

**DETERMINATION AND FINDINGS  
FOR  
EMERGENCY PROCUREMENT**

**Agency:** Department of General Services (the “Department” or “DGS”)  
**Contract:** DCAM-21-NC-EM-0055  
**Caption:** Emergency Parking Lot Management Services at DC USA Retail Center Mall  
**Contractor:** U Street Parking, Inc.

**FINDINGS**

**1. AUTHORIZATION:**

Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

**2. MINIMUM NEED:**

The Department of General Services (DGS) has an immediate need for U Street Parking Inc. to continue providing Parking Lot Management Services at DC USA Retail Mall located at 3100 14th Street NW Washington, DC in accordance with Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*. The DC USA Retail Parking Facility is unique as all services must be provided in accordance with the Declaration for DC USA Condominium and associated by laws, plats, and plans and the Declaration of Parking Operations. U Street Parking is the only Contractor.

**3. ESTIMATED FAIR AND REASONABLE PRICE:**

The estimated fair and reasonable price for a 90-day emergency contract is \$124,652.03.

**4. FACTS WHICH JUSTIFY AN EMERGENCY PROCUREMENT:**

In accordance with the D.C. Official Code §2-354.05 and 27 DCMR 4719, the purpose of this emergency contract is to prevent a disruption of the daily operations at the DC USA Parking Facility. It is the mission and the responsibility of the Department of General Services to ensure a safe environment for the patrons and residents for facilities owned and occupied by the District government field services. (D.C. Code § 10-551.01(b) (4), The Department of General Services Establishment Act of 2011.)

On July 24, 2020, Mayor Muriel Bowser extended a state of emergency pursuant to D.C. Code § 7-2304 in response to the World Health Organization’s (“WHO”) declaration of the imminent threat and spread of SARS-CoV-2 (COVID-19) Coronavirus-19 as a world-wide Pandemic and as a result of the impact on government operations under the emergency declaration the competitive request for proposal procurement process is not practicable under the current circumstances and the Department has been unable to devote the required resources to develop a new scope of work, draft an approved RFP and publicly solicit a new contract for

services. Resources have been required and appropriately redirected to activities associated with suppressing the spread of COVID-19 supporting the District's mission to protect its residents, employees, and visitors.

Due to the safety of patrons and public, these services require uninterrupted service.

1. The Department has determined that it is in the best interest of the District to continue services with the incumbent, U Street Parking, under a temporary emergency contract, and is the only vendor who can meet the District's minimum need without disruption of services at this time.
2. The Department is in the process of evaluating proposals submitted in response to the RFP for these service at DC USA Retail Mall. It is the intent of the Department to award a new solicitation within the next 30 days upon confirmation of funding.
3. The current contractor is providing satisfactory services and is uniquely positioned to ensure continuity of services.
4. The estimated cost to the District for this temporary emergency period is fair and reasonable based on DGS' historical data on similar services.
5. An emergency procurement is the most advantageous method to minimize disruption to overall Parking facility operations; it ensures a continuation of service while the District prepares and finalizes a solicitation for competition and awards a contract. Failure to have parking lot management services may result in potentially loss of revenue and District patrons, residents, and visitors' safe environments to park their vehicles in the DC USA Retail Center.

**5. CERTIFICATION BY THE DEPUTY DIRECTOR OF FACILITIES MANAGEMENT DIVISION:**

I hereby certify all statements herein are true, correct, and complete and that the information given herein is accurate to the best of my knowledge and belief. Moreover, I understand that making a false statement is punishable by criminal penalties pursuant to D.C. Official Code § 22-2405 et sq. (2001). I understand that any information I give may be investigated as allowed by law or regulation.

August 31, 2021

**Date**

*Donny Gonzalez*

**Donny Gonzalez**

Deputy Director, Facilities Management Division

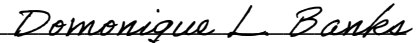
**6. CERTIFICATION BY THE SENIOR CONTRACT SPECIALST:**

I reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method to award the captioned contract to The Donohoe Companies, Inc. In addition, please be advised that the Department's notice of the captioned emergency contract must be posted on the Department's website no more than seven (7) days after the contract is awarded. Given the foregoing, I recommend that the Department of General

Services' Chief Contracting Officer approve the use of the emergency procurement method for this proposed procurement action.

August 31, 2021

**Date**



**Domonique L. Banks**

Senior Contract Specialist

Goods and Services

### **DETERMINATION**

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method under the cited authority. I certify that the emergency procurement notice of contract award will be published in accordance with Section 405(f) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.05). In conclusion, the Department of General Services ("DGS"), Chief Procurement Officer hereby approves the use of the Emergency Procurement method as the only viable method of procurement to provide the aforementioned immediate and emergency Parking Lot Management Services at DC USA Retail Center Mall.

August 31, 2021

**Date**



*George G. Lewis, CPPO*

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Chief of Contracts & Procurement

Chief Procurement Officer