

Attachment A

Mr. Brian J. Hanlon
[DATE]
Page 1

[Contractor' Letterhead]

[Insert Date]

District of Columbia Department of General Services
2000 14th Street, NW, 8th Floor
Washington, DC 20009

Attn: Mr. Brian J. Hanlon
Director/Chief Contracting Officer

Reference: Invitation for Bid No. DCAM-14-CS-0157
General Construction & Design Build Services

Dear Mr. Hanlon:

On behalf of [INSERT NAME OF BIDDER] (the "Bidder"), I am pleased to submit this bid in response to the Department of General Services' (the "Department" or "DOS") Invitation for Bid No. DCAM-14-CS-0157 ("the IFB") to provide General Construction-Design Build Services.

The Bidder has reviewed the IFB and the attachments thereto, any addenda thereto and the proposed Basic Ordering Agreement (collectively, the "BID Documents") and has conducted such due diligence and analysis as the Bidder, in its sole judgment, has deemed necessary in order to submit its bid in response to the IFB. The Bidder's Bid is provided in the attached Bid Form. The Bidder's Bid is based on and subject to the following conditions:

1. The Bidder agrees to hold its proposal open for a period of at least one hundred twenty (120) days after the IFB closing date.
2. Assuming the Bidder is selected by the Department and subject only to the changes requested in paragraph 5, the Bidder agrees to enter into a contract with the Department on the terms and conditions described in the Bid Documents within ten (10) days of the notice of the award.
3. Both the Bidder and the undersigned represent and warrant that the undersigned has the full legal authority to submit this bid form and bind the Bidder to the terms of the Bidder's bid. The Bidder further represents and warrants that no further action or approval must be obtained by the Bidder in order to authorize the terms of the Bidder's bid.

4. The Bidder and its principal team members hereby represent and warrant that they have not: (i) colluded with any other group or person that is submitting a bid in response to the IFB in order to fix or set prices ; (ii) acted in such a manner so as to discourage any other group or person from submitting a proposal in response to the IFB; or (iii) otherwise engaged in conduct that would violate applicable anti-trust law.

5. The Bidder's bid is subject to the following requested changes to the Form of Contract: [INSERT REQUESTED CHANGES. BIDDERS ARE ADVISED THAT THE CHANGES SO IDENTIFIED SHOULD BE SPECIFIC SO AS TO PERMIT THE DEPARTMENT TO EVALUATE THE IMPACT OF THE REQUESTED CHANGES IN ITS REVIEW PROCESS. GENERIC STATEMENTS, SUCH AS "A MUTUALLY ACCEPTABLE CONTRACT" ARE NOT ACCEPTABLE. BIDDERS ARE FURTHER ADVISED THAT THE DEPARTMENT WILL CONSIDER THE REQUESTED CHANGES AS PART OF THE EVALUATION PROCESS.]

6. This Offer Letter Form and the Bidder's Bid are being submitted on behalf of [INSERT FULL LEGAL NAME, TYPE OF ORGANIZATION, AND STATE OF FORMATION FOR THE BIDDER].

Sincerely,

By: _____

Name: _____

Its: _____

Date: _____

Department of General Services
Invitation for Bid DCAM-14-CS-0157
General Construction Design Build
Bid Summary

No.	Term	Year Total *
1	Base Year	
2	Option Year One	
3	Option Year Two	
4	Option Year Three	
5	Option Year Four	
Grand Total		

* Evaluation Purposes Only

Department of General Services
 Invitation for Bid DCAM-14-CS-0157
 General Construction Design Build Services
Base Year

