

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts & Procurement

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CAPTION: On-Call Portable Toilet Rental Services on an as-needed basis

AGENCY: Department of General Services

CONTRACTOR: Gotta Go Now, LLC (“Gotta Go”)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304 and 27 DCMR 4718

2. MINIMUM NEED:

The District of Columbia, Department of General Services (“Department” or “DGS”) Facilities Maintenance Division seeks to contract with Gotta Go Now, LLC to provide all labor, materials, equipment and supervision to deliver and maintain portable toilets on-call on an as needed basis. The contract threshold falls under the simplified procurement procedures, thus, DGS is required to source services from a certified Small Business Enterprise (“SBE”) Contractor certified by the Department of Small and Local Business Development (“DSLBD”).

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for the base year is	\$100,000.00.
Option Year One:	\$100,000.00
Option Year Two:	\$100,000.00
Option Year Three:	\$100,000.00
Option Year Four:	\$100,000.00

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

Gotta Go Now, LLC is a certified Small Business Enterprise Contractor with the capacity to provide rental services for portable toilets on-call as needed. There is no other entity or

District Certified Small Business Enterprises (SBE's) that can provide the services under the following applicable NIGP Codes 9777300;97182000;9777360.

Gotta Go Now, LLC based on relevant past performance, capacity and references is the only firm with the necessary and relevant experience needed to perform the contract in accordance with its terms.

5. CERTIFICATION BY DEPUTY DIRECTOR OF FACILITIES MANAGEMENT DIVISION:

I hereby certify that the above findings are true, correct, and complete.

Date

Donny Gonzalez
Deputy Director, Facilities Management Division

6. CERTIFICATION BY THE SENIOR CONTRACT SPECIALIST:

I hereby certify that the above findings are true, correct, and complete.

Date

Domonique L. Banks
Senior Contract Specialist
Goods and Services

7. CERTIFICATION BY THE CHIEF OF CONTRACTS AND PROCUREMENT:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. As the Chief of Contracts and Procurement at the Department of General Services, I approve the use of the sole source procurement method for this requirement.

Date

George. G. Lewis, CPPO
Chief of Contracts and Procurement