M.1.3 Preferences for Certified Joint Ventures

A joint venture certified by DSLBD for this solicitation will receive preferences as a prime contractor as determined by DSLBD.

M.1.4 Verification of Bidder’s Certification as a Certified Business Enterprise

M.1.4.1 Any bidder seeking to receive preferences on this solicitation must be certified at the time of submission of its bid. The CO will verify the bidder’s certification with DSLBD, and the bidder should not submit with its bid any documentation regarding its certification as a certified business enterprise.

M.1.4.2 Any bidder seeking certification in order to receive preferences under this IFB should contact the:

    Department of Small and Local Business Development
    ATTN: CBE Certification Program
    441 Fourth Street, NW, Suite 850N
    Washington DC 20001

M.1.4.3 All bidders are encouraged to contact DSLBD at (202) 727-3900 if additional information is required on certification procedures and requirements.

M.2 EVALUATION OF OPTION YEARS

Not Applicable
GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES
CAPITAL CONSTRUCTION SERVICES

SCOPE OF WORK
FOR
MPD6D ADA UPGRADES PROJECT (EXTERIOR UPGRADES)

1.00 Background:

The DC Department of General Services- Capital Construction Services (DGS-CCS) is the implementing agency for the District of Columbia’s Capital construction project for the 6th District Headquarters Metropolitan Police Department (MPD). MPD6D is a 24 hour a day, 7 day a week operation. DGS on behalf of MPD are completing ADA Exterior Upgrades Project at MPD 6th District Head Quarters located at 2701 Pennsylvania Avenue, SE Washington DC.

DGS is hereby soliciting services from a qualified firm to work closely with the DGS-CCS Project Manager (PM) to provide ADA upgrades to MPD6D listed in SOW.

The District of Columbia’s General Services division (DGS) is seeking a GENERAL CONTRACTOR to provide all necessary construction services, supervision, permits, labor, supplies, equipment, and materials to upgrade the exterior and vestibule entry, and install a new accessible entrance with ramp, steps and landing in order to fully comply with ADA building code requirements at the Metropolitan Police Department (MPD) 6th District Substation. This 2,977 SF facility is located at 2701 PENNSYLVANIA AVENUE SE WASHINGTON D.C. 20020. Specific project details are described in Section 1.01 Standard Work Requirements below and Attachment A’s Studio Laan architectural drawings and associated product specifications.

The GENERAL CONTRACTOR shall recognize the nature of the work performed by these Public Safety Agencies, and have a minimum of 10-years of experience in GENERAL CONSTRUCTION. Therefore, notwithstanding the obligation of the GENERAL CONTRACTOR to perform the required SOW, under no circumstances shall they impede any of the normal functions of this MPD facility while in performance of their contract.

This selected General Contractor shall work not more than 40 hours per week between 7:00 a.m. and a 5:00 p.m. unless otherwise directed by the DGS PM. DGS shall provide written notification to Contractor when hours outside of 7:00 a.m. to 5:00 p.m. are required and proceed with written approval form MPD and DGS PM. All testing required onsite will be schedule in advance by DGS PM with Contractor. A list of all workers will need to be sent prior to any work beginning.

Provide exterior bid to perform the services outlined in this Scope of Work. All costs for travel, supplies and materials shall be included in the bid price. Scope of Work as follows:

1.01 Standard Work Requirements:
Scope of Work:
Modify existing window opening to allow installation of new accessible entrance door.
New ramp, steps and landing at new accessible entrance.
Upgrade existing exterior doors in kind.
Upgrade existing exterior planter.
Upgrade existing exterior lighting in kind with LED fixtures; add 1 new LED fixture.

General Notes
1. The contractor shall visit and examine the site to gather all necessary information regarding existing conditions and visible features, which would in any way, affect the work to be performed.
Do not scale off drawings. See written dimensions, or request clarification from the Architect.
All work shall comply with all applicable Federal, State, and Local codes, regulations and ordinances, and shall comply with all regulations of utility companies and other governing bodies having jurisdiction. Workmanship and work procedures shall comply with industry standards and approved methodologies set down in applicable trade handbooks and manuals. In the event of conflict, the most stringent requirements shall govern.
Before submitting a proposal each Bidder will be held to have examined the building site and satisfied himself as to the existing conditions under which he/she will be obligated to operate, or that will in any way affect the work under this contract.
Dimensions shown to face of finish material unless noted otherwise. Check, coordinate and field verify all dimensions, elevations and construction details before starting work. Report any discrepancies or omissions to the Architect to coordinate correction prior to construction.
Inform Architect of any discrepancies between assumed and actual conditions prior to the start of construction. Any issues that appear unresolved in drawings or specifications must be brought to the attention of the Architect by the Contractor for resolution prior to construction.
Work shall be performed in a first class manner using new materials and shall be performed by competent, experienced craftsmen in each trade. Certified installers to be utilized where specified.
All materials to be installed in strict accordance with manufacturer's specifications; recommendations; and printed warnings for the handling, installation and protection of all pre-manufactured products.
Contractor shall coordinate all trades and materials and the handling and storage of materials both on site and off.
Contractor shall police and keep job site neat, orderly and secure at all times.
Protect supplies, materials, equipment, work in preparation or being installed, and work in place against cold, heat and/or inclement weather. This may include temporary enclosures, blower heaters, etc.
Contractor shall properly organize his work site area, storing his materials in such locations so as not to hamper the proper functioning of this area.
Should Contractor desire to substitute another material or item for one or more specified by name, he shall apply in writing for such permission to the Architect, and allow sufficient time for Architect’s review of the request and consultation with Owner.
Whenever the phrase "or equal" or "or acceptable substitute" appears in drawings or specs, the following approval procedure must be followed prior to authorization to proposed change:
  a. Supply Architect with written request for change, including manufacturers cut sheets, complete cost differential and any other installation data the Architect may require.
  b. Supply sample to Architect upon submittal of cut sheets.
  c. File proposed change order showing cost differential allowing proper time for Architect to confer with owner.