No.	Category / Trade	Hourly Rate	Estimated Hours *	Extended Price
1	Laborer, skilled		3,500	
2	Laborer, unskilled		2,500	
3	Bricklayer		125	
4	Carpenter		3,000	
5	Carpenter Apprentice/Helper		750	
6	HVAC/Mechanical Technician		1,000	
7	HVAC/Mechanical Apprentice/Helper		250	
8	Plumbing Mechanic		2,000	
9	Plumbing Apprentice/Helper		500	
10	Steam Fitter		250	
11	Steam Fitter Apprentice/Helper		62	
12	Electrical Journeyman/Technician		2,000	
13	Electrical Apprentice/Helper		500	
14	Low Voltage Voice & Data Technician		250	
15	Low Voltage Voice & Data Apprentice/Helper		62	
16	Fire Alarm Technician		1,250	
17	Fire Alarm Apprentice/Helper		313	
18	Painter		1,875	
19	Painter Apprentice/Helper		469	
20	Flooring Installer		500	
21	Flooring Apprentice/Helper		125	
22	Roofing Installer		500	
23	Roofing Apprentice/Helper		125	
24	Elevator Mechanic		125	
25	Concrete Technician		250	
26	Concrete Apprentice/Helper		62	
27	Glass & Glazing Technician		250	
28	Glass & Glazing Apprentice/Helper		62	
29	Tile Setter		500	
30	Tile Finisher		500	
31	Plasterer		500	
32	Cement Mason/Concrete Finisher		250	
33	Engineering Services		250	
34	Architectural Services		250	
35	Project Manager		3,500	
36	Project Executive		1,300	
37	Field Superintendent		1,700	
Base Year Total*				

* Evaluation Purposes Only

Department of General Services
 Invitation for Bid DCAM-14-CS-0157
 General Construction Design Build Services
Option Year One

No.	Category / Trade	Hourly Rate	Estimated Hours *	Extended Price
1	Laborer, skilled		3,500	
2	Laborer, unskilled		2,500	
3	Bricklayer		125	
4	Carpenter		3,000	
5	Carpenter Apprentice/Helper		750	
6	HVAC/Mechanical Technician		1,000	
7	HVAC/Mechanical Apprentice/Helper		250	
8	Plumbing Mechanic		2,000	
9	Plumbing Apprentice/Helper		500	
10	Steam Fitter		250	
11	Steam Fitter Apprentice/Helper		62	
12	Electrical Journeyman/Technician		2,000	
13	Electrical Apprentice/Helper		500	
14	Low Voltage Voice & Data Technician		250	
15	Low Voltage Voice & Data Apprentice/Helper		62	
16	Fire Alarm Technician		1,250	
17	Fire Alarm Apprentice/Helper		313	
18	Painter		1,875	
19	Painter Apprentice/Helper		469	
20	Flooring Installer		500	
21	Flooring Apprentice/Helper		125	
22	Roofing Installer		500	
23	Roofing Apprentice/Helper		125	
24	Elevator Mechanic		125	
25	Concrete Technician		250	
26	Concrete Apprentice/Helper		62	
27	Glass & Glazing Technician		250	
28	Glass & Glazing Apprentice/Helper		62	
29	Tile Setter		500	
30	Tile Finisher		500	
31	Plasterer		500	
32	Cement Mason/Concrete Finisher		250	
33	Engineering Services		250	
34	Architectural Services		250	
35	Project Manager		3,500	
36	Project Executive		1,300	
37	Field Superintendent		1,700	
Option Year One Total				

* Evaluation Purposes Only

Department of General Services
 Invitation for Bid DCAM-14-CS-0157
 General Construction Design Build
Option Year Two

No.	Category / Trade	Hourly Rate	Estimated Hours *	Extended Price
1	Laborer, skilled		3,500	
2	Laborer, unskilled		2,500	
3	Bricklayer		125	
4	Carpenter		3,000	
5	Carpenter Apprentice/Helper		750	
6	HVAC/Mechanical Technician		1,000	
7	HVAC/Mechanical Apprentice/Helper		250	
8	Plumbing Mechanic		2,000	
9	Plumbing Apprentice/Helper		500	
10	Steam Fitter		250	
11	Steam Fitter Apprentice/Helper		62	
12	Electrical Journeyman/Technician		2,000	
13	Electrical Apprentice/Helper		500	
14	Low Voltage Voice & Data Technician		250	
15	Low Voltage Voice & Data Apprentice/Helper		62	
16	Fire Alarm Technician		1,250	
17	Fire Alarm Apprentice/Helper		313	
18	Painter		1,875	
19	Painter Apprentice/Helper		469	
20	Flooring Installer		500	
21	Flooring Apprentice/Helper		125	
22	Roofing Installer		500	
23	Roofing Apprentice/Helper		125	
24	Elevator Mechanic		125	
25	Concrete Technician		250	
26	Concrete Apprentice/Helper		62	
27	Glass & Glazing Technician		250	
28	Glass & Glazing Apprentice/Helper		62	
29	Tile Setter		500	
30	Tile Finisher		500	
31	Plasterer		500	
32	Cement Mason/Concrete Finisher		250	
33	Engineering Services		250	
34	Architectural Services		250	
35	Project Manager		3,500	
36	Project Executive		1,300	
37	Field Superintendent		1,700	
Option Year Two Total *				

