

**CLASS DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION OF A COMPETITIVELY AWARDED CONTRACT
BEYOND FIVE YEARS**

Agency: Department of General Services

Contract No.: DCAM-17-NC-0100

Caption: Property Maintenance Services for Various District-Owned or Controlled Properties

Contractor(s): Spectrum Management LLC

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b)

2. MINIMUM NEED:

The Department of General Services (“DGS” or the “Department”), on behalf of the Facilities Management Division (“FMD”), has an immediate need for Spectrum Management LLC (the “Contractor”) to continue providing property maintenance services for various District-Owned or controlled properties for an additional period of up-to twelve (12)-months, November 1, 2022 through October 31, 2023. This additional twelve (12)-month extension will ensure the avoidance of any disruption to critical facility operations and service needs during the impending period.

3. ESTIMATED FAIR AND REASONABLE PRICE:

All property maintenance services, seasonal landscaping services, snow and ice removal services, and supplemental services furnished under this sole-source extension of the contract beyond five (5)-years will be ordered through issuance of delivery orders or task orders by the CO. The fair and reasonable price for the Contractor’s firm-fixed rates for CLIN 001 – 022 for property maintenance services, CLIN 001 – 022 for seasonal landscaping services, and supplemental services. Property maintenance services, seasonal landscaping services, and supplemental services for Contract DCAM-17-NC-0100 up to twelve (12)-month sole source extension of the subject Contract includes a not-to-exceed ordering limit of \$250,000.00.

4. FACTS WHICH JUSTIFY A SOLE SOURCE EXTENSION OF CONTRACT:

It is the mission of DGS to provide first rate maintenance at District government facilities and to ensure a safe environment for the citizens, students, faculty, employees, and visitors of the District of Columbia. The purpose of this sole source contract extension is to prevent an imminent threat to health, welfare, safety, and serious disruption in agency operations at various District of Columbia owned and operated facilities including but not limited to municipal, DC Public Schools, recreation centers and shelters.

1. On November 1, 2017, the Contractor was awarded a contract to property maintenance services, seasonal landscaping services, and supplemental services at various District of Columbia owned and controlled properties for a twelve (12)-month base year and four (4) additional, one (1) year option periods.
2. The Department has determined that it is in the best interest of the District to extend the current contracts with the Contractor from November 1, 2022 through October 31, 2023, a total of up to twelve (12)-months, allowing the Contractor to continue providing property maintenance services, seasonal landscaping services, snow and ice removal services, and supplemental services at various District of Columbia owned and controlled properties as defined under the original contractual agreement.
3. The Contractor is currently providing property maintenance services, seasonal landscaping services, snow and ice removal services, and supplemental services at various District of Columbia owned and controlled properties and continuity of these services is vital to the Districts operations of the facility.
4. Continuing services under the current contract with the Contractor is the most advantageous method to assure continuity of service delivery. This plan includes the continuation of service against the current contract DCAM-17-NC-0100 for property maintenance services, seasonal landscaping services, snow and ice removal services, and supplemental services.
5. The Contractor is providing satisfactory services and therefore is uniquely positioned to ensure continuity of services.
6. A sole source contract extension is the most advantageous method to minimize disruption to overall facility operations; it ensures a continuation of service allowing the District the necessary additional time to adequately prepare to pursue new solicitation.



5. CERTIFICATION BY THE FACILITIES MGMT. DEPUTY DIRECTOR:

I have reviewed the above findings and certify to the best of my knowledge and belief, all statements are true, correct, and complete and that the information given herein is true and accurate to the best of my knowledge and belief.

Date

Donny Gonzalez
Deputy Director
Facilities Management Division

6. CERTIFICATION BY THE CONTRACTING OFFICER:

I have reviewed the above findings and certify to the best of my knowledge and belief, all statements are true, correct, and complete and that the information given herein is true and accurate to the best of my knowledge and belief.

Date

Domonique L. Banks
Contracting Officer, Supervisory Contract Specialist
Goods and Services

7. CERTIFICATION BY THE CHIEF OF CONTRACTS AND PROCUREMENT:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. As the Chief of Contracts and Procurement at the Department of General Services, I approve the use of the sole source procurement method for this requirement.

Date

George. G. Lewis, CPPO
Chief of Contracts and Procurement
Chief Procurement Officer