Contractor shall determine in advance all items of later choice by Architect and/or Owner. Supply Architect with a schedule showing dates announcing at least two weeks lead time (for decisions on items) prior to ordering and/or need of a decision for the job. Determination of these items is solely the responsibility of the Contractor and scheduling of work may be adjusted accordingly to accommodate two weeks lead-time.

Any and all discussions between Owner and Contractor regarding construction methods and/or design changes shall not be binding until authorized verbally or in writing by the Architect. It shall be solely at the Architect’s discretion whether the authorization will be written or verbal. All non-authorized decisions between Owner and Contractor shall be considered the responsibility of the Contractor.

Access panels shall be provided where indicated and as required for access to valves, apparatus, fire dampers, etc. Where in the opinion of the Contractor, access panels are required but are not shown on the drawings; the omission shall be brought to the attention of the Architect for approval prior to installation of equipment.

The Contractor shall locate all equipment that must be serviced, operated, or maintained in fully accessible position. Equipment shall include, but not be limited to valves, traps, cleanouts, motors, controllers, drain points, etc. If required for better accessibility, furnish access doors for this purpose. Minor deviations from drawings may be made to allow for better accessibility. Any change must be approved.

Minor details not usually shown or specified but necessary for the proper installation and operation of systems and equipment shall be included in the work and in the Contractor’s estimate the same as if herein specified or shown.

All floor mounted equipment and apparatus, where applicable, shall be provided with necessary complete pedestals, bases, pads, curbs, and anchor blocks as shown or required. Provide anchor bolts, slab inserts, cradle saddles, hangers and sleeves as may be required or necessary for proper support or attachment to the building for all piping, conduit, equipment and apparatus.

Utilities located in or near this project, which are providing services to the general area, shall not be interrupted without approval of the Owner and coordination with the local utility companies.

It is the intention of these drawings and specifications that all labor and materials required for this project, whether or not specifically shown or specified shall be furnished and installed so that the building, when turned over to the Owner, will be complete and ready for continuous and satisfactory occupancy.
Any portion of the work described herein or shown on the drawing, which is not completely understood by the Contractor, shall be clarified by the Architect before proceeding. Many questions cannot be answered, nor specific directions given, until the Architect and Contractor study actual evidence and conditions on the job. These conditions may not be apparent until work has been started. Hence, there is a continuing requirement for close communication between Contractor and Architect. The Contractor shall at all times keep the Architect informed as to evidence of conditions discovered.

The Contractor is invited to make suggestions and recommendations to the Architect about different methods of accomplishing the work. The Contractor is responsible for calling to the Architect's attention work not specifically called for which, in his opinion, should be considered at this time.

The Contractor shall facilitate the access of the Owner, the Architect and their representatives to the work at all times. The Contractor shall provide suitable structures to permit safe passage of pedestrians within and adjacent to the project area.

The Contractor shall take all reasonable precautions to protect the Owner's property and adjacent property from fire or damage due to this construction project. The contractor shall be responsible for the repair and/or settlement of this damage at no additional cost to the Owner.

Job safety is the sole responsibility of the Contractor who shall conform to the safety requirements of all authorities having jurisdiction.

Finished work shall be firm, well-anchored, in true alignment, plumb, level, with smooth, clean, uniform appearance, without waves, distortions, holes, marks, cracks, stains or discolorations. Joints shall be close fitting, neat and well scribed.

Standard FINAL Cleaning - (To be performed AFTER HVAC PM) High dusting, wiping, and wet mopping of ALL surfaces in the facility to ensure all surfaces are clear and free of dust/debris.

d. Power washing of all exterior concrete sidewalks/walkways/stairwells surrounding property.
e. Exterior Cleaning of all Windows/Doors/Canopies/Window sills

**General Demo Notes**

1. Contractor shall inspect entire building and site prior to demolition. All discrepancies with respect to the drawings shall be immediately brought to the attention of the architect for resolution prior to proceeding.

Contractor shall remove all abandoned utilities back to the nearest live branch and cap in a safe manner.

Provide access panels as required by building code and inspectors at new terminations.

Contractor shall maintain job site in a safe, neat condition throughout duration of the work.

Contractor shall be solely responsible for protection of adjacent areas, both on and off the property, during the work.

Coordinate w/ owner for disposition of salvaged material, fixtures and equipment.
Demo Keynotes
1. Remove existing window and frame. Demolish brick sill to 8" below floor level. Remove cut brick at jamb and tooth in salvaged brick cut to size w/ finished end face exposed. Coordinate w/ new work plans.
2. Demolish concrete walkway and excavate to new footing level. Do not excavate below top of existing footings. Coord. w/ new work plans for extent.
3. Remove existing recessed convector and install new electric wall heater, recessed in adjacent wall. Match exist. capacity. Cut, cap connections to removed heater & confirm operation of overall system afterward. Coord. final location in field w/ Architect.
4. Remove existing doors, transom and frame (2 openings). Prepare openings to receive new entrance systems. Coordinate w/ new work plans.
5. Demolish portion of existing planter. Coord. w/ new work plans for extent. Salvage demolished material for reinstallation.
7. Remove soil and all planting media, inspect interior and Upgrade as required

General Construction Notes
1. Contractor shall verify all dimensions in field prior to commencing work. Contractor shall maintain job site in a safe, neat condition throughout the duration of the work. Contractor shall Upgrade all finishes adjacent to work area where disturbed or damaged during the course of the work.

