



# WELCOME

## Pre-Bid Conference

Invitation for Bid (“IFB”)

### Fire Alarm Systems Upgrades for (6) Fire Emergency Medical Service Facilities & (1) Metropolitan Police Department Facility

Solicitation No.: [DCAM-22-NC-IFB-0010](#)

Wednesday, July 13, 2022 – 2:00 PM EST

# DISCLAIMER



- The information contained in this presentation is for informational purposes only.

<https://dcnet.webex.com/dcnet/j.php?RGID=r14d2ca1e721692eed272b62f1619abfd>

- In the event of a discrepancy between the information contained herein and the IFB documents, the IFB documents will take precedence.
- Remarks and explanations during this conference do not qualify or amend the terms of the solicitation.
- Nothing stated at the pre-bid conference shall change the solicitation unless the change is made by way of a written addendum.

# HOUSEKEEPING



- ✓ If you have not done so already, please register your attendance of today's Pre-Bid WebX at the link below following today's meeting:  
<https://dcnet.webex.com/dcnet/j.php?RGID=r14d2ca1e721692eed272b62f1619abfd>
- ✓ You may enable or disable your video feed based on your own preference.
- ✓ Please reserve questions until the end of the presentation.
- ✓ Feel free to chat with participants using the in-meeting chat function.
- ✓ During the Q&A please utilize and submit all questions via the in-meeting chat function.
- ✓ This Pre-bid slide-deck will be made available to the public via Addenda to the solicitation and posted to the Departments Solicitation landing page.
- ✓ As a reminder **ALL** verbal questions should be submitted to Contracts and Procurement for consideration and a formal response via the Vendor Submission Portal.

<https://octo.quickbase.com/db/bq7rujdk2?a=dbpage&pageID=2>

# MEETING AGENDA



- I. Introductions
- II. Procurement Schedule
- III. Project Description and Key Elements
  - Overview of SOW
  - Type of Contract
- IV. General Requirements
- V. Project Bidding
- VI. General Standards of Responsibility
- VII. Explanation to Prospective Bidders
- VIII. Preparation and Submission of Bids
- IX. Bid Submission Date and Time
- X. Public Bid Opening
- XI. Q&A

# INTRODUCTIONS



## ➤ **Contracts and Procurement (“C&P”)**

- **George G. Lewis, CPPO** Chief of Contracts & Procurement  
Chief Procurement Officer
- **Domonique L. Banks** Contracting Officer  
Supervisory, Contract Specialist
- **Keith Giles** Contract Specialist

## ➤ **Capital Construction Division – Public Safety & Justice (“CCD-PSJ”)**

- **Quinn Osborne** Project Manager (COTR)
- **Agyei Hargrove** Executive Program Manager

# PROCUREMENT SCHEDULE



- **Issue Date:** Monday, July 11, 2022
- **Pre-Bid Conference:** Wednesday, July 13, 2022, at 2:00PM EST
- **Facility Site Visit/Walk-Thru** 11 a.m. Monday July 18, 2022 | [Starting at Engine Company No. 5 | 3412 Dent Place N.W., Washington D.C. 20007](#)
- **Last day for Questions:** [Monday, July 18, 2022](#)  
Questions shall be submitted via the Vendor Bid/Proposal Submission Portal.  
**Vendor Bid/Proposal Submission Portal:**  
<https://octo.quickbase.com/db/bq7rujdk2?a=dbpage&pageID=2>  
**Subject:** DCAM-22-NC-IFB 0010 Fire Alarm Systems Upgrades for (6) Fire Emergency Medical Service Facilities & (1) Metropolitan Police Department Facility
- **Bid Submission Date:** Section [L.13] [Thursday, July 28, 2022, at 10:00 A.M.](#)
- **Public Bid Opening:** Section [L.17] [Thursday, July 28, 2022, at 2:00 P.M.](#)

# PROJECT DESCRIPTION AND KEY ELEMENTS



## ➤ Overview

- The Government of the District of Columbia, acting by and through its Department of General Services (“DGS” or the “Department”), Division of Contracts and Procurement, collectively the “District”, seeks to engage a single Contractor to provide fire alarm system upgrades for (6) Fire Emergency Medical Service facilities (“FEMS”) & (1) Metropolitan Police Department facility (“MPD”). All services shall be conducted in accordance with the Scope of Work Section [C] of this Invitation for Bids (“IFB”), the District of Columbia's Department of General Services Standard Contract Provisions (“SCP”) for Supplies and Services Contracts, January 2016 Exhibit J.1, and other associated Exhibits in Section [J] of this IFB.

