

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES



**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

**Purchasing Agency:** Department of General Services  
**User Agency:** District of Columbia Public Schools  
**Caption:** DCPS Miscellaneous Repairs on Door Hardware at Multiple Schools at Burville, EHMS, Amidon-Bowen, and Garfiled.  
**Proposed Contractor:** Washington Door and Hardware LLC.

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Code Section 2-354.04 and DCMR 47 Section 4718.

**2. MINIMUM NEED:**

The Department of General Services (the “Department” or “DGS”) has an immediate need to engage the services of Washington Door and Hardware LLC (“Contractor”) for DCPS Miscellaneous Repairs on Door Hardware for multiple schools located at Burville, EHMS, Amidon-Bowen, and Garfiled.

**3. ESTIMATED FAIR AND REASONABLE PRICE:**

The estimated fair and reasonable price to provide the work for DCPS Miscellaneous Repairs on Door Hardware for multiple schools located at Burville, EHMS, Amidon-Bowen, and Garfiled is approximately **\$9,500.00**.

**4. FACTS THAT JUSTIFY A SOLE SOURCE PROCUREMENT:**

DGS as an agency of the District of Columbia government is responsible for constructing, sustaining, and maintaining all DC Public Schools (“DCPS”) facilities. This contract is to perform miscellaneous repairs on door hardware at multiple DCPS schools located at Burville, EHMS, Amidon-Bowen, and Garfiled. The malfunctioning lock hardware system at these locations adversely affects the daily safety and security of school programs, which needs immediate repairs.

The scope of the project generally includes, and the Contractor shall:

- Perform miscellaneous repairs on door hardware at multiple DCPS schools located at Burville, EHMS, Amidon-Bowen, and Garfiled.

Washington Door and Hardware LLC. have similar work experience and are a resident-owned CBE and SBE. Their knowledge and familiarity with DCPS schools will translate to a faster operative evaluation of the DCPS Miscellaneous Repairs on Door Hardware project. In addition, Washington Door and Hardware LLC. will be able to provide remediation recommendations that are in line with DGS expectations.

Based on the above, it is in the District's best interest to allow Washington Door and Hardware LLC. to complete the DCPS Miscellaneous Repairs on Door Hardware project.

**5. CERTIFICATION BY THE DEPUTY DIRECTOR OF CAPITAL CONSTRUCTION SERVICES:**

I hereby certify that the above findings are correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerric T. Baird  
Portfolio Manager  
Capital Construction Services

**6. CERTIFICATION BY THE CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source procurement method under the cited authority. I certify that the notice of intent to award a sole source procurement action was published in accordance with 27 DCMR 4718 and that no response was received. I recommend that the Department of General Services, Chief Procurement Officer approve the use of the sole source procurement method for this proposed procurement action.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Eric Njonjo  
Contracting Officer

**7. CERTIFICATION BY THE CHIEF OF CONTRACTS AND PROCUREMENT**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
George G. Lewis, CPPO  
Chief Procurement Officer  
Chief, Contracts, and Procurement