

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

Purchasing Agency: Department of General Services
User Agency: District of Columbia Public Schools
Caption: Anacostia HS – Door Hardware and Rekeying
Proposed Contractor: Washington Door & Hardware.

FINDINGS

1. AUTHORIZATION:

D.C. Code Section 2-354.04 and DCMR 27, Section 4718.

2. MINIMUM NEED:

The Department of General Services (the “Department” or “DGS”) has an immediate need to engage the services of Washington Door & Hardware (“Contractor”) for Anacostia HS – Door Hardware and Rekeying located at 1601 16th Street SE, Washington, DC 20020.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price to provide the work for Anacostia HS – Door Hardware and Rekeying is **\$93,475.00**.

4. FACTS THAT JUSTIFY A SOLE SOURCE PROCUREMENT:

DGS, as an agency of the District of Columbia government, is responsible for constructing, sustaining, and maintaining all D.C. Public Schools (“DCPS”) facilities. This contract is to provide Door Hardware and Rekeying services at Anacostia High School.

The scope of the Project generally includes, and the Contractor shall:

1. Replace (46) cylindrical doors locks
2. Replace all cylinders for door locks throughout the school
3. Re-key all cylinders to a new master key system

For security, the door locks must re-keyed to be on a new master key system.

Some additional door locks are required in order to be compatible with the new master key system.

The door locks and key cylinder have a 5-6 weeks lead time after the order is placed.

There is a security issue that must be complete by school opening in August 2022.

Time is of the essence.

Washington Door & Hardware had performed previous surveys and addressed door hardware issues at Anacostia HS.

Washington Door & Hardware is a CBE firm and was selected to expedite this work.

5. CERTIFICATION BY THE PROGRAM MANAGER OF CAPITAL CONSTRUCTION SERVICES:

I hereby certify that the above findings are correct and complete.

Date

Kerric T. Baird
Program Manager
Capital Construction Services

6. CERTIFICATION BY THE CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source procurement method under the cited authority. I certify that the notice of intent to award a sole source procurement action was published in accordance with DCMR 27 section 4718 and that no response was received. I recommend that the Department of General Services, Chief Procurement Officer approve the use of the sole source procurement method for this proposed procurement action.

Date

Eric Njonjo
Contracting Officer

7. CERTIFICATION BY THE CHIEF OF CONTRACTS AND PROCUREMENT

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George G. Lewis, CPPO
Chief Procurement Officer
Chief, Contracts and Procurement