SECTION M
EVALUATION FACTORS

M.1. Preferences for Certified Business Enterprises

Under the provisions of the "Small and Certified Business Enterprise Development and Assistance Act of 2005", D.C. Official Code § 2-218.01 et seq., as amended (the "Act", as used in this section), the District shall apply preferences in evaluating bids from businesses that are certified by the Department of Small and Local Business Development (DSLBD) pursuant to Part D of the Act.

M.1.1. Application of Preferences

For evaluation purposes, the allowable preferences under the Act shall be applicable to prime contractors in response to this IFB as follows:

M.1.1.1 A small business enterprise certified by the DSLBD will receive a three percent (3%) reduction in the bid price.

M.1.1.2 A resident-owned business certified by DSLBD will receive a five percent (5%) reduction in the bid price.

M.1.1.3 A longtime resident business certified by DSLBD will receive a ten percent (10%) reduction in the bid price.

M.1.1.4 A local business enterprise certified by DSLBD will receive a two percent (2%) reduction in the bid price.

L.1.1.5 A local business enterprise with its principal offices located in an enterprise zone certified by DSLBD will receive a two percent (2%) reduction in the bid price.

M.1.1.6 A disadvantaged business enterprise certified by DSLBD will receive a two percent (2%) reduction in the bid price.

M.1.1.7 A veteran-owned business certified by DSLBD will receive a two percent (2%) reduction in the bid price.

M.1.1.8 A local manufacturing business enterprise certified by DSLBD will receive a two percent (2%) reduction in the bid price.

M.1.2 Maximum Preference Awarded

Notwithstanding the availability of the preceding preferences, the maximum total preference to which a certified business enterprise is entitled to under the Act is twelve percent (12%) for bids submitted in response to this IFB. There will be no preference awarded for subcontracting by the prime contractor with certified business enterprises.
M.1.3 Preferences for Certified Joint Ventures

A joint venture certified by DSLBD for this solicitation will receive preferences as a prime contractor as determined by DSLBD.

M.1.4 Verification of Bidder’s Certification as a Certified Business Enterprise

M.1.4.1 Any bidder seeking to receive preferences on this solicitation must be certified at the time of submission of its bid. The CO will verify the bidder’s certification with DSLBD, and the bidder should not submit with its bid any documentation regarding its certification as a certified business enterprise.

M.1.4.2 Any bidder seeking certification in order to receive preferences under this IFB should contact the:

Department of Small and Local Business Development
ATTN: CBE Certification Program
441 Fourth Street, NW, Suite 850N
Washington DC 20001

M.1.4.3 All bidders are encouraged to contact DSLBD at (202) 727-3900 if additional information is required on certification procedures and requirements.

M.2 EVALUATION OF OPTION YEARS

Not Applicable
GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES

SCOPE OF WORK
FOR
MPD4D ADA UPGRADES PROJECT (INTERIOR AND EXTERIOR UPGRADES)

1.00 Background:

The DC Department of General Services- Capital Construction Services (DGS-CCS) is the implementing agency for the District of Columbia’s Capital construction project for the 4th District Headquarters Metropolitan Police Department (MPD). MPD4D is a 24 hour a day, 7 day a week operation. DGS on behalf of MPD are completing ADA Upgrades Project at MPD 4th District Head Quarters located at 6001 Georgia Ave, NW, Washington DC.

DGS is hereby soliciting services from a qualified firm to work closely with the DGS-CCS Project Manager (PM) to provide ADA upgrades to MPD4D listed in SOW.

The District of Columbia’s General Services division (DGS) is seeking a GENERAL CONTRACTOR to provide all necessary construction services, supervision, permits, labor, supplies, equipment, and materials to upgrade the interior and exterior and vestibule entry, and install a new accessible entrance with ramp, steps and landing in order to fully comply with ADA building code requirements at the Metropolitan Police Department (MPD) 4th District Substation. Specific project details are described in Section 1.01 Standard Work Requirements below and Attachment A’s Bell Architects architectural drawings and associated product specifications.

The GENERAL CONTRACTOR shall recognize the nature of the work performed by these Public Safety Agencies, and have a minimum of 10-years of experience in GENERAL CONSTRUCTION. Therefore, notwithstanding the obligation of the GENERAL CONTRACTOR to perform the required SOW, under no circumstances shall they impede any of the normal functions of this MPD facility while in performance of their contract.