## ➤ Type of Contract

- The Department contemplates the award of a single Fixed-Price type contract in accordance with Title 27 DCMR Chapter 47, Section 4712 and Title 27 DCMR Section 2402 FIXED-PRICE CONTRACT based on lump-sum pricing for each of the identified project sites.

# GENERAL REQUIREMENTS



- The DC Department of General Services Capital Construction Services (DGS-CCS) is the implementing agency for this District of Columbia's hybrid capital construction project at the (6) FEMS and (1) MPD locations. Both FEMS and MPD are 24-hour, 7-day a week operating agencies. Beginning FY22, the District will install new fire alarm systems at each of the (6) FEMS sited and (1) MPD site.
  1. All labor to complete each individual project during business hours
  2. Microm brand or equal equipment – **Exhibit J.5**
  3. Programming and installation of all equipment
  4. New pipe, mc cable and wire as required
  5. 100% testing and annual fire alarm inspections with FEMS at the completion of each individual project
  6. Fire alarm equipment training
  7. All permits required to start and complete each individual project
  8. Equipment submittals
  9. No less than a 1-year warranty on the Contractor's workmanship
  10. Manufacture warranty on equipment
  11. **Project Scheduling:** Within five (5)-days post award the Contractor shall provide the DGS PM with a Project Schedule clearly delineating at a minimum, the sequential scheduling of each Project for the individual sites. *For the avoidance of confusion and notwithstanding anything to the contrary, the Contractor shall prepare a complete project timeline with individual start, substantial and final completion dates for each individual site and no two site project schedules shall overlap.*
  12. The Contractor shall utilize the Departments' ProjectTeam system to submit any and all documentation required.
  13. The Contractor shall be required to provide Performance and Payment bonds **Exhibit J.15** each having a penal value equal to 100% of the Contract amount.
  14. If the individual project scopes are not substantially complete by the approved substantial completion dates, the Contractor shall be subject to liquidated damages in the amount of \$1,500 per day.

# GENERAL REQUIREMENTS Cont...



- *Time is of the essence with respect to the contract. As such, it is the District's expectation that the contractor dedicate such personnel and other resources as are necessary to ensure that the required services are completed on time and in a diligent, skilled, and professional manner to be completed by the contract end date.*
- *Before submitting its bid in response to the proposed Contract, the Bidder(s) acknowledges that it reviewed the proposed contract and all exhibits/attachments and is required to bring all such inconsistencies and or questions to the attention of the Department so that the Department can address any inconsistencies and or questions by addendum to this solicitation. The Contractor acknowledges that any inconsistencies and or questions it identifies after submitting its bid shall not be the basis for a change to the Contract terms and conditions.*

*Bidders should take care to review the **ENTIRE** IFB solicitation document, assuring its full understanding of the District's expectations and terms & conditions. Contractors will **not** be relieved from assuming all responsibility for properly estimating the difficulties and the cost of performing the services required herein due to their failure to investigate the conditions, or to become fully acquainted with all information, schedules and liability concerning the services to be performed as provided by the District.*

# PROJECT BIDDING



- *The lump-sum, fixed cost per location for services contemplated herein shall be the Contractor's sole method of compensation and as such, shall be sufficient to cover all service requirements and expenses necessary to complete the projects in full, including, but not limited to, all labor, supplies, tools, equipment cost, shipping, handling, delivery, installation, testing, permitting, vehicles, transportation, travel to and from work sites, per diem, subcontractor cost, overhead, profit, insurance coverage and provisions as required in Section [I.14] and all else necessary to perform all work in accordance with the deliverables to provide the District with safe and proper provision of required services describe herein and as otherwise reasonably inferred. NOTE: The Department will not accept any mark-up to subcontracted services provided pursuant to this Contract. Further, the Department will accept no more than a 5% mark-up of the contractor's actual cost of all contemplated fire alarm equipment furnished to the District under this contract.*