Construction Keynotes
1. New door, sidelite and transom in modified existing opening. Re: demo plan & notes.
Upgrade door leaf & hardware in existing frame. Re: door schedule. Paint to match exist. finish.
New concrete ramp & landing w/ broom finish. Re: detail sheets for structural info. VIF existing/new grading and request clarification from Architect if discrepancies discovered.
New satin stainless steel handrail.
New concrete stair w/ broom finish. Slope treads @ 1\divide 8":1'-0" to allow water runoff.
Door access control device. Provide electrical connections as req’d. Coord. w/ Owner’s vendor.
New brick veneer cheek wall. Re: details
Recessed electric wall heater. Re: demo plan & notes.
Upgrade doors and transoms in existing rough openings. Re: door schedule. Reuse existing electromagnetic door hardware/ access controls.
Upgrade existing light fixture in kind. Re: Material/ Finish Specifications.
Provide new planting media. Re: site plan.

Elevation Keynotes
1. Ramp cheek walls: Brick veneer to match existing building facade.
2. Ramp walking surface and steps: Broom finish concrete
3. Handrails/ guardrails: Satin stainless steel
4. Door, sidelite and transom: Clear anodized aluminum storefront with clear low-e glass to match adjacent exist. profile and finish. Re: Specifications and Door Schedule
5. Stone planter to match existing. Reuse salvaged material from demolition. Recaulk/ reseal @ grade and panel joints. Readjust and level as req'd. Install new liner. Typical of 2 at either sides of building.
6. Decal site signage. Refer to door elevations on A-60 for more info. Coordinate size and location with Owner.
7. Upgrade (2) existing light fixtures in kind. Type A: CGF Design, Dallas, model no. DA-16-LED15-4K-UNV-PA. Tie to photo-cell sensor - see next key note.
8. Upgrade and/or install (2) ceiling mounted light fixtures at side entrances. Type B: Juno Lighting (Acuity Brands), Slimform, model no. JSF5Q-7IN-10LM-40K-90CRI-MVOLT 2T w/ JSF5QTRIM 7IN SN. Tie all 4 fixtures to a single photo-cell sensor on north facade, field coordinate location with architect.
9. Upgrade (3) existing light fixtures at east and south facades. Type C: e-cono light. model no. E-WFC18A-F40Z. Tie all 3 fixtures to a single photo-cell sensor on east facade field coordinate location with architect.
10. Install metal stud sub-frame to form new door/transom rough opening: (2x) 18GA @ head & jambs, min. Anchor to building structural frame. Consult Architect after demolition for final framing layout.
11. Coordinate final color/material selections with Architect.
12. Contractor shall verify in field all dimensions prior to commencing work.

1.02 Scheduling of Work:

The GENERAL CONTRACTOR shall provide the following documentation as listed below within timeline identified after issuance of the Notice to Proceed (NTP).

<table>
<thead>
<tr>
<th>PHASE</th>
<th>DESCRIPTION</th>
<th>CALENDAR DAYS FROM ISSUANCE OF PURCHASE ORDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phase I</td>
<td>Draft of PROJECT SCHEDULE</td>
<td>5</td>
</tr>
<tr>
<td>Phase II</td>
<td>Fully Coordinated SHOP DRAWINGS &amp; SUBMITTALS</td>
<td>5</td>
</tr>
<tr>
<td>Phase III</td>
<td>PERMITS and DELIVERY OF MATERIAL to project site</td>
<td>90</td>
</tr>
<tr>
<td>Project Completion</td>
<td></td>
<td>90</td>
</tr>
</tbody>
</table>
A. The contractor shall note that:
   - Work shall not be performed on Saturdays, Sundays or Federal Holidays, unless if DGS approves. Contractor to submit request in writing with 48 hour notice.
   - Work cannot commence or continue during threatening weather, such as driving rains, excess winds, snow or temperatures below 32 degrees.
   - A completion time within contractors schedule for the project will be submitted and approved MPD.

1.03 Permits and Drawings:

Drawings are attached. Contractor responsible for all permit fees and Inspections associated with this project, include cost in bid.

1.04 Clean Up and Removal of Debris and Material:

Provide **DAILY CLEANING** of the associated work spaces at the end of each day. All trash must be removed from premises and not inhibit MPD6D operations in any way. All area's shall be roped off/cones with tape installed at the end of each day so MPD staff will stay off working area's until work is complete.

1.05 Employee Qualifications, Staff & Supervision:

A. Contractor shall furnish duly qualified, experienced employees and supervisors to perform the work required in the contract.

B. Contractor shall appoint a qualified supervisor for the project and provide the MPD and DGS Project Manager with the supervisor’s name and an expeditious method of contacting the supervisor. The supervisor shall be capable of adequate supervision of the work at all times to ensure its completion and satisfactory performance in accordance with the terms of the contract.

C. Contractor shall comply with the instructions pertaining to conduct and building regulations issued by the COTR.

D. Contractor shall, at all times, enforce strict discipline and maintain good order among the workers and shall require workers to observe all fire prevention, security and safety rules and building regulations in force at the work site.