This selected General Contractor shall work not more than 40 hours per week between 7:00 a.m. and a 5:00 p.m. unless otherwise directed by the DGS PM. DGS shall provide written notification to Contractor when hours outside of 7:00 a.m. to 5:00 p.m. are required and proceed with written approval form MPD and DGS PM. All testing required onsite will be schedule in advance by DGS PM with Contractor. A list of all workers will need to be sent prior to any work beginning.
1.01 **Standard Work Requirements:**

Provide interior and exterior bid separately to perform the services outlined in this Scope of Work. All costs for travel, supplies and materials shall be included in the bid price. Scope of Work as follows:

**Basement Level:**

1.0 **Women’s Locker Room B-01**

FURNISHINGS:
Remove lockers, salvage as per owner’s instructions, typ.
Remove existing changing benches and attachments in entirety, typ.
F&I lockers with integral bench. See FF&E schedule

LIGHTING:
Remove existing lighting fixtures and associated mounting accessories, typ.
Cap wiring for future connection.

FLOORING:
Remove floor finish and wall base, typ.
Maintain existing substrate.
Prep surface for new vanish
F&I vinyl tile and rubber base; See FF&E schedule.
Patch and Upgrade floor as required prior to installation of new finish material.

PAINT:
Clean, patch and paint all walls and ceiling
Clean & paint door/window casing & base trim. See FF&E Schedule.

CEILING:
Existing exposed structure to remain.
Existing sprinkler, supply and return ducts / vents to remain.

1.1 **Corridor B-02 (connecting Women’s Locker Room to Women’s Restroom)**

FLOORING:
Remove floor finish and wall base, typ.
Maintain existing substrate
Prep surface for new finish
F&I ceramic floor tiles with black grout. See FF&E schedule. Patch and upgrade floor as required prior to installation of new finish material

LIGHTING:
remove existing lighting fixtures and associated mounting accessories, typ.
Cap wiring for future connection

CEILING:
Remove existing act ceiling and associated mounting accessories, typ.
Existing ceiling to remain. Existing sprinklers, supply and return ducts/vents to remain

PAINT:
Clean, patch and paint all walls and ceiling
Clean & paint door/window casing & base trim. See FF&E Schedule.
ACCESSORIES:
Provide robe hooks

1.2 Women's Shower Room B-03
PLUMBING:
Remove plumbing fixtures and associated Accessories
Cap pipes until new fixtures are installed
F&I new faucets. See FF&E schedule
LIGHTING:
Keep existing lighting fixture
PAINT:
Clean, patch and paint all walls and ceiling
Clean & paint door/window casing & base trim. See FF&E Schedule.
ACCESSORIES:
Provide robe hooks

1.3 Women's Restroom B-04
FLOORING:
Remove floor finish and wall base, typ.
Maintain existing substrate
Prep surface for new finish
F&I ceramic floor tiles with black grout. See FF&E schedule.
Patch and Upgrade floor as required prior to installation of new finish material.
LIGHTING:
Remove existing lighting fixtures and associated mounting accessories, typ.
Cap wiring for future connection
WALLS:
Remove wall finishes including tiles, backsplash, etc. throughout the room, typ.
Prep surface for new tiles/ paint.
CEILING:
Remove existing act ceiling and associated mounting accessories, typ.
Existing ceiling to remain. Existing sprinklers, supply and return ducts / vents to remain.
PLUMBING:
Remove plumbing fixtures and associated Accessories, typ.
Cap pipes until new fixtures are installed.
SINKS:
Remove sink counter top and associated Accessories.
F&I engineered stone countertop; see FF&E schedule
F&I new faucets; see FF&E schedule
F&I wall mirrors; see FF&E schedule
TOILETS:
Remove hdpe partitions in entirety, typ.
F&I new toilet fixtures, wc, lav. See FF&E schedule
F&I toilet accessories throughout (toilet paper dispenser, trash bin, grab bars, soap dispensers, paper towel dispenser, etc. See enlarged plans)
PAINT:
Clean, patch and paint all walls and ceiling
Clean & paint door/window casing & base trim. See FF&E Schedule.

