DETERMINATION AND FINDINGS FOR
SOLE SOURCE PROCUREMENT

Purchasing Agency: Department of General Services
Capital Construction Division
User Agency: Department of Motor Vehicles
Caption: Renovation DMV Inspection Station
Proposed Contractor: Consys, Inc.

FINDINGS

1. Authority:

D.C. Official Code §2-354.04 and Title 27 DCMR Section 4718.1

2. Minimum Need:

The Department of General Services (DGS) on behalf of the Department of Motor Vehicle (DMV) has an immediate need to complete the construction activities required to complete Phase 2 of the renovations of the DMV inspection station.

3. Estimated Fair and Reasonable Price:

The estimated fair and reasonable price to provide the required services is $125,000.

4. Facts Which Justify a Sole Source Procurement:

In June of 2017, Consys, Inc. was awarded DCAM-17-CS-0075 to complete Phase 2 of the capital renovations of the DMV’s inspection station. The contract resulted from a competitive sealed bid procurement. Since the execution of the contract a series of change orders have been issued to address unforeseen conditions and additional requirements identified by DMV.

In order to fully complete the project, the remaining scope described in Attachment A needs to be completed. The project was otherwise substantially complete on November 30, 2018.

As the general contractor of record for the project, the existing Contractor, Consys Inc., has the historical knowledge and familiarity with the project to most expeditiously and effectively complete the remaining services. Consys has been involved in the development of specifications of for the customized cabinetry required. In addition, Consys is the only contractor in a position to reconcile and complete the transfer of any project warranty information that is impacted by the remaining work.
5. **CERTIFICATION BY PROGRAM MANAGER:**

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

_________________________________________  ________________
William Gbolahan                      Date
Program Manager

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Contracting Officer approve the use of the sole source procurement method to meet the District’s minimum need.

_________________________________________  ________________
Franklin Austin                      Date
Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_________________________________________  ________________
George G. Lewis, CPPO                  Date
Chief Contracting Officer