliver robust compliance monitoring to provide worker and small business supportive services regarding timely and accurate payments, ensuring proper wages are paid and promoting a safe work environment. As such, monitoring small business utilization and spending and work conducted by employees on job sites is key and needs resources dedicated to providing this type of work; currently, the agency does not have the resources or capacity to perform the services inhouse.

Justification

DGS requires immediate use of Crest Management Solutions compliance monitoring services for a total of (5) pilot projects designated by the Capital Construction Services Division. As part of these services, CMS will review all reporting requirements specific to each project and compile all historical reporting data to gauge what information remains to be gathered. The CMS team will work with requisite DC agencies and all General Contractors assigned to each project to ensure that documentation is up to date. CMS will add all documents onto its reporting platform, which can then be tailored to provide specified reports to DGS.

During this process CMS will also conduct monthly quality assessments to verify contractor activity at each site. For projects which contain Davis-Bacon requirements, CMS will conduct random interviews to ensure that employees are being paid proper wages commensurate with their work classifications; all of which aid in the Departments effort to effectively monitor compliance requirements mandated and governed by sister agencies.



5. CERTIFICATION BY THE CHIEF OPERATING OFFICER:

I hereby certify that the above findings are true, correct, and complete.

Date

Danielle Meadors
Deputy Chief Operating Officer

6. CERTIFICATION BY THE CONTRACTING OFFICER:

I hereby certify that the above findings are true, correct, and complete.

Date

Kimberly Gray
Contracting Officer | Goods and Services

7. CERTIFICATION BY THE CHIEF OF CONTRACTS AND PROCUREMENT:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. As the Chief of Contracts and Procurement at the Department of General Services, I approve the use of the sole source procurement method for this requirement.

Date

George. G. Lewis, CPPO
Chief of Contracts and Procurement