1.4 Corridor B-05 (main Corridor)
FURNISHINGS:
Remove lockers, salvage as per owner's instructions, typ.
FLOORING:
Remove floor finish and wall base, typ.
Maintain existing substrate
Prep surface for new finish
F&I vinyl tile and rubber base; See FF&E schedule.
Patch and Upgrade floor as required prior to installation of new finish material.
CEILING:
Existing exposed structure to remain.
Existing sprinkler, supply and return ducts / vents to remain
PAINT:
Clean, patch and paint all walls and ceiling
Clean & paint door/window casing & base trim. See FF&E Schedule.

1.5 Storage 1 Room B-06
FURNISHINGS:
Remove lockers; salvage as per DGS instructions
F&I open shelving for storage; fix shelving to walls
LIGHTING:
Remove existing lighting fixtures and associated mounting accessories, typ.
Cap wiring for future connection
FLOORING:
Remove floor finish and wall base, typ.
Maintain existing substrate
Prep surface for new finish
F&I vinyl tile and rubber base; See FF&E schedule.
Patch and Upgrade floor as required prior to installation of new finish material.
CEILING:
Existing exposed structure to remain.
Existing sprinkler, supply and return ducts / vents to remain.
PAINT:
Clean, patch and paint all walls and ceiling
Clean & paint door/window casing & base trim. See FF&E Schedule.

1.6 Storage 2 Room B-08
FURNISHINGS:
Remove lockers; salvage as per DGS instructions
F&I open shelving for storage; fix shelving to walls
LIGHTING:
Remove existing lighting fixtures and associated mounting accessories, typ.
Cap wiring for future connection
FLOORING:
Remove floor finish and wall base, typ.
Maintain existing substrate
Prep surface for new finish
F&I vinyl tile and rubber base; See FF&E schedule.
Patch and Upgrade floor as required prior to installation of new finish material.

CEILING:
Existing exposed structure to remain.
Existing sprinkler, supply and return ducts / vents to remain.
PAINT:
Clean, patch and paint all walls and ceiling
Clean & paint door/window casing & base trim. See FF&E Schedule.

Second Level

2.0 Men's Locker Room #1 Room 2-01
FURNISHINGS:
Remove lockers, salvage as per owner's instructions, typ.
Remove existing changing benches and attachments in entirety, typ.
F&I lockers with integral bench. See FF&E schedule
FLOORING:
Remove floor finish and wall base, typ.
Maintain existing substrate
Prep surface for new finish
Remove stone threshold
F&I vinyl tile and rubber base; See FF&E schedule.
Patch and Upgrade floor as required prior to installation of new finish material.

PAINT:
Clean, patch and paint all walls and ceiling
Clean & paint door/window casing & base trim. See FF&E Schedule.

2.1 Men's Shower Room 2-02
PLUMBING:
F&I new faucets; see FF&E schedule
PAINT:
Clean, patch and paint all walls and ceiling
Clean & paint door/window casing & base trim. See FF&E Schedule.
ACCESSORIES:
F&I robe hooks

2.2 Men's Restroom Room 2-03
FLOORING:
Remove floor finish and wall base, typ.
Maintain existing substrate
Prep surface for new finish
F&I ceramic floor tiles with black grout. See FF&E schedule.
Patch and Upgrade floor as required prior to installation of new finish material.

WALLS:
Remove wall finishes including tiles, backsplash, etc. throughout the room, typ.
Prep surface for new tiles/ paint.

PLUMBING:
Remove plumbing fixtures and associated Accessories, typ.
Cap pipes until new fixtures are installed.

SINKS:
Remove sink counter top and associated Accessories.
F&I engineered stone countertop; see FF&E schedule
F&I new faucets; see FF&E schedule
F&I wall mirrors; see FF&E schedule

TOILETS:
Remove hdpe partitions in entirety, typ.
F&I new toilet fixtures, wc, urinals, lav. See FF&E schedule
F&I toilet accessories throughout (toilet paper dispenser, trash bin, grab bars, soap dispensers, paper towel dispenser, etc. See enlarged plans)

PAINT:
Clean, patch and paint all walls and ceiling
Clean & paint door/window casing & base trim. See FF&E Schedule.

