

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES



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Contracts & Procurement

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**CAPTION:** FY21 Citywide Screening Devices - Lease

**AGENCY:** Department of General Services (“DGS”)

**CONTRACTOR:** Rapiscan Systems (“Rapiscan”)

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04 and 27 DCMR 4718

**2. MINIMUM NEED:**

The District of Columbia, Department of General Services (“DGS”), Contracts and Procurement Division (“C&P”) on behalf of the Protective Services Division (“PSD”) has an immediate need for Rapiscan to provide the lease of electronic screening devices/magnetometers to include warranty, maintenance and services. These services are currently being provided through a lease with Rapiscan.

The period of performance shall be from December 1, 2020 through September 30, 2021

**3. ESTIMATED REASONABLE PRICE:**

The estimated reasonable price for a ten (10) month lease is up to \$540,762.30

- Option Year One: Up to \$616,869.12
- Option Year Two: Up to \$625,186.32
- Option Year Three: Up to \$633,670.20
- Option Year Four: Up to \$642,323.76

**4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:**

It is the mission and the responsibility of the Department of General Services to provide safe and secure facilities at all District owned and or operated properties city-wide as governed by (D.C. Code § 10-551.01(b) (4), The Department of General Services Establishment Act of 2011.)

PSD is responsible for providing security measurements and equipment to include city-wide screening devices recognized as magnetometers which provide an additional level of security screening at the entry of facilities.

### **Justification**

- A. During the market research (*Exhibit A*) process, the Department concluded that Rapiscan is the closest OEM of advanced security screening devices, who also offers leased equipment.
- B. The Department determined that it is most advantageous to continue leasing equipment as it offers (i) continual equipment maintenance and repair services (ii) equipment refresh as technology changes ensuring the District is up to date with the most current screening protocols, and (iii) furthermore, Rapiscan has the ability to provide on-call maintenance, user training, relocation and equipment calibration with an immediate response time. The benefit of leasing outweighs purchasing this equipment.
- C. It is critical that Rapiscan continue to lease these security devices to the District as an interruption in services would be detrimental the District's safety.
- D. Rapiscan is the incumbent and currently provides citywide screening devices to facilities under the jurisdiction of DGS and has performed the required services satisfactory for the last 5 years.
- E. If the District does not enter into a sole source contract with Rapiscan to continue providing leased city-wide screening devices, this would create a disruption in services and leave facilities open to various security risk. Again, through market research the Department was unable to locate another qualified security screening device provider who also offers leasing.
- F. The Contracts Specialist has reviewed the Contractor's proposal and in comparison, with previous pricing for similar services determined the quoted price for the proposed sole source contract fair and reasonable with only a **0.57 %** year over year increase.

## **5. CERTIFICATION BY ASSOCIATE DIRECTOR, PROTECTIVE SERVICES DIVISION**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Ralph W. McLean (Captain - MPD)**  
Acting Director, Protective Services  
Protective Services Division

**6. CERTIFICATION BY CONTRACTING OFFICER**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Franklin Austin, CPPB, CPM**  
Contracting Officer

**7. CERTIFICATION BY THE CONTRACTS AND PROCUREMENT CHIEF  
PROCUREMENT OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Department of General Services, Chief Procurement Officer approve the use of the sole source procurement method for this requirement.

\_\_\_\_\_  
Date

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**George. G. Lewis, CPPO**  
Chief Procurement Officer