E. The Contractor shall provide all supervision, labor, material, equipment to perform the scope of work including daily Project Management/Project Supervision.

F. The Contractor shall be responsible for running weekly progress meeting onsite, location to be approved by MPD and DGS Project, responsible for agenda, meeting minutes, 2 week look ahead schedule, submittals and RFI logs and any other related documentation to this project.
1.06 Installation Requirements:

A. The successful contractor shall participate in a coordination meeting at MPD6D prior to beginning work with MPD and DGS Project Manager and a representative of the COTR to discuss entire scope and schedule and address all questions that the Contractor might have prior to them starting work.

B. The successful contractor shall be responsible for providing ALL necessary accessories to facilitate all work associated with this project mentioned in SOW.

1.07 Procedures for Commencement and Completion of Work:

A. MPD expects project schedule for this project to be submitted and approved by MPD and DGS Project Manager within 5 working days from notice to proceed date and/or contract award date.

B. Contractor shall, within (5) five business days of notice to proceed and/or contract award, schedule a meeting with MPD and DGS Project Manager for a complete disclosure of any and all concerns. Failure to schedule this meeting will not discharge the contractor from full compliance with the contract as published.

1.08 General Conditions:

The Contractor shall provide the required services in accordance with the following General Conditions, as applicable:

1.09 The Contractor shall be responsible for determining existing conditions on project site by examination, whether indicated in the Scope of Work or not.

1.10 The facility is fully occupied, the Contractor shall coordinate activities with DGS Project Manager so as to allow occupants the mandated time necessary for relocation of personal items or vehicles out of a construction area before beginning work.

1.11 Time is of the essence with respect to the contract. The Contractor shall substantially complete the project within (90) calendar days from the date specified in the written Notice to Proceed (NTP) signed by the Contracting Officer, and fully complete the Project ten (10) days thereafter. As such, the Contractor shall dedicate such personnel and other resources as necessary to ensure that the Project is completed on-time and in a diligent, skilled, and professional manner.

1.12 All work shall be performed during the normal business hours (between 7:00 a.m. to 7:00 p.m.) Monday - Friday. Work shall be scheduled and coordinated with the DGS Project Manager.

1.13 The Contractor shall perform all of the work in a first class and workmanlike manner. Any equipment or materials called for in the Scope of Work shall be new unless otherwise approved by the Department in advance and in writing.
1.14 The Contractor shall provide deliverables as indicated in Section 1.38 to the DGS Project Manager for its review and approval prior to proceeding with the work.

1.15 The Contractor, at no additional cost to the Department, shall provide such safety barricades, enclosures and overhead protection as may reasonably be required by the Department and as may be necessary to safely implement the work and to remove such at the end of the work and shall leave the site in broom clean condition.

1.16 In addition to demolition which may be specified in other sections, the Contractor shall:

(a) Cut, move or remove items from premises as necessary to allow work to proceed;
(b) Repair or remove unsafe or unsanitary conditions;
(c) Remove abandoned items and items serving no useful purpose, such as abandoned piping, conduit, wiring, electrical devices and any other items. However, before any appurtenance removal, the work shall be coordinated with the DGS Project Manager (PM);
(d) Remove unsuitable or extraneous materials such as abandoned furnishings and equipment, and debris such as rotten wood, rusted metals and deteriorated concrete; Clean surfaces and remove surface finishes as indicated in the Scope of Work to install new work and finishes and unless otherwise noted the new finish shall match the existing. Reference Finish Schedule for new finishes. Items not specifically called out in Finish Schedule should be Upgrade in-kind with new products, subject to MPD review and approval, to ensure final installations contain at a minimum, the same accessory and grab bar counts that currently exist. Contractors to perform pre-bid walk prior to obtain current counts to ensure bid contains the same at a minimum. Greater quality and greater quantity applies to finish installations.

1.17 The Contractor is not responsible for obtaining all job permits and approvals from the Department of Consumer and Regulatory Affairs that are required to perform and complete the installation at no additional cost to the Department. DGS has AE under contract during construction of MPD6D project to assist with answering RFI, please include all permit cost to complete this project.

1.18 The Contractor's scope of work shall include all necessary maintenance of traffic measures, including, but not limited to, signs, flagman, steel plates, etc. The Contractor shall be responsible for preparing any necessary maintenance of traffic plans and for obtaining any required lane closure permits.

1.19 The costs of any necessary temporary sheeting (Full Height of Door Opening) and security should be included in the Offeror's lump sum price (if required).

1.20 All materials, equipment and installations provided shall have a warranty period of one (1) year from Final Completion/Punch List.

1.21 The Contractor shall not install any new work/equipment in a location that would interfere or cover up utilities or emergency related equipment (i.e. installing NEMA Control boxes or operators in front of fire alarm pull stations, HVAC controls, light switches, etc.).
1.22 Parking is not available on the premises: The Contractor shall use street parking and keep the MPD6D driveways, loading areas, and entrances serving premises clear and available to District employees, the public, and emergency vehicles at all times. The contractor shall not use these areas for parking or storage of materials, and schedule deliveries to minimize use of driveways and entrances.

1.23 The Contractor shall schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

1.24 The Contractor shall comply with the following:

(a) The area available to the Contractor for performance of the work is restricted to the areas in which that Work shall be conducted with the understanding that it may at any time be further encroached upon by the facility for security reasons. When the District or the occupant continues to occupy portions of the project during construction, the Contractor shall schedule and conduct the work so as to cause the least interference with operations of the District or occupants.