CEILING:
Extend Electrical Wiring as required for installation of new lighting
Clean, patch and Upgrade gyp board ceiling as required to match adjacent

2.3 Corridor Room 2-04

FLOORING:
Remove floor finish and wall base, typ.
Maintain existing substrate
Prep surface for new finish
F&I vinyl tile and rubber base; See FF&E schedule.
Patch and Upgrade floor as required prior to installation of new finish material.

2.4 Men's Locker Room #2 Room 2-05

FURNISHINGS:
Remove lockers, salvage as per owner's instructions, typ.
Remove existing changing benches and attachments in entirety, typ.
F&I lockers with integral bench. See FF&E schedule

FLOORING:
Remove floor finish and wall base, typ.
Maintain existing substrate
Prep surface for new finish
Remove stone threshold
F&I vinyl tile and rubber base; See FF&E schedule.
Patch and Upgrade floor as required prior to installation of new finish material.
PAINT:
Clean, patch and paint all walls and ceiling
Clean & paint door/window casing & base trim. See FF&E Schedule.
CEILING:
Extend Electrical Wiring as required for installation of new lighting
Clean, patch and Upgrade gyp board ceiling as required to match adjacent

2.5 Men's Locker Room #3 Room 2-06
FURNISHINGS:
Remove lockers, salvage as per owner's instructions, typ.
Remove existing changing benches and attachments in entirety, typ.
F&I lockers with integral bench. See FF&E schedule
F&I vinyl tile and rubber base; See FF&E schedule.
Patch and Upgrade floor as required prior to installation of new finish material.
PAINT:
Clean, patch and paint all walls and ceiling
Clean & paint door/window casing & base trim. See FF&E Schedule.
CEILING:
Extend Electrical Wiring as required for installation of new lighting
Clean, patch and Upgrade gyp board ceiling as required to match adjacent

2.6 Men's Locker Room #4 Room 2-10
FURNISHINGS:
Remove all office furniture; salvage per DGS instructions
F&I lockers with integral bench. See FF&E schedule

FLOORING:
Remove floor finish and wall base, typ.
Maintain existing substrate
Prep surface for new finish
F&I vinyl tile and rubber base; See FF&E schedule.
Patch and Upgrade floor as required prior to installation of new finish material.
PAINT:
Clean, patch and paint all walls and ceiling
Clean & paint door/window casing & base trim. See FF&E Schedule.
CEILING:
Extend Electrical Wiring as required for installation of new lighting
Clean, patch and Upgrade gyp board ceiling as required to match adjacent

2.7 Men's Locker Room #5 Room 2-11
FURNISHINGS:
Remove all office furniture; salvage per DGS instructions
F&I lockers with integral bench. See FF&E schedule

FLOORING:
Remove floor finish and wall base, typ.
Maintain existing substrate
Prep surface for new finish
F&I vinyl tile and rubber base; See FF&E schedule.
Patch and Upgrade floor as required prior to installation of new finish material.
PAINT:
Clean, patch and paint all walls and ceiling
Clean & paint door/window casing & base trim. See FF&E Schedule.
CEILING:
Extend Electrical Wiring as required for installation of new lighting
Clean, patch and Upgrade gyp board ceiling as required to match adjacent

2.8 Women's Rest Room Room 2-07
FLOORING:
Remove floor finish and wall base, typ.
Maintain existing substrate
Prep surface for new finish
F&I ceramic floor tiles with black grout. See FF&E schedule.
Patch and Upgrade floor as required prior to installation of new finish material.
WALLS:
Remove wall finishes including tiles, backsplash, etc. throughout the room, typ.
Prep surface for new tiles/ paint.

PLUMBING:
Remove plumbing fixtures and associated Accessories, typ.
Cap pipes until new fixtures are installed.
SINKS:
F&I engineered stone countertop; see FF&E schedule
F&I new faucets; see FF&E schedule
F&I wall mirrors; see FF&E schedule
TOILETS:
Remove hdpe partitions in entirety, typ.
F&I new toilet fixtures, wc, lav. See FF&E schedule
F&I toilet accessories throughout (toilet paper dispenser, trash bin, grab bars, soap dispensers, paper towel dispenser, etc. See enlarged plans)
PAINT:
Clean, patch and paint all walls and ceiling
Clean & paint door/window casing & base trim. See FF&E Schedule.
CEILING:
Extend Electrical Wiring as required for installation of new lighting
Clean, patch and Upgrade gyp board ceiling as required to match adjacent

