

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts & Procurement

**DETERMINATION AND FINDINGS
FOR AN
EMERGENCY PROCUREMENT**

CAPTION: Citywide Integrated Pest Management (IPM) Services
AGENCY: Department of General Services (DGS)
CONTRACTOR: Pest Services Company

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.05 and 27 DCMR 4719

2. MINIMUM NEED:

The District of Columbia, Department of General Services (“**Department**” or “**DGS**”), Facilities Management Division requires an urgent need for Pest Services Company (“**Contractor**”) to continue providing Citywide Integrated Pest Management Services to various District locations including District of Columbia Public Schools (DCPS), Fire and EMS Department (FEMS), municipal buildings and recreation centers, shelters, etc. for a temporary emergency period not to exceed 30-days, while DGS completes evaluation and award(s) pending protest.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for 30-days is Twenty-Five Thousand Ten Dollars and thirty-six cents (\$25,010.36) for basic services, plus a not-to-exceed amount of Fifteen Thousand Dollars (\$15,000.00) for cost reimbursement, for a total not-to-exceed amount of Forty Thousand Ten Dollars and thirty-six cents (\$40,010.36).

4. FACTS WHICH JUSTIFY AN EMERGENCY PROCUREMENT:

In accordance with the D.C. Official Code §2-354.05 and 27 DCMR 4719, the purpose of this emergency procurement is to ensure the control of pest populations with the least amount of risk to District residents (including children), District employees, the general public, and their environment.

On October 18, 2017, the Department issued a Request for Proposals (RFP) for Citywide Integrated Pest Management Services, with a Proposal Submission Due Date of November 9, 2017. On November 8, 2017, the Department was served with a written protest addressed to the Department and the District of Columbia Contract Appeals Board (CAB). DGS received and accepted proposals submitted on time by Offerors, and issued Offerors a Notice of Protest Letter.

These services are needed while proposals for Citywide Integrated Pest Management Services are evaluated and a contract(s) is/are awarded pending protest.

An emergency contract with Pest Services Company is needed to prevent the serious and imminent threat to the health and safety of the staff and the general public at District locations, including shelters, recreation centers, DC public schools, municipal buildings, and Fire and EMS. Because of the large volume of district sites and due to the safety of children, district residents and personnel, these services require uninterrupted service. The Contractor referenced above is the only vendor who can meet the District's minimum need without disruption of services at this time. The estimated cost to the District for this temporary emergency period of 30 days is fair and reasonable based on DGS' historical data on similar services.

5. CERTIFICATION BY THE FACILITIES DEPUTY DIRECTOR OF FACILITIES:

I hereby certify that the above findings are true, correct and complete.

12/21/17
Date


Donny Gonzalez
Deputy Director | Facilities Management

6. CERTIFICATION BY THE SUPERVISOR | CONTRACTING OFFICER OF GOODS AND SERVICES:

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method to award the captioned contract award to Pest Services Company. In addition, please be advised that the Department's notice of the captioned emergency contract must be posted on the Department's website no more than seven (7) days after the contract is awarded. Given the foregoing, I recommend that the Department of General Services' Chief Contracting Officer approve the use of the emergency procurement method for this proposed procurement action.

12/18/17
Date


Kimberly Gray
Contracting Officer | Goods & Services

7. CERTIFICATION BY THE CONTRACTS AND PROCUREMENT ASSOCIATE DIRECTOR | CHIEF CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method under the cited authority. I certify that the emergency procurement notice of contract award will be published in accordance with Section 405(f) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.05). In conclusion, the Department of General Services (DGS), Chief Contracting Officer approves the use of the Emergency Procurement method as the only viable method of procurement to prevent serious disruption in the Department's Citywide Integrated Pest Management (IPM) services performed at various District locations.

12/21/17
Date


George G. Lewis, CPPO
Associate Director | Chief Contracting Officer
Contracts & Procurement