(b) When the above must be interrupted, the Contractor shall provide alternate facilities acceptable to the Project Manager (PM) or schedule the interruption for a time when occupancy will not be impaired.

1.25 The Contractor shall not interrupt utilities serving facilities occupied by District or others unless permitted under the following conditions and then only after arranging to provide temporary utility services according to requirements indicated:

1.25.1 Notification to the District not less than seven (7) work days in advance of proposed utility interruptions; Contractor shall not proceed with utility interruptions without District’s written permission.

1.26 The Contractor shall obtain required approvals from authorities having jurisdiction.

1.27 Smoking shall not be permitted within the building or within 25 feet of entrances, operable windows, perimeter fence, or outdoor-air intakes.

1.28 Use of tobacco products and other controlled substances shall not be permitted on the construction site.

1.29 District may appoint other entities to manage day-to-day activities for the execution of the Project.

1.30 The Contractor shall coordinate with the PM for work scheduling; including, but not limited to: availability of work areas, security planning, storage and coordination with all agencies and utility providers, including Miss Utility.

1.31 The Contractor shall effectively utilize the existing conditions when and where reuse is called for in the Scope of Work. Changes to the cost of work will not be authorized for reuse items. If modifications to the existing conditions must be made for new installations, it is the Contractor’s responsibility to perform them as required, the cost of which is included in the Lump Sum Proposal.
1.32 While performing the Work, the Contractor shall not cause any of MPD emergency equipment to malfunction. If the emergency equipment malfunctions as a direct result of work performed by the Contractor, the Contractor shall immediately contact the Officer on Duty and the DGS PM for the project.

1.33 Prior to submitting its proposal, each Offeror shall carefully review the Scope of Work and shall bring any inconsistency or error in the Scope of Work to the attention of the Department in writing. To the extent that a competent Contractor could have identified any such inconsistency or error, such inconsistency or error shall not serve as the basis for a change order and the Contractor shall assume the risk of such inconsistency or error.

1.34 Provide Final Cleaning of all spaces where renovations occur, area’s directly related to all work. Additionally, after work is completed, ALL work areas should should be clean with all trash removed.

1.35 The Plans, Specifications, Cuts Sheets, Finish Schedules, etc. are considered complimentary Contract Documents. What is required and shown in one document is to be considered required and shown by all documents. Greater quantity and greater quality is required if there is a conflict in information provided.

1.36 Provide offsite removal of trash and cleaning at the end of each day, Contractor will receive dumpster location approval from DGS Project Manager prior to work beginning.

1.37 **Deliverables:**

In addition, the Contractor shall also provide the following deliverables:

Hard copies and electronic copies shall be submitted to the DGS Project Manager.

The Contractor shall provide submittals to the Project Manager (PM) as indicated in the Drawings, Specifications, and/or Statement of Work to the District for its review and approval prior to proceeding with the work.

<table>
<thead>
<tr>
<th>Item</th>
<th>Format</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submittals</td>
<td>One (1) electronic copy</td>
<td>Within five (5) calendar days of executed NTP</td>
</tr>
<tr>
<td>CPM Project Schedule</td>
<td>One (1) electronic copy</td>
<td>Within five (5) calendar days of executed NTP</td>
</tr>
<tr>
<td></td>
<td>Two (2) Hard copies</td>
<td></td>
</tr>
</tbody>
</table>
1.38 Conformance with Laws:

It shall be the responsibility of the Contractor to perform the Agreement in conformance with the Department’s Procurement Regulations (27 DCMR § 4700 et seq.) and all statutes, laws, codes, ordinances, regulations, rules, requirements and orders of governmental bodies, including, without limitation, the U.S. Government and the District of Columbia government; and it is the sole responsibility of the Contractor to determine the Department’s procurement regulations, statutes, laws, codes, ordinances, regulations, rules, requirements and orders that apply and their effect on the Contractor’s obligations thereunder.

1.39 Living Wage Act:

The Living Wage Act is applicable to this Contract. As such, the Contractor and its subcontractors shall comply with the wage and reporting requirements imposed by that Act (Attachment I).

1.40 Davis-Bacon Act:

The Davis-Bacon Act is applicable to this Project. As such, the Contractor and its trade subcontractors shall comply with the wage and reporting requirements imposed by this Act. Applicable wage determination rates are attached hereto as Attachment E.

1.41 Apprenticeship Act:

The Apprenticeship Act shall comply with this contract and the Contractor and all of its trade subcontractors shall be required to comply with that act. In addition, thirty-five percent (35%) of all apprentice hours worked on the Project shall be worked by District residents.

1.42 Licensing, Accreditation and Registration:

The Contractor and all of its subcontractors shall comply with all applicable District of Columbia, state and federal licensing, accreditation, and registration requirements and standards necessary for the performance of the contract.

1.43 Standard Contract Provisions:

The Standard Contract Provisions for use with Specifications for District of Columbia Government Construction Projects are hereby incorporated into this RFP.

1.43 Quality Assurance

a. The GENERAL CONTRACTOR shall submit a reference list including names, addresses, emails and telephone numbers for (3) three GENERAL installations of comparable size and scope Amount and Description that have been constructed in the last five (5) years.
b. All materials, equipment and installations provided shall have a minimum warranty period of 1 year from DGS approved Final Completion date.

