

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts & Procurement

**DETERMINATION AND FINDINGS
FOR
EMERGENCY PROCUREMENT**

Agency: Department of General Services (the “Department” or “DGS”)
Caption: EMERGENCY SECURITY GUARD PERSONNEL SERVICES – DHS Hypothermia Facilities (Emergency Contract)
Contract No.: DCAM-24-NC-EM-0008C
Contractor: SECURITY ASSURANCE MANAGEMENT INC

FINDINGS

1. AUTHORIZATION:

Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

2. MINIMUM NEED:

The Department of General Services (DGS) has an immediate need for the aforementioned Contractor to provide Emergency Security Guard Personnel Services at various District of Columbia Department of Human Services (DHS) Hypothermia locations. Services shall be carried out for a period of no more than 120-days from November 1, 2023 through February 28 2024 in accordance with Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for the Contract (DCAM-24-NC-EM-0008C) is in accordance with the firm, fixed and fully loaded, direct hourly rates on an as-needed basis described below. The Total Not-To-Exceed Contract Value for each is \$995,000.00.

CLIN	DESCRIPTION OF SERVICES	SAM
0001	Security Officer (SO) (Guard I)	\$43.59
0002	Commissioned Special Police Officer (SPO) (Guard II, Unarmed)	\$57.13

0003	Commissioned Special Police Officer (SPO) (Guard II, Armed)	\$58.66
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4. FACTS WHICH JUSTIFY AN EMERGENCY PROCUREMENT:

The Department of General Services' Protective Services Division ("PSD") provides security and Special Police services that support District government operations, protection of employees, resources, and facilities at approximately 840 District-owned and leased properties. Services include patrol operations, contract security guard management, and electronic security systems, and access control. To this end, PSD also provides assistance to District and Federal agencies during special events and criminal investigations. In addition, PSD is responsible for responding to Additional Security Requests (ASR) from other District agencies for temporary events or permanent security enhancements. The ASRs for additional security are processed by the Administrative Services Section and approved by PSD command staff. The requirements for services are often sudden and demand an immediate response with less than 24-hour notice. Given the sensitivity of these critical service it is imperative for PSD to be responsive to client agencies with rapid turn-around and immediate dispatch of guard personnel to ensure program services are continued for our fellow client agencies without disruption.

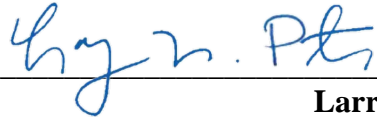
It is crucial for the Department of General Services (DGS) to secure a contract with an additional security firm currently operational in the District. This firm possesses immediate access to licensed and dependable armed/unarmed Special Polics Officers (USPO/ASPO) and Security Officers (SO), thereby addressing the District's heightened and dynamically changing emergency security requirements at Department of Human Services (DHS) hypothermia locations during the winter season. The existing citywide security provider for the Department manages an extensive range of services citywide, and due to active deployment staffing levels, adding the locations under this contract is deemed impractical without potential negative repercussions on the vendor's operational capacity.

Given the pressing demand for security support in response to unforeseen disruptions or altercations, engaging in a competitive procurement process is presently impracticable. The Department remains steadfast in its commitment to involve local Certified Small Business Enterprises (CSBEs) to the fullest extent feasible. This commitment aims to provide CSBEs with opportunities for growth and enhanced capabilities through their participation in DGS programs and contracts.

5. CERTIFICATION BY THE ASSOCIATE DIRECTOR, PROTECTIVE SERVICES DIVISION:

I hereby certify to the best of my knowledge and belief, all my statements are true, correct, and complete and that the information given herein is true and accurate. Moreover, I understand that making a false statement is punishable by criminal penalties pursuant to D.C. Official Code § 22-2405 et sq. (2001). I understand that any information I give may be investigated as allowed by law or regulation.

November 1, 2023
Date




Larry Priester
Associate Director, Protective Services Division

6. CERTIFICATION BY THE SUPERVISOR AND CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method to award the captioned contracts to the aforementioned Contractor. In addition, please be advised that the Department’s notice of the captioned emergency contracts must be posted on the Department’s website no more than seven (7) days after the contract is awarded. Given the foregoing, I recommend that the Department of General Services’ Chief Procurement Officer approve the use of the class emergency procurement method for this proposed procurement action.

November 1, 2023
Date




Kianna S. Shepherd
Contracting Officer, Supervisory Contract Specialist

DETERMINATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method under the cited authority. I certify that the class emergency procurement notice of contract award will be published in accordance with Section 405(f) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.05). In conclusion, as the Department of General Services’ (“DGS”), Chief Procurement Officer I hereby approve the use of the Emergency Procurement method as the only viable method of procurement to provide emergency security guard personnel services for various District of Columbia DHS Hypothermia locations.

November 1, 2023
Date



George G. Lewis, CPPO
George G. Lewis, CPPO
Chief Procurement Officer
Chief of Contracts & Procurement