

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES



Contracts & Procurement

**DETERMINATION AND FINDINGS  
FOR  
EMERGENCY PROCUREMENT**

**Agency:** Department of General Services  
**Caption:** Plumbing Maintenance and Repair Services – Department of Youth and Rehabilitation Services (DYRS)  
**Contractor:** RSC Electric and Mechanical Services

**FINDINGS**

**1. AUTHORIZATION:**

Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

**2. MINIMUM NEED:**

The Department of General Services (DGS) has an immediate need for RSC Electric and Mechanical Services (RSC) to perform Plumbing Maintenance and Repair Services for the DYRS facility located at the Oak Hill in Laurel, Maryland in accordance with Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

**3. ESTIMATED FAIR AND REASONABLE PRICE:**

The estimated fair and reasonable price is up to \$124,580.00

**4. FACTS WHICH JUSTIFY AN EMERGENCY PROCUREMENT:**

In accordance with the D.C. Official Code §2-354.05 and 27 DCMR 4719, the purpose of this emergency procurement is to prevent an imminent threat to public health, welfare, safety and property; also, to prevent a dangerous environment for residents, employees and visitors of the DYRS facility located at Oak Hill. It is the mission and the responsibility of the Department of General Services to provide building services for facilities owned and occupied by the District government; these responsibilities include

providing comprehensive janitorial, operations, maintenance and repair services at District Government owned and occupied facilities. (D.C. Code § 10-551.01(b) (4), the Department of General Services Establishment Act of 2011.)

An emergency contract with RSC is needed to prevent a significant impact DYRS operations which may lead to potential safety concerns. A new contract cannot be competitively bid and awarded in time to have a contractor in place to provide plumbing maintenance and repair services needed.

The Contractor referenced above is the only vendor who can meet the District's minimum need without disruption of services at this time and the estimated cost to the District is fair and reasonable based on DGS' historical data on similar services. Moreover a competitive procurement process is not practicable under these circumstances and a new contract could not be competitively bid and awarded in time to have a service contractor in place to provide the required services. As previously stated failure to provide plumbing maintenance and repair would result in disruption of the daily operations and would quickly create unsanitary and unhealthy conditions for residents, employees and visitors of the DYRS facility located at Oak Hill.

**5. CERTIFICATION BY THE MAINTENANCE SERVICES MANAGER OF DGS:**

I hereby certify that the above findings are correct and complete.

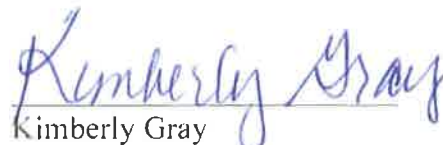
5/7/18  
Date

  
LaShelle Jenkins  
Maintenance Services Manager

**6. CERTIFICATION BY THE SUPERVISOR | CONTRACTING OFFICER OF GOODS AND SERVICES:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method to award the captioned contract award RSC Electric and Mechanical Services. In addition, please be advised that the Department's notice of the captioned emergency contract must be posted on the Department's website no more than seven (7) days after the contract is awarded. Given the foregoing, I recommend that the Department of General Services' Chief Contracting Officer approve the use of the emergency procurement method for this proposed procurement action.

5/7/2018  
Date

  
Kimberly Gray  
Contracting Officer | Goods & Services

7. **CERTIFICATION AND DETERMINATION BY THE CHIEF CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method under the cited authority. I certify that the emergency procurement notice of contract award will be published in accordance with Section 405(f) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.05). In conclusion, the Department of General Services (DGS), Chief Contracting Officer approves the use of the Emergency Procurement method to prevent a dangerous environment for residents, employees and visitors of the DYRS facility located at Oak Hill.

5/2/18  
Date

  
George G. Lewis, CPPO  
Associate Director Contracts & Procurement  
Chief Contracting Officer