

Contracts & Procurement

**DETERMINATION AND FINDINGS  
FOR  
EMERGENCY PROCUREMENT**

**Agency:** Department of General Services (the “Department” or “DGS”)  
**Contract:** DCAM-20-NC-EM-0025  
**Caption:** Emergency HVAC Services at the Rolark Short Term Family Housing Facility in Ward 8  
**Contractor:** RSC Electrical & Mechanical Contractor, Inc.

**FINDINGS**

**1. AUTHORIZATION:**

Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

**2. MINIMUM NEED:**

The Department of General Services (DGS) has an immediate need for RSC Electrical & Mechanical Contractor, Inc. to provide Emergency HVAC Technician Services, and providing temporary heating solutions to ensure the delivery of adequate heating for each residential unit at the Rolark Short Term Housing Facility located in Ward 8.

**3. ESTIMATED FAIR AND REASONABLE PRICE:**

The estimated fair and reasonable price for Services is \$50,000.00.

**4. FACTS WHICH JUSTIFY AN EMERGENCY PROCUREMENT:**

In accordance with the D.C. Official Code §2-354.05 and 27 DCMR 4719, the purpose of this emergency contract is to prevent undue threats to the public’s health and welfare which, create an unsafe environments with the risk to bodily harm. In addition, the services are required immediately, on an emergency basis to prevent a disruption of the daily operations at the Department of Human Services run Short Term Family Housing Facility, The Rolark. It is the mission and the responsibility of the Department of General Services to provide safe and healthy facilities to all District owned and or operated facilities throughout the District including D.C. Public School buildings as ordered under (D.C. Code § 10-551.01(b) (4), The Department of General Services Establishment Act of 2011.).

Emergency Purchase Order Agreement | DCAM-20-NC-EM-0025  
HVAC Services at the Rolark Short Term Family Housing Facility in Ward 8

Page 2 of 3

The continuation of uninterrupted comprehensive HVAC and related services is required while the new solicitation currently advertised closes and contract awards are issued. In an effort to prevent a serious disruption in the operations of the Rolark Short Term Family Housing Facility in Ward 8, a maximum 120-day contract term with the current Contractor is the most advantageous method to provide Emergency HVAC Technician Services, ensuring adequate heat distribution to each unit during the cold weather season.

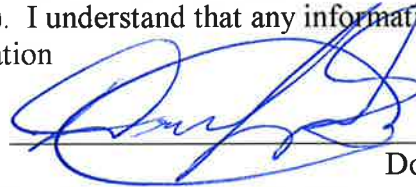
A competitive procurement process is not practical under these circumstances and a new contract could not be competitively bid and awarded in time to have a Short-Term Housing HVAC service contract in place to provide services prior to the expiration of the incumbent contract. As previously stated failure to continue with services or any disruption of the daily operations would quickly create unhealthy and potentially life-threatening conditions for District government employees and the public and resides of the Rolark facility.

**5. CERTIFICATION BY THE DEPUTY DIRECTOR OF FACILITIES MANAGEMENT DIVISION:**

I hereby certify all of my statements herein are true, correct and complete and that the information given herein is accurate to the best of my knowledge and belief. Moreover, I understand that making a false statement is punishable by criminal penalties pursuant to D.C. Official Code § 22-2405 *et sq.* (2001). I understand that any information I give may be investigated as allowed by law or regulation

1/22/2020

Date



Donny Gonzalez

Deputy Director of Facilities Management Division


Emergency Purchase Order Agreement | DCAM-20-NC-EM-0025  
HVAC Services at the Rolark Short Term Family Housing Facility in Ward 8

Page 3 of 3

**6. CERTIFICATION BY THE CONTRACT SPECIALIST | CONTRACTS & PROCUREMENT DIVISION:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method to award the captioned contract to RSC Electrical & Mechanical Contractor, Inc. In addition, please be advised that the Department's notice of the captioned emergency contract must be posted on the Department's website no more than seven (7) days after the contract is awarded. Given the foregoing, I recommend that the Department of General Services' Chief Contracting Officer approve the use of the emergency procurement method for this proposed procurement action.

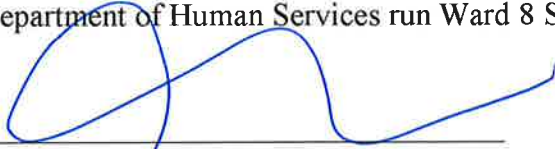
01/22/2020  
Date

  
Ashley Willis  
Contract Specialist

Contracts and Procurement, Goods & Services

**DETERMINATION**

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method under the cited authority. I certify that the emergency procurement notice of contract award will be published in accordance with Section 405(f) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.05). In conclusion, the Department of General Services ("DGS"), Chief Procurement Officer hereby approves the use of the Emergency Procurement method as the only viable method of procurement to provide the aforementioned immediate and emergency HVAC Technician Services for the Department of Human Services run Ward 8 Short Term Family Housing Facility, The Rolark.

  
George G. Lewis, CPPO  
Chief Procurement Officer  
Chief of Contracts & Procurement

January 22, 2020

Date