* Evaluation Purposes Only

Department of General Services
 Invitation for Bid DCAM-14-CS-0157
 General Construction Design Build Services
Option Year Three

No.	Category / Trade	Hourly Rate	Estimated Hours *	Extended Price
1	Laborer, skilled		3,500	
2	Laborer, unskilled		2,500	
3	Bricklayer		125	
4	Carpenter		3,000	
5	Carpenter Apprentice/Helper		750	
6	HVAC/Mechanical Technician		1,000	
7	HVAC/Mechanical Apprentice/Helper		250	
8	Plumbing Mechanic		2,000	
9	Plumbing Apprentice/Helper		500	
10	Steam Fitter		250	
11	Steam Fitter Apprentice/Helper		62	
12	Electrical Journeyman/Technician		2,000	
13	Electrical Apprentice/Helper		500	
14	Low Voltage Voice & Data Technician		250	
15	Low Voltage Voice & Data Apprentice/Helper		62	
16	Fire Alarm Technician		1,250	
17	Fire Alarm Apprentice/Helper		313	
18	Painter		1,875	
19	Painter Apprentice/Helper		469	
20	Flooring Installer		500	
21	Flooring Apprentice/Helper		125	
22	Roofing Installer		500	
23	Roofing Apprentice/Helper		125	
24	Elevator Mechanic		125	
25	Concrete Technician		250	
26	Concrete Apprentice/Helper		62	
27	Glass & Glazing Technician		250	
28	Glass & Glazing Apprentice/Helper		62	
29	Tile Setter		500	
30	Tile Finisher		500	
31	Plasterer		500	
32	Cement Mason/Concrete Finisher		250	
33	Engineering Services		250	
34	Architectural Services		250	
35	Project Manager		3,500	
36	Project Executive		1,300	
37	Field Superintendent		1,700	
Option Year Three*				

* Evaluation Purposes Only

Department of General Services
 Invitation for Bid DCAM-14-CS-0157
 General Construction Design Build Services
Option Year Four

No.	Category / Trade	Hourly Rate	Estimated Hours *	Extended Price
1	Laborer, skilled		3,500	
2	Laborer, unskilled		2,500	
3	Bricklayer		125	
4	Carpenter		3,000	
5	Carpenter Apprentice/Helper		750	
6	HVAC/Mechanical Technician		1,000	
7	HVAC/Mechanical Apprentice/Helper		250	
8	Plumbing Mechanic		2,000	
9	Plumbing Apprentice/Helper		500	
10	Steam Fitter		250	
11	Steam Fitter Apprentice/Helper		62	
12	Electrical Journeyman/Technician		2,000	
13	Electrical Apprentice/Helper		500	
14	Low Voltage Voice & Data Technician		250	
15	Low Voltage Voice & Data Apprentice/Helper		62	
16	Fire Alarm Technician		1,250	
17	Fire Alarm Apprentice/Helper		313	
18	Painter		1,875	
19	Painter Apprentice/Helper		469	
20	Flooring Installer		500	
21	Flooring Apprentice/Helper		125	
22	Roofing Installer		500	
23	Roofing Apprentice/Helper		125	
24	Elevator Mechanic		125	
25	Concrete Technician		250	
26	Concrete Apprentice/Helper		62	
27	Glass & Glazing Technician		250	
28	Glass & Glazing Apprentice/Helper		62	
29	Tile Setter		500	
30	Tile Finisher		500	
31	Plasterer		500	
32	Cement Mason/Concrete Finisher		250	
33	Engineering Services		250	
34	Architectural Services		250	
35	Project Manager		3,500	
36	Project Executive		1,300	
37	Field Superintendent		1,700	
Option Year Four Total*				

* Evaluation Purposes Only