GENERAL REQUIREMENTS:

For clarification of any item or changes to the Scope of Work and overall coordination of this project, contact DGS Project Manager, Quinn R. Osborne at 202.316.7169 (cell) and Quinn.osborne@dc.gov (email).
Metropolitan Police Department
6th District Substation
2701 Pennsylvania Ave SE
Washington, DC 20020

Permit and Bid Set
November 8, 2018

INDEX OF DRAWINGS
C-02 Specifications
C-03 Specifications, Cont'd
I-01 Site and Landscape Details
A-00 Site Plan
A-01 Demolition and New First Floor Plans
A-20 Demolition and New Building Elevations
A-30 Sections and Details
A-40 Schedules and Door Elevations

LIST OF ABBREVIATIONS
A.B. ANCHOR BOLT
A/B A/B ABOVE
B.O. BOTTOM OF
B.W. BELOW
C.N. CONCRETE MASONRY UNIT
C.O.N. CONCRETE
C.O.D. COORDINATE
E.R. EXISTING REMAIN
E.W. EACH WAY
I.D. IN L/E OF
L.O. LATERAL
L.O.N. L.O.N. ON CENTER
P.T. PRESSURE TREATED
P.T.O. PAINTED
P.E. PLUMBING
T.O. TOP OF
TYP. TYPICAL
U.O.N. UNLESS OTHERWISE NOTED
V.N. VOLUME IN FIELD
W.R. WENT TO ROOF
W.O. WOOD

ZONING & BUILDING CODE ANALYSIS
Address: 2701 Pennsylvania Ave SE
AND SMD: 7952
SCL: 2581.4, 0804
Lot Size: 7,574 sq
Existing Building Size: 5,800 sq of GFA
Zoning Designation: R6A
Exist & Prop: Use: B - Business
Existing Building Height: 2 Stories - cellar
Existing Building Footprint: 2,877 sq
Existing Lot Occupancy: 35%
Existing Lot Paving Area: 10%
Existing Lot Parking Area: 0%

Relevant Building Codes:
District of Columbia Construction Code Supplement of 2013 (12 DCMR), and by incorporation:
2012 International Building Code (IBC)
2011 National Electric Code (NEC)
2012 International Fuel Gas Code (IFGC)
2012 International Mechanical Code (IMC)
2012 International Plumbing Code (IPC)
2012 International Property Maintenance Code (IPMC)
2012 International Fire Code (IFC)
2012 International Energy Conservation Code (IECC),
or ASHRAE 90.1-2010
2012 International Existing Building Code (IEBC)
2012 International Green Construction Code (IGCC)
2009 ANSI/A117.1

SCOPE OF WORK
1. Modify existing window opening to allow installation of new accessible entrance door.
3. Replace existing exterior doors in kind.
4. Repair existing exterior planters.
5. Replace existing exterior lighting in kind; add 3 new LED fixtures.
GENERAL NOTES
1. The contractor shall review and accept all notifications necessary for the proper installation of all equipment and other materials furnished. Any work which may affect the final result of the work shall be performed by the owner or his agent.
2. The contractor shall be responsible for the final inspection of all equipment and shall be held responsible for all work performed by the contractor and any work performed under his supervision.
3. The contractor shall be responsible for the installation of all electrical, mechanical, and plumbing systems and shall be responsible for all work performed by the contractor and any work performed under his supervision.
4. The contractor shall be responsible for all work performed by the contractor and any work performed under his supervision.
5. The contractor shall be responsible for all work performed by the contractor and any work performed under his supervision.

STRUCTURAL NOTES
1. BUILDING CODE - IRC 2012 and UMC 201A - 2013 Supplement
2. Ground snow load (gs) - 25 k/cu. ft. (30 k/cu. ft. if Montgomery County)
3. Fire - Floor live load (PL) - 40 psf (50 psf), (20 psf if Montgomery County)
4. Engineer's data required
5. Wind load (gs - 120 mph), Exposure A and wind category B
6. Soil - 100 lb/ft2 or less

CONSTRUCTION NOTICES
1. All floor mounted equipment and apparatus, where applicable, shall be provided with necessary complete pediment, covers, panel, covers, and other covers and enclosures as may be required or necessary for proper support or attachment to the building for piping, service, equipment and apparatus.
2. All work shall be performed in a satisfactory manner in accordance with the latest edition of the National Electrical Code and the latest edition of the National Plumbing Code.
3. The contractor shall be responsible for the installation of all electrical, mechanical, and plumbing systems and shall be responsible for all work performed by the contractor and any work performed under his supervision.
4. The contractor shall be responsible for all work performed by the contractor and any work performed under his supervision.
5. The contractor shall be responsible for all work performed by the contractor and any work performed under his supervision.

NOTES
1. All work shall be in accordance with the latest edition of the National Electrical Code and the latest edition of the National Plumbing Code.
2. All work shall be in accordance with the latest edition of the National Electrical Code and the latest edition of the National Plumbing Code.
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5. All work shall be in accordance with the latest edition of the National Electrical Code and the latest edition of the National Plumbing Code.
SECTION 9 PORTLAND CEMENT STUCCO

1. Cement stucco shall be either:
   a. Three-coat Portland cement-based plaster consisting of a scratch, brown and finish coat of plaster, applied over galvanized metal lath where substrate is gypsum-based exterior sheathing;
   b. Two-coat Portland cement-based plaster consisting of base and finish coats, applied directly over masonry substrates.

