

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts & Procurement

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CAPTION: FY17 Agile VRMS – Vendor Information System

AGENCY: Department of General Services (DGS)

CONTRACTOR: NUSTRAT, LLC

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04 and 27 DCMR 4718

2. MINIMUM NEED:

The District of Columbia, Department of General Services (DGS), Contracts and Procurement Division has an immediate need for vendor to provide technical services to fully integrate the Division's forecast and vendor payment engagement portals to better manage the Division's supply chain. DGS is focused on creating centers of excellence tasked with creating indices that can provide a quantitative and visual representation of its sources of supply for goods and services, construction and construction-related projects.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price is Seventy Thousand Dollars (\$70,000.00).

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

Background

The District of Columbia's engagement with Certified Business Enterprises is critical to increasing the current business opportunities for district based small business and to build capacity for future opportunities.

Starting in Fiscal Year 2017 (FY17), DGS began to embrace technology as a means of delivering stronger alignment with Certified Business Enterprise (CBE) contractors

performing as prime contractors and sub-contractors on various District projects. As a result, the Agency intends to fully implement a robust online vendor information system to focus on vendor evaluations, payments, forecasting of future opportunities to increase participation in all of DGS' solicitations. The use of this technology will further the Agency's mission by maintaining and updating vendor databases, user tracking and forecasting, manage compliance efforts, notifications and dashboards for business intelligence.

To that end, the system will consist of a public facing internet component and an internal facing intranet component. The public facing component allows vendors (CBEs) to submit information that will be used to track their interactions with the forecast portion of the online solicitation module. The internal facing component will consist of vendor module, forecast module, dashboard and login (site management component). The login page allows internal users to login to the system, reset password, perform a Create, Read, Update and Delete (CRUD) operation on records and manage the system functionalities.

Justification

NUSTRAT's team of developers and analysts provide all specifications and requirements associated with the Agile VRMS Information System and are solely responsible for maintenance, support and management, which ensures effective and timely performance and implementation management of this services.

NUSTRAT is the sole owner of the intellectual property rights to the Agile VRMS Information Systems. Due to the scope of services and the expertise required to provide them, including a deep technical knowledge in the underlying proprietary technology contained in the Agile Information Systems, as well as the proprietary nature and intellectual property rights of NUSTRAT's software systems, the required services are not available through any other entity. Only NUSTRAT's personnel with direct knowledge and expertise of the Agile Information Systems developed for DGS are able to administer, maintain and consult on the functionality of these systems and their proper usage and implementation in order to maintain compliance with all relevant regulations, thus, a market survey was not conducted.

5. CERTIFICATION BY PROGRAM MANAGER/COTR

I hereby certify that the above findings are true, correct and complete.

Date

Gregory Cotton
Chief Information Officer

6. CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are true, correct and complete. I recommend that the Department of General Services, Chief Contracting Officer approve the use of the sole source procurement method for this requirement.

Date

Karen J. Araujo
Contract Specialist

7. CERTIFICATION BY THE CONTRACTS AND PROCUREMENT ASSOCIATE DIRECTOR/ CHIEF CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Department of General Services, Chief Contracting Officer approve the use of the sole source procurement method for this requirement.

Date

George. G. Lewis, CPPO
Chief Contracting Officer