

**DETERMINATION AND FINDINGS  
FOR  
EMERGENCY PROCUREMENT**

**Agency:** Department of General Services (the “Department” or “DGS”)  
**Contract:** DCAM-22-NC-COVID-0002  
**Caption:** SARS-CoV-2 (COVID-19) On-Call, As-needed Portable Toilet Rental Services  
**Contractor:** Gotta Go Now, LLC

**FINDINGS**

**1. AUTHORIZATION:**

Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

**2. MINIMUM NEED:**

The Department of General Services (DGS) has an immediate need for Gotta Go Now, LLC to provide all labor, materials, equipment, and supervision to deliver and maintain portable toilets on-call on an as needed basis.

**3. ESTIMATED FAIR AND REASONABLE PRICE:**

The estimated fair and reasonable price for the aforementioned Contract action, (DCAM-22-NC-EM-0005) is an aggregate Not-to-Exceed value up-to of \$100,000.00 Services will be provided on an as needed basis in accordance with the Statement of Work for the period beginning October 18, 2021 through January 7, 2022.

**4. FACTS WHICH JUSTIFY AN EMERGENCY PROCUREMENT:**

In accordance with the D.C. Official Code §7-2304 and 27 DCMR 4719, the purpose of this emergency contract is to prevent the unsafe and unclean workspace that would cause a threat to the public health, welfare, and property, and to prevent a disruption of the daily operations at various District owned and operated facilities. It is the mission and the responsibility of the Department of General Services to provide safe and healthy facilities to all District owned and or operated buildings throughout the District as ordered under (D.C. Code § 10-551.01(b) (4), The Department of General Services Establishment Act of 2011.).

On March 11, 2020 Mayor Muriel Bowser declared a state of emergency pursuant to D.C. Code § 7-2304. Issuance of emergency executive order; contents; actions of Mayor in response to the World Health Organization’s (WHO) declaration of the imminent threat and spread of SARS-CoV-2 (COVID-19) Coronavirus-19 as a world-wide Pandemic. The District of Columbia Government (the “District”) by and through its Department of General Services (“DGS”) is committed to improving the safety, optimal operations, appearance, and cleanliness of its real property assets throughout the District of Columbia. The Department of General Services is responsible for the operations, maintenance, and repair, including building operations assessments, comprehensive janitorial and sanitation services for more than 36,000,000 gross square feet in owned or operated facilities across the District of Columbia.

The Contractor listed above will be tasked with providing all labor, materials, equipment, and supervision to deliver and maintain portable toilets on an as needed basis related to SARS-CoV-2 (COVID-19) Coronavirus-19 Pandemic for various District owned and or operated facilities, including but may not be limited to, temporary housing shelters, recreation facilities, municipal buildings, schools, senior wellness centers, and any other such property where services are required.

**5. CERTIFICATION BY THE DEPUTY DIRECTOR OF FACILITIES MANAGEMENT DIVISION:**

I hereby certify all statements herein are true, correct, and complete and that the information given herein is accurate to the best of my knowledge and belief. Moreover, I understand that making a false statement is punishable by criminal penalties pursuant to D.C. Official Code § 22-2405 *et sq.* (2001). I understand that any information I give may be investigated as allowed by law or regulation

10/18/21  
Date

Donny Gonzalez  
Donny Gonzalez  
Deputy Director of Facilities Management Division



**6. CERTIFICATION BY THE GOODS & SERVICES CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method to award the captioned contract to Gotta Go Now, LLC. In addition, please be advised that the Department's notice of the captioned emergency contract must be posted on the Department's website no more than seven (7) days after the contract is awarded. Given the foregoing, I recommend that the Department of General Services' Chief Contracting Officer approve the use of the emergency procurement method for this proposed procurement action.

10/18/2021  
Date

*Domonique L. Banks*  
Domonique L. Banks  
Supervisory Contract Specialist, Contracting Officer  
Contracts and Procurement, Goods & Services

**DETERMINATION**

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method under the cited authority. I certify that the emergency procurement notice of contract award will be published in accordance with Section 405(f) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.05). In conclusion, as the Department of General Services ("DGS"), Chief Procurement Officer, I hereby approve the use of the Emergency Procurement method as the only viable method of procurement to provide emergency on-call, as-needed portable toilet rental services for various District Facility.

10/18/21  
Date

*George G. Lewis*  
*George G. Lewis, CPPO*  
George G. Lewis, CPPO  
Chief Procurement Officer  
Chief of Contracts and Procurement