2.9 Coat Room Room 2-08
DOOR:
Remove door and associated hardware; salvage door slab as per DGS instructions
Trim and frame to remain
Sand frame jambs to create 32” clear opening
FLOORING:
Remove stone threshold
TOILETS:
Remove hdpe partitions in entirety, typ
FURNISHINGS:
F&I open shelving for storage; fix shelving to walls
CEILING:
Extend Electrical Wiring as required for installation of new lighting
Clean, patch and Upgrade gyp board ceiling as required to match adjacent

2.10 ADA Unisex Restroom Room 2-09
FLOORING:
Remove floor finish and wall base, typ.
Maintain existing substrate
Prep surface for new finish
F&I ceramic floor tiles with black grout. See FF&E schedule.
Patch and Upgrade floor as required prior to installation of new finish material.
WALLS:
Remove wall finishes including tiles, backsplash, etc. throughout the room, typ.
Prep surface for new tiles/ paint.
PLUMBING:
Remove plumbing fixtures and associated Accessories, typ.
Cap pipes until new fixtures are installed.
SINKS:
F&I engineered stone countertop; see FF&E schedule
F&I new faucets; see FF&E schedule
F&I wall mirrors; see FF&E schedule
TOILETS:
Remove hdpe partitions in entirety, typ.
F&I new toilet fixtures, wc, lav. See FF&E schedule
F&I toilet accessories throughout (toilet paper dispenser, trash bin, grab bars, soap dispensers, paper towel dispenser, etc. See enlarged plans)
PAINT:
Clean, patch and paint all walls and ceiling
Clean & paint door/window casing & base trim. See FF&E Schedule.
CEILING:
Extend Electrical Wiring as required for installation of new lighting
Clean, patch and Upgrade gyp board ceiling as required to match adjacent

3.0 Site Work

a. REMOVE and DISPOSE of the following (see the site plan Attachment A for details):
tree, steel barricade, planting, exterior light fixture (cap electrical wiring until new fixture
is installed), concrete walkway, remove/regrade concrete sidewalk/vehicular pathway as required.

b. F&I the following; see site plan (attachment A) for details:
   1. CONCRETE LANDING and STEP supported on metal deck constructed over Existing steps and landing. Provide support walls as required. See sheet A501.
   2. CONCRETE BLOCK RETAINING WALL with solid course brick cap. Brick Color to match existing painted curbs. Provide samples to architect for Approval.
   3. FLEXIBLE PERVIOUS SLOPED WALKWAY surface over compacted earth. Slope 1:20, cross slope not to exceed 1:50. See sheet a501.
   4. 1 1/2" dia clear anodized stainless-steel TUBE RAILING.
   5. STONE KNEE WALL. Stone bullnose profile to match existing. Contractor to provide shop drawings for profile selection.
   6. PLANTER BOX with soil. Contractor/landscaper to match existing topsoil Type and mulch. Contractor is responsible for full depth replacement of soils, watering of planting and maintenance of installation for 2-years post project completion.
   7. PLANTING- HEDGE. Contractor/landscaper to determine existing species on site and match.
   8. DECIDUOUS TREE. Contractor/landscaper to determine existing species and match or relocate existing tree.
   9. Upgrade LIGHT FIXTURE at existing location. See lighting fixture schedule.

c. MISCELLANEOUS
   1. PAINT existing metal door and frame. Color tbd.
   2. POWER WASH and clean the floor and walls of the window well and reinstall the metal grates.
   3. REGRADE concrete sidewalk as required.
   4. Existing concrete base and flag pole to remain. REROPE and REPAINT to match existing color and finish.

1.02 Scheduling of Work:

The GENERAL CONTRACTOR shall provide the following documentation as listed below within timeline identified after issuance of the Notice to Proceed (NTP).