2. Mortar:
   a. Screed
   b. Scratch
   c. Brown
   d. Finish

3. Holdco’s Western Portland Cement Co.

4. Mortar shall be a Type II, ASTM C97 Consumption-specifically produced for the project.

5. Exterior corner beads:
   a. Exterior corner bead shall be metal corner bead.
   b. Corner bead shall be installed in accordance with manufacturer’s instructions, in accordance with ASTM C97 and local building codes.

6. Interim report:

SECTION 10: ELECTRICAL

1. Describe sensor on electrical schematic.

SECTION 11: EQUIPMENT

1. 10 lava rock or decorative metal lattes.

2. 10 lava rock or decorative metal lattes.

SECTION 12: MECHANICAL & PLUMBING

1. 10 lava rock or decorative metal lattes.

2. 10 lava rock or decorative metal lattes.

3. 10 lava rock or decorative metal lattes.
Typical Silt Fence Detail
### Light Fixture Schedule

<table>
<thead>
<tr>
<th>Mark</th>
<th>Manuf.</th>
<th>Model</th>
<th>Lamps</th>
<th>Voltage Mounting</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>CSF Lighting</td>
<td>88522</td>
<td>1</td>
<td>15</td>
<td>LED</td>
</tr>
<tr>
<td>B</td>
<td>Jana Lighting</td>
<td>1055-24-690</td>
<td>1</td>
<td>75</td>
<td>LED</td>
</tr>
<tr>
<td>C</td>
<td>Constructed Lightweight</td>
<td>1055-450</td>
<td>1</td>
<td>75</td>
<td>LED</td>
</tr>
</tbody>
</table>

### Door Hardware Schedule

#### Door Hardware set NTS

<table>
<thead>
<tr>
<th>Mark</th>
<th>Finishes</th>
<th>Qty</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Reclaimed Pine</td>
<td>4</td>
<td>24&quot; wide pairs</td>
</tr>
<tr>
<td>B</td>
<td>Reclaimed Pine</td>
<td>3</td>
<td>36&quot; wide pairs</td>
</tr>
<tr>
<td>C</td>
<td>Reclaimed Pine</td>
<td>3</td>
<td>36&quot; wide pairs</td>
</tr>
</tbody>
</table>

### Door Schedule

#### Door Schedule NTS

<table>
<thead>
<tr>
<th>Mark</th>
<th>W</th>
<th>H</th>
<th>Thk</th>
<th>Matl</th>
<th>Elev</th>
<th>Framing</th>
<th>Hdw</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>3'-0&quot;</td>
<td>8'-0&quot;</td>
<td>1'-0&quot;</td>
<td>ALCL</td>
<td>AL</td>
<td>A</td>
<td>New glass overhead door to be installed.</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>3'-0&quot;</td>
<td>8'-0&quot;</td>
<td>1'-0&quot;</td>
<td>ALCL</td>
<td>AL</td>
<td>A</td>
<td>New glass overhead door to be installed.</td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>3'-0&quot;</td>
<td>8'-0&quot;</td>
<td>1'-0&quot;</td>
<td>ALCL</td>
<td>AL</td>
<td>A</td>
<td>New glass overhead door to be installed.</td>
<td></td>
</tr>
</tbody>
</table>

### Door Schedules and Door Elevations

- Door Schedules
- Door Elevations

### Schedule

- Date: 11.08.2018
- Time: 12:00 PM
- Sheet: A-60

---

**Lighting Schedule:**
- Light fixtures:
  - Mark A: CSF Lighting, Model 88522, 15W LED, Indoor W (Purchased)
  - Mark B: Jana Lighting, Model 1055-24-690, 75W LED, Outdoor Wall Pack
  - Mark C: Constructed Lightweight, Model 1055-450, 75W LED, Outdoor Wall Pack

**Door Hardware Schedule:**
- Door Hardware Set NTS:
  - Mark A: Reclaimed Pine, Qty 4, 24" wide pairs
  - Mark B: Reclaimed Pine, Qty 3, 36" wide pairs
  - Mark C: Reclaimed Pine, Qty 3, 36" wide pairs

**Door Schedule:**
- Mark A: W 3'-0", H 8'-0", Thk 1'-0", Matl ALCL, Elev AL, Framing A, Hdw A, Notes New glass overhead door to be installed.
  - Mark B: W 3'-0", H 8'-0", Thk 1'-0", Matl ALCL, Elev AL, Framing A, Hdw A, Notes New glass overhead door to be installed.
  - Mark C: W 3'-0", H 8'-0", Thk 1'-0", Matl ALCL, Elev AL, Framing A, Hdw A, Notes New glass overhead door to be installed.
ATTACHMENT B

Form of Offer Letter and Bid Form
[Contractor’s Letterhead]

[Insert Date]

Mr. Franklin Austin  
Contracting Officer  
District of Columbia Department of General Services  
1250 U Street, NW, 3rd Floor  
Washington, DC  20009

Reference: Invitation for Bid DCAM-19-CS-IFB-0017  
MPD6D ADA Upgrades Project (Exterior Upgrades)

Dear Mr. Austin:

On behalf of [INSERT NAME OF BIDDER] (the “Bidder”), I am pleased to submit this bid in response to the Department of General Services’ (the “Department” or “DGS”) Invitation for Bid (the “IFB”) for ADA Upgrades Project at MPD 6th District Head Quarters located at 2701 Pennsylvania Ave., SE, Washington DC. The Bidder has reviewed the IFB and the attachments thereto, any addenda thereto, and the proposed Form of Contract (collectively, the “Bid Documents” or “Contract Documents”) and has conducted such due diligence and analysis as the Bidder, in its sole judgment, has deemed necessary in order to submit its bid in response to the IFB. The Bidder’s bid and the Lump Sum Price are based on the Bid Documents as issued and assume no material alteration of the terms of the Bid Documents. (Collectively, the bid and the Lump Sum Price are referred to as the “Bidder’s Bid”.)

