

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts & Procurement

**DETERMINATION AND FINDINGS
FOR
EMERGENCY PROCUREMENT**

Agency: Department of General Services
Caption: Elevator STM Replacement and Troubleshooting Services
Contractor: Schindler Elevator Corporation

FINDINGS

1. AUTHORIZATION:

Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

2. MINIMUM NEED:

The Department of General Services (DGS) has an immediate need for Schindler Elevator Corporation (Schindler) to perform Elevator STM Replacement and Troubleshooting Services for the Pat Hardy Shelter located at 810 5th Street NW Washington DC in accordance with Chapter 47 of title 27 of the DCMR Section 4719 and PPRA Sec. 405 (d); *Emergency Procurements*.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price is up to \$32,090.00

4. FACTS WHICH JUSTIFY AN EMERGENCY PROCUREMENT:

In accordance with the D.C. Official Code §2-354.05, 27 DCMR 4719 and Title 21 DCMR, Chapter 20, the purpose of this emergency procurement is to prevent an imminent threat to public health, welfare and property; also, to prevent a dangerous environment for residents, employees and visitors of the District. It is the mission and the responsibility of the Department of General Services to provide working elevators in facilities owned and occupied by the District government; these responsibilities include providing maintenance and repair services of elevators at District Government owned and

occupied facilities. (D.C. Code § 10-551.01(b) (4), the Department of General Services Establishment Act of 2011.)

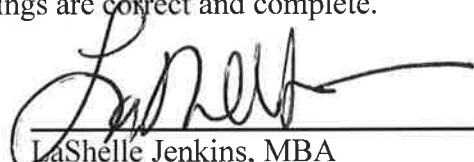
An emergency contract with Schindler Elevator Corporation is needed to provide maintenance and troubleshooting services which may lead to potential unsafe conditions. A new contract cannot be competitively bid and awarded in time to have a contractor in place to provide maintenance and troubleshooting services needed.

The Contractor referenced above is the only vendor who can meet the District's minimum need for maintenance and troubleshooting services at this time and the estimated cost to the District is fair and reasonable based on DGS' historical data on similar services. Moreover a competitive procurement process is not practicable under these circumstances and a new contract could not be competitively bid and awarded in time to have a service contractor in place to provide the required services. As previously stated failure to provide working elevator services would result in creating dangerous conditions for residents, employees and visitors of the Pat Hardy Shelter located in the District.

5. CERTIFICATION BY THE MAINTENANCE SERVICE MANAGER OF DGS:

I hereby certify that the above findings are correct and complete.

11/9/2018
Date

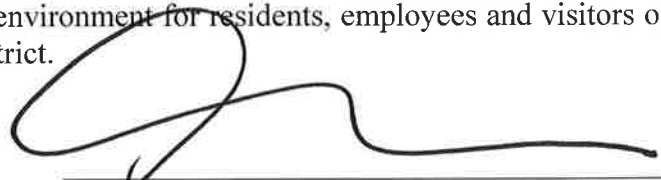


LaShelle Jenkins, MBA
Maintenance Service Manager

6. CERTIFICATION AND DETERMINATION BY THE CHIEF CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method under the cited authority. I certify that the emergency procurement notice of contract award will be published in accordance with Section 405(f) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.05). In conclusion, the Department of General Services (DGS), Chief Contracting Officer approves the use of the Emergency Procurement method to prevent a dangerous environment for residents, employees and visitors of Part Hardy Shelter located in the District.

11/9/18
Date



George G. Lewis, CPPO
Associate Director Contracts & Procurement
Chief Contracting Officer