

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts & Procurement

**DETERMINATION AND FINDINGS
FOR
EMERGENCY PROCUREMENT**

Agency: Department of General Services (the “Department” or “DGS”)
Contract: DCAM-19-NC-EM-0021C
Caption: City-wide Comprehensive Janitorial and Related Supplemental Services – Group C
Contractor: R&R Janitorial, Painting & Building (“R&R”)

FINDINGS

1. AUTHORIZATION:

Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

2. MINIMUM NEED:

The Department of General Services (DGS) has an immediate need for R&R Janitorial, Painting & Building (“R&R”) to continue providing city-wide comprehensive janitorial and related supplemental services for District owned and operated facilities within in the Group C property list including the management, supervision, labor, materials, supplies, and equipment (except as otherwise provided) to ensure effective performance of janitorial and related services at the specified District owned and operated facilities under Group C 200 for a period of no more than 120-days in accordance with Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for **Basic Services** is **\$406,589.77**. Related Supplemental Services will be provided on an as-needed basis in accordance with the firm, fixed and fully-loaded hourly labor rates described below. Supplemental and Related services will be paid on a cost reimbursable basis and **shall not exceed \$100,000.00** during the 103-day emergency contract service period.

CLIN	Service	UOM	HOURLY RATE
0018A	Supervisor	Per Hour	\$ 34.00
0018B	Janitor	Per Hour	\$ 27.00

5. CERTIFICATION BY THE DEPUTY DIRECTOR OF FACILITIES MANAGEMENT DIVISION:

I hereby certify that the above findings are correct and complete.

6-19-19
Date




Donny Gonzalez
Deputy Director of Facilities Management Division

6. CERTIFICATION BY THE CONTRACT SPECIALIST OF GOODS AND SERVICES:

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method to award the captioned contract award Spectrum Management, LLC. In addition, please be advised that the Department's notice of the captioned emergency contract must be posted on the Department's website no more than seven (7) days after the contract is awarded. Given the foregoing, I recommend that the Department of General Services' Chief Contracting Officer approve the use of the emergency procurement method for this proposed procurement action.

6/19/19
Date

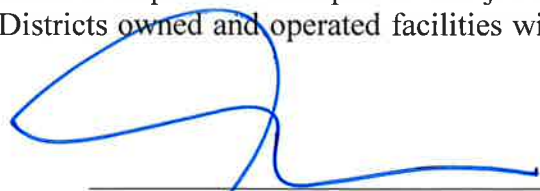
Contract Specialist 

Lisa Dunlap
Contract Specialist
Goods & Services

7. CERTIFICATION AND DETERMINATION BY THE CHIEF CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method under the cited authority. I certify that the emergency procurement notice of contract award will be published in accordance with Section 405(f) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.05). In conclusion, the Department of General Services (DGS), Chief Contracting Officer approves the use of the Emergency Procurement method as the only viable method of procurement to prevent serious disruption of comprehensive janitorial and related supplemental services for the Districts owned and operated facilities within the Group C property list.

6/19/19
Date



George G. Lewis, CPPO
Chief Contracting Officer and Associate Director
Contracts & Procurement