The Bidder’s Bid is as follows:

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>Lump Sum Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>MPD1D ADA Upgrades Project (Interior and Exterior Upgrades) as described in the Scope of Work and Project Drawings and Specifications (Attachment J.1):</td>
<td></td>
</tr>
<tr>
<td>CLIN 001</td>
<td>$</td>
</tr>
<tr>
<td>Exterior Renovations &amp; Upgrades</td>
<td></td>
</tr>
<tr>
<td>Allowance</td>
<td>Owner’s Allowance</td>
</tr>
<tr>
<td></td>
<td>$15,000.00</td>
</tr>
<tr>
<td>LUMP SUM PRICE w/ Allowance</td>
<td>$</td>
</tr>
</tbody>
</table>

LUMP SUM PRICE W/ ALLOWANCE IN WORDS for CLIN 001:
The Bidder shall submit a completed Price Breakdown Form (Exhibit 1), providing the price for each Division Component. The sum of all the prices for each Division Component must equal the Lump Sum Price for CLIN 001. In the event of discrepancies between or among the Lump Sum Price and the Price Breakdown of each Division Component, the Lump Sum Price shall control.

The Bidder’s Bid is based on and subject to the following conditions:

1. The Bidder agrees to hold its bid open for a period of at least one hundred twenty (120) days after the IFB closing date.

2. Assuming the Bidder is selected by the Department and subject only to the changes requested in paragraph 5, the Bidder agrees to enter into a contract with the Department on the terms and conditions described in the Bid Documents within ten (10) days of the notice of the award.

3. Both the Bidder and the undersigned represent and warrant that the undersigned has the full legal authority to submit this bid form and bind the Bidder to the terms of the Bidder’s bid. The Bidder further represents and warrants that no further action or approval must be obtained by the Bidder in order to authorize the terms of the Bidder’s bid.

4. The Bidder and its principal team members hereby represent and warrant that they have not: (i) colluded with any other group or person that is submitting a bid in response to the IFB in order to fix or set prices; (ii) acted in such a manner so as to discourage any other group or person from submitting a bid in response to the IFB; or (iii) otherwise engaged in conduct that would violate applicable anti-trust law.

5. The Bidder hereby certifies that neither it nor any of its team members have entered into any agreement (written or oral) that would prohibit any contractor, subcontractor or subconsultant that is certified by the District of Columbia Office of Department of Small and Local Business Enterprises as a Local, Small, Resident Owned or Disadvantaged Business Enterprise (collectively, “LSDBE Certified Companies”) from participating in the work if another company is awarded the contract.

6. This Form of Offer Letter and Bid Form are being submitted on behalf of [INSERT FULL LEGAL NAME, TYPE OF ORGANIZATION, AND STATE OF FORMATION FOR THE BIDDER].

Sincerely,

Company: __________________________
Name: __________________________
Title: __________________________
Date: __________________________
Signature: __________________________
## Exhibit 1 - Price Breakdown Form

**CLIN 001 – MPD6D ADA UPGRADES PROJECT**

<table>
<thead>
<tr>
<th>DIVISION NO.</th>
<th>DESCRIPTION</th>
<th>DIVISION COST</th>
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<tbody>
<tr>
<td>Div. 01</td>
<td>General Requirements</td>
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</tr>
<tr>
<td>Div. 02</td>
<td>Existing Conditions (incl. abatement/demo)</td>
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<tr>
<td>Div. 03</td>
<td>Concrete</td>
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<tr>
<td>Div. 04</td>
<td>Masonry</td>
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<tr>
<td>Div. 05</td>
<td>Metals</td>
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<tr>
<td>Div. 06</td>
<td>Woods and Plastics</td>
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</tr>
<tr>
<td>Div. 07</td>
<td>Thermal and Moisture Protection</td>
<td></td>
</tr>
<tr>
<td>Div. 08</td>
<td>Openings</td>
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</tr>
<tr>
<td>Div. 09</td>
<td>Finishes</td>
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<td>Div. 10</td>
<td>Specialties</td>
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<td>Div. 11</td>
<td>Equipment</td>
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<td>Div. 12</td>
<td>Furnishings</td>
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<td>Div. 13</td>
<td>Special Construction</td>
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<td>Div. 14</td>
<td>Conveying Systems</td>
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<td>Div. 21</td>
<td>Fire Suppressions</td>
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<tr>
<td>Div. 22</td>
<td>Plumbing</td>
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<td>Heating, Ventilation and Air Conditioning</td>
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<td>Div. 26</td>
<td>Electrical</td>
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<tr>
<td>Div. 27</td>
<td>Communications</td>
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<td>Div. 28</td>
<td>Electronic Safety and Security</td>
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<td>Div. 31</td>
<td>Earthwork</td>
<td></td>
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<td>Div. 32</td>
<td>Exterior Improvements</td>
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<tr>
<td>Div. 33</td>
<td>Utilities</td>
<td></td>
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</tbody>
</table>

**Lump Sum Price w. Allowance CLIN 001:**

$
ATTACHMENT C

BIDDER/OFFEROR CERTIFICATION FORM

[ATTACHMENT WILL APPEAR ON THE FOLLOWING PAGE]