CONTRACT LINE ITEM NO. (CLIN)	LOCATION	PRICE PER UNIT	ESTIMATED QUANTITY	TOTAL ESTIMATED PRICE
0001	FEMS ENGINE COMPANY 2		1	\$ -
0002	FEMS ENGINE COMPANY 3		1	\$ -
0003	FEMS ENGINE COMPANY 4		1	\$ -
0004	FEMS ENGINE COMPANY 5		1	\$ -
0005	FEMS ENGINE COMPANY 6		1	\$ -
0006	FEMS ENGINE COMPANY 15		1	\$ -
0007	MPD SUBSTATION 5D		1	\$ -
<b>GRAND TOTAL</b>				<b>\$ -</b>

<b>OWNER DIRECTED ALLOWANCE [MAXIMUM NON-GUARANTEED \$50K PER SITE]</b>	<b>\$350,000.00</b>
	<b>\$ 350,000.00</b>

# GENERAL STANDARDS OF RESPONSIBILITY



**L.12** To be determined responsible, a prospective contractor must demonstrate that it:

- Has adequate financial resources, or the ability to obtain such resources, required to perform the contract;
- Is able to comply with the required or proposed delivery or performance schedule, taking into consideration all existing commercial and government contract commitments;
- Has a satisfactory performance record;
- Has a satisfactory record of integrity and business ethics;
- Has a satisfactory record of compliance with the applicable District licensing and tax laws and regulations;
- Has a satisfactory record of compliance with the law, including labor and civil rights laws and rules, and the First Source Employment Agreement Act of 1984, , D.C. Official Code § 2-219.01 *et seq.*, as amended;
- Has, or has the ability to obtain, the necessary organization, experience, accounting, and operational control, and technical skills;
- Has, or has the ability to obtain, the necessary production, construction, technical equipment, and facilities;
- Has not exhibited a pattern of overcharging the District;
- Does not have an outstanding debt with the District or the federal government in a delinquent status; and
- Is otherwise qualified and is eligible to receive an award under applicable laws and regulations.

**L.12.2** If the prospective contractor fails to supply the information requested, the CO shall make the determination of responsibility or nonresponsibility based upon available information. If the available information is insufficient to make a determination of responsibility, the CO shall determine the prospective contractor to be nonresponsible.

# EXPLANATION TO PROSPECTIVE BIDDERS



- All questions and answers discussed during this WebX Conference are for discussion purposes only and all questions ***must be*** formally submitted to the Department for an official response.
- **Questions shall be submitted via the Vendor Submission Portal and labeled accordingly:**

## **Vendor Submission Portal:**

<https://octo.quickbase.com/db/bq7rujdk2?a=dbpage&pageID=2>

**Contract Specialist: Keith Giles**

**Subject:** DCAM-22-NC-IFB-0010 | Fire Alarm Systems Upgrades for (6) Fire Emergency Medical Service Facilities & (1) Metropolitan Police Department Facility (Attention: Keith Giles)

If a prospective Bidder has any questions relating to this solicitation, the prospective Bidder shall submit the question via the Vendor Submission Portal to the attention of Contract Specialist, Keith Giles. The prospective Bidder should submit questions no later than ***Monday, July 18, 2022***. The Department will furnish responses via addenda issued to the solicitation and posted to the Department's Solicitation Web page found at <https://dgs.dc.gov/page/dgs-solicitations>. An addenda to the solicitation will be issued only if the CO decides that information is necessary in submitting offers, or if the lack of it would be prejudicial to any prospective Bidder. Oral explanations or instructions given by Department officials before the award of the Contract will not be binding.

# PREPARATION AND SUBMISSION OF BIDS



## ➤ BID SUBMISSION REQUIREMENTS:

Each Compliance Document must be organized and prepared as follows and submitted as individual .pdf documents:

- i. Bidder/Offeror Certification form – **Exhibit J.8**
- ii. Department of Employment Services First Source Employment Agreement – **Exhibit J.9**
- iii. Department of Employment Services First Source Employment Plan – **Exhibit J.10**
- iv. DSLBD SBE Subcontracting Plan Form – **Exhibit J.11**
- v. Equal Employment Opportunity Employer Information Report and Mayor’s Order 85-85 – **Exhibit J.12**
- vi. Certificate of Clean Hands – The taxpayer must self-generate and provide the agencies with the Clean Hands Certificate from the OTR self-service portal located at – [mytax.dc.gov](https://mytax.dc.gov)
- vii. Certification to provide Performance and Payment Bonds – **Exhibit J.14**
- viii. Current DCRA Business License
- ix. Bid Form/Cost Schedule – **Exhibit J.17**
- x. Section [A] Award/Contract – **Exhibit J.18**

# BID SUBMISSION DATE AND TIME



## ➤ Electronic Bid Submission:

- L.13** Bids must be submitted into the Departments' Vendor Submission Portal – **Section [L.2.1.1]** no later than the closing date and time. The Department will not accept late bids, modifications to bids, or requests for withdrawals after the exact closing date and time.
- L.13.1.1** Bids must be submitted into the Department's Vendor Bid/Bid Submission Website (Submission Instruction – **Exhibit J.7** [no later than 10:00 a.m. on Thursday July 28, 2022.](#)

### **Vendor Bid/Proposal Submission Portal:**

<https://octo.quickbase.com/db/bq7rujdk2?a=dbpage&pageID=2>

### **Solicitation ID:**

DCAM-22-NC-IFB-0010

### **Project Name:**

Fire Alarm Systems Upgrades for (6) Fire Emergency Medical Service Facilities & (1) Metropolitan Police Department Facility (Attention: Keith Giles)

### **Designated Contract Specialist:**

Keith Giles

**NOTE:** Bidders may group multiple required exhibits/attachments into a single pdf and submit to (1) of the (3) file uploads (up to the maximum file sizes). Two of the uploads have a maximum file size of 100MB and the third upload has a maximum file size of 50MB. Additionally, for the avoidance of confusion and not to the contrary, there is no limit to the number of times a Bidder may access and submit documents through the Vendor Submission Portal but only documents received by the due date and time will be accepted by the Department.

# PUBLIC BID OPEING



## ➤ Public Bid Opening

The District shall make publicly available the name of each bidder, the bid price, and other information that is deemed appropriate. The Department will host a **Webinar** public bid opening at [2:00 p.m. on Friday July 28, 2022](#).

**Registration Link:** <https://dcnet.webex.com/dcnet/j.php?RGID=rde26c95976db313e7eba04baf31475f8>

**Event link:** <https://dcnet.webex.com/dcnet/j.php?MTID=m1148074f462e03dbfd32fcbc1afe9fc8>

**Event No.:** 2319 285 8745

**Event Password:** iH2MXvp53g2 *Case Sensitive*

**Join by Phone:** +1-202-860-2110 United States Toll (Washington D.C.)  
1-650-479-3208 Call-in number (US/Canada)

**Access Code:** 2319 285 8745

**L.17** The public bid opening will be held via a Web-X as noted above in **Section [L.17]**. To participate in the Web-x for the subject IFB public bid opening, on the date and time specified above, please utilize the embedded hyperlinks to automatically direct you to the virtual WebX pre-registration and meeting room. You will be prompted to provide the meeting no. listed above and then the meeting password. Please remember the meeting password is case sensitive.

**L.15.1.1** If the Webinar has not started yet, you will be placed in a queue until the host starts the webcast. If you join the call after it has started, the system will automatically join you to the call. To exit the Webinar, simply hang up and/ or exit.



# QUESTIONS?



# Connect with DGS!



Contact: [DGS@dc.gov](mailto:DGS@dc.gov)



Facebook: [www.facebook.com/dcdg](http://www.facebook.com/dcdg)



Twitter: [www.twitter.com/dcdg](http://www.twitter.com/dcdg)



Instagram: [www.instagram.com/dcdg](http://www.instagram.com/dcdg)