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<th>PHASE</th>
<th>DESCRIPTION</th>
<th>CALENDAR DAYS FROM ISSUANCE OF PURCHASE ORDER</th>
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<td>Phase I</td>
<td>Draft of PROJECT SCHEDULE</td>
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<tr>
<td>Phase II</td>
<td>Fully Coordinated SHOP DRAWINGS &amp; SUBMITTALS</td>
<td>5</td>
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<td>Phase III</td>
<td>PERMITS and</td>
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<td>DELIVERY OF MATERIAL to project site</td>
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A. The contractor shall note that:
   - Work shall not be performed on Saturdays, Sundays or Federal Holidays, unless if DGS approves. Contractor to submit request in writing with 48 hour notice.
   - Work cannot commence or continue during threatening weather, such as driving rains, excess winds, snow or temperatures below 32 degrees.
   - A completion time within contractors schedule for the project will be submitted and approved MPD.

1.03 **Permits and Drawings:**
   Drawings are attached. Contractor responsible for all Permits Fees and Third Party Testing fees required for this project.

1.04 **Clean Up and Removal of Debris and Material:**

Provide **DAILY CLEANING** of the associated work spaces at the end of each day. All trash must be removed from premises and not inhibit MPD4D operations in any way. All area’s shall be roped off/cones with tape installed at the end of each day so MPD staff will stay off working area’s until work is complete.

1.05 **Employee Qualifications, Staff & Supervision:**

A. Contractor shall furnish duly qualified, experienced employees and supervisors to perform the work required in the contract.

B. Contractor shall appoint a qualified supervisor for the project and provide the MPD and DGS Project Manager with the supervisor’s name and an expeditious method of contacting the supervisor. The supervisor shall be capable of adequate supervision of the work at all times to ensure its completion and satisfactory performance in accordance with the terms of the contract.

C. Contractor shall comply with the instructions pertaining to conduct and building regulations issued by the COTR.

D. Contractor shall, at all times, enforce strict discipline and maintain good order among the workers and shall require workers to observe all fire prevention, security and safety rules and building regulations in force at the work site.

E. The Contractor shall provide all supervision, labor, material, equipment to perform the scope of work including daily Project Management/Project Supervision.

F. The Contractor shall be responsible for running weekly progress meeting onsite, location to be approved by MPD and DGS Project Manager, responsible for agenda, meeting minutes, 2 week look ahead schedule, submittal and RFI logs and any other related documentation to this project.

1.06 **Installation Requirements:**
A. The successful contractor shall participate in a coordination meeting at MPD4D prior to beginning work with MPD and DGS Project Manager and a representative of the COTR to discuss entire scope and schedule and address all questions that the Contractor might have prior to them starting work.

B. The successful contractor shall be responsible for providing ALL necessary accessories to facilitate all work associated with this project mentioned in SOW.

1.07 Procedures for Commencement and Completion of Work:

A. MPD expects project schedule for this project to be submitted and approved by MPD and DGS Project Manager within 5 working days from notice to proceed date and/or contract award date.

B. Contractor shall, within (5) five business days of notice to proceed and/or contract award, schedule a meeting with MPD and DGS Project Manager for a complete disclosure of any and all concerns. Failure to schedule this meeting will not discharge the contractor from full compliance with the contract as published.

1.08 General Conditions:

The Contractor shall provide the required services in accordance with the following General Conditions, as applicable:

1.09 The Contractor shall be responsible for determining existing conditions on project site by examination, whether indicated in the Scope of Work or not.

1.10 The facility is fully occupied, the Contractor shall coordinate activities with DGS Project Manager so as to allow occupants the mandated time necessary for relocation of personal items or vehicles out of a construction area before beginning work.

1.11 Time is of the essence with respect to the contract. The Contractor shall substantially complete the project within thirty (120) calendar days from the date specified in the written Notice to Proceed (NTP) signed by the Contracting Officer, and fully complete the Project ten (10) days thereafter. As such, the Contractor shall dedicate such personnel and other resources as necessary to ensure that the Project is completed on-time and in a diligent, skilled, and professional manner.

1.12 All work shall be performed during the normal business hours (between 7:00 a.m. to 7:00 p.m.) Monday - Friday. Work shall be scheduled and coordinated with the DGS Project Manager.

1.13 The Contractor shall perform all of the work in a first class and workmanlike manner. Any equipment or materials called for in the Scope of Work shall be new unless otherwise approved by the Department in advance and in writing.

1.14 The Contractor shall provide deliverables as indicated in Section 1.38 to the DGS Project Manager for its review and approval prior to proceeding with the work.
1.15 The Contractor, at no additional cost to the Department, shall provide such safety barricades, enclosures and overhead protection as may reasonably be required by the Department and as may be necessary to safely implement the work and to remove such at the end of the work and shall leave the site in broom clean condition.

1.16 In addition to demolition which may be specified in other sections, the Contractor shall:

(a) Cut, move or remove items from premises as necessary to allow work to proceed;
(b) Repair or remove unsafe or unsanitary conditions;
(c) Remove abandoned items and items serving no useful purpose, such as abandoned piping, conduit, wiring, electrical devices and any other items. However, before any appurtenance removal, the work shall be coordinated with the DGS Project Manager (PM);
(d) Remove unsuitable or extraneous materials such as abandoned furnishings and equipment, and debris such as rotten wood, rusted metals and deteriorated concrete; Clean surfaces and remove surface finishes as indicated in the Scope of Work to install new work and finishes and unless otherwise noted the new finish shall match the existing. Reference Finish Schedule for new finishes. Items not specifically called out in Finish Schedule should be upgraded in-kind with new products, subject to MPD review and approval, to ensure final installations contain at a minimum, the same accessory and grab bar counts that currently exist. Contractors to perform pre-bid walk prior to obtain current counts to ensure bid contains the same at a minimum. Greater quality and greater quantity applies to finish installations.

1.17 The Contractor is responsible for obtaining all job permits and approvals from the Department of Consumer and Regulatory Affairs that are required to perform and complete the installation at no additional cost to the Department. DGS has AE under contract during construction of MPD4D project to assist with answering RFI, please include all permit cost to complete this project.

1.18 The Contractor’s scope of work shall include all necessary maintenance of traffic measures, including, but not limited to, signs, flagman, steel plates, etc. The Contractor shall be responsible for preparing any necessary maintenance of traffic plans and for obtaining any required lane closure permits.

1.19 The costs of any necessary temporary sheeting (Full Height of Door Opening) and security should be included in the Offeror’s lump sum price (If required).

1.20 All materials, equipment and installations provided shall have a warranty period of one (1) year from Final Completion/Punch List.

1.21 The Contractor shall not install any new work/equipment in a location that would interfere or cover up utilities or emergency related equipment (i.e. installing NEMA Control boxes or operators in front of fire alarm pull stations, HVAC controls, light switches, etc.).
1.22 Parking is not available on the premises: The Contractor shall use street parking and keep the MPD4D driveways, loading areas, and entrances serving premises clear and available to District employees, the public, and emergency vehicles at all times. The contractor shall not use these areas for parking or storage of materials, and schedule deliveries to minimize use of driveways and entrances.

1.23 The Contractor shall schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

1.24 The Contractor shall comply with the following:

(a) The area available to the Contractor for performance of the work is restricted to the areas in which that Work shall be conducted with the understanding that it may at any time be further encroached upon by the facility for security reasons. When the District or the occupant continues to occupy portions of the project during construction, the Contractor shall schedule and conduct the work so as to cause the least interference with operations of the District or occupants.

(b) When the above must be interrupted, the Contractor shall provide alternate facilities acceptable to the Project Manager (PM) or schedule the interruption for a time when occupancy will not be impaired.

1.25 The Contractor shall not interrupt utilities serving facilities occupied by District or others unless permitted under the following conditions and then only after arranging to provide temporary utility services according to requirements indicated:

1.25.1 Notification to the District not less than seven (7) work days in advance of proposed utility interruptions; Contractor shall not proceed with utility interruptions without District's written permission.

1.26 The Contractor shall obtain required approvals from authorities having jurisdiction.

1.27 Smoking shall not be permitted within the building or within 25 feet of entrances, operable windows, perimeter fence, or outdoor-air intakes.

1.28 Use of tobacco products and other controlled substances shall not be permitted on the construction site.

1.29 District may appoint other entities to manage day-to-day activities for the execution of the Project.

1.30 The Contractor shall coordinate with the PM for work scheduling; including, but not limited to: availability of work areas, security planning, storage and coordination with all agencies and utility providers, including Miss Utility.

1.31 The Contractor shall effectively utilize the existing conditions when and where reuse is called for in the Scope of Work. Changes to the cost of work will not be authorized for reuse items. If modifications to the existing conditions must be made for new installations, it is the
Contractor’s responsibility to perform them as required, the cost of which is included in the Lump Sum Proposal.

1.32 While performing the Work, the Contractor shall not cause any of MPD emergency equipment to malfunction. If the emergency equipment malfunctions as a direct result of work performed by the Contractor, the Contractor shall immediately contact the Officer on Duty and the DGS PM for the project.

1.33 Prior to submitting its proposal, each Offeror shall carefully review the Scope of Work and shall bring any inconsistency or error in the Scope of Work to the attention of the Department in writing. To the extent that a competent Contractor could have identified any such inconsistency or error, such inconsistency or error shall not serve as the basis for a change order and the Contractor shall assume the risk of such inconsistency or error.

1.34 Provide Final Cleaning of all spaces where renovations occur, area’s directly related to all work. Additionally, after work is completed, ALL work areas should should be clean with all trash removed.

1.35 The Plans, Specifications, Cuts Sheets, Finish Schedules, etc. are considered complimentary Contract Documents. What is required and shown in one document is to be considered required and shown by all documents. Greater quantity and greater quality is required if there is a conflict in information provided.

1.36 Provide offsite removal of trash and cleaning at the end of each day, Contractor will receive dumpster location approval from DGS Project Manager prior to work beginning.

1.37 **Deliverables:**

In addition, the Contractor shall also provide the following deliverables:

Hard copies and electronic copies shall be submitted to the DGS Project Manager.

The Contractor shall provide submittals to the Project Manager (PM) as indicated in the Drawings, Specifications, and/or Statement of Work to the District for its review and approval prior to proceeding with the work.

<table>
<thead>
<tr>
<th>Item</th>
<th>Format</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submittals</td>
<td>One (1) electronic copy</td>
<td>Within five (5) calendar days of executed NTP</td>
</tr>
<tr>
<td>CPM Project Schedule</td>
<td>One (1) electronic copy Two (2) Hard copies</td>
<td>Within five (5) calendar days of executed NTP</td>
</tr>
</tbody>
</table>

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1.38 **Conformance with Laws:**

It shall be the responsibility of the Contractor to perform the Agreement in conformance with the Department’s Procurement Regulations (27 DCMR § 4700 et seq.) and all statutes, laws, codes, ordinances, regulations, rules, requirements and orders of governmental bodies, including, without limitation, the U.S. Government and the District of Columbia government; and it is the sole responsibility of the Contractor to determine the Department’s procurement regulations, statutes, laws, codes, ordinances, regulations, rules, requirements and orders that apply and their effect on the Contractor’s obligations thereunder.

1.39 **Living Wage Act:**

The Living Wage Act is applicable to this Contract. As such, the Contractor and its subcontractors shall comply with the wage and reporting requirements imposed by that Act (Attachment I).

1.40 **Davis-Bacon Act:**

The Davis-Bacon Act is applicable to this Project. As such, the Contractor and its trade subcontractors shall comply with the wage and reporting requirements imposed by this Act. Applicable wage determination rates are attached hereto as Attachment E.

1.41 **Apprenticeship Act:**

The Apprenticeship Act shall comply with this contract and the Contractor and all of its trade subcontractors shall be required to comply with that act. In addition, thirty-five percent (35%) of all apprentice hours worked on the Project shall be worked by District residents.

1.42 **Licensing, Accreditation and Registration:**

The Contractor and all of its subcontractors shall comply with all applicable District of Columbia, state and federal licensing, accreditation, and registration requirements and standards necessary for the performance of the contract.

1.43 **Standard Contract Provisions:**

The Standard Contract Provisions for use with Specifications for District of Columbia Government Construction Projects are hereby incorporated into this RFP.

1.44 **Quality Assurance**

a. The GENERAL CONTRACTOR shall submit a reference list including names, addresses, emails and telephone numbers for (3) three GENERAL installations of comparable size and scope Amount and Description that have been constructed in the last five (5) years.
b. All materials, equipment and installations provided shall have a minimum warranty period of 1 year from DGS approved Final Completion date.

GENERAL REQUIREMENTS:

For clarification of any item or changes to the Scope of Work and overall coordination of this project, contact DGS Project Manager, Quinn R. Osborne at 202.316.7169 (cell) and Quinn.osborne@dc.gov (email).