

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES



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**DETERMINATION AND FINDINGS  
FOR  
Sole Source Procurement**

**Agency:** Department of General Services  
**Caption:** GPS Tracking Units and Monitoring Service  
**Contractor:** Assured Telematics Inc.

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Code Section 2-354.04 and 27 DCMR Chapter 47, Section 4718

**2. MINIMUM NEED:**

The District of Columbia, Department of General Services (“DGS/Department”), requires Vehicle and Equipment tracking and monitoring services for Fiscal Year 19. Inventory tracking and monitoring is required in all DGS Fleet and Heavy Machinery.

**3. ESTIMATED FAIR AND REASONABLE PRICE:**

The estimated fair and reasonable price is \$91,961.00

**4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:**

In order to maintain the Mayor’s order 2009-210, DGS needs uninterrupted vehicle and equipment tracking. DGS has been using a Geotab product that is integrated with Chevin software for real time vehicle and equipment tracking.

Assured Telematics Inc. is providing DGS with Geotab/Chevin devices that not only track inventory but report history and movement. Disruption of this service would be costly to DGS. Assured Telematics is the only Contractor capable of providing Geotab devices that are integrated with Chevin.

**5. CERTIFICATION BY THE PROGRAM MANAGER:**

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Faith D. Scott-Dunson  
Logistics Manager  
Department of General Services  
Logistics Unit

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-354.04) and \_\_\_\_\_ response was received. I recommend that the Contracting Officer approve the use of the sole source procurement method to meet the District's minimum need.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kimberly Gray  
Supervisory Contracts Specialist, Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke a competitive solicitation under either section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Franklin Austin, CPPB, CPM  